

TCU Faculty Senate Meeting  
May 1, 2008  
Justin Board Room, Kelly Alumni Center

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## Minutes

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### Senators present

Bob Akin, Arnie Barkman, David Bedford, Art Busbey, Jesus Castro-Balbi, Cynthia Chapa, David Cross, Lyn Dart, Connie de Veer, Ze-Li Dou, Misha Galaganov, Blaise Ferrandino, Lyn Flahive, Sally Fortenberry, Diane Hawley, Gina Hill, Fran Huckaby, Nadia Lahutsky, Ted Legatski, Suzy Lockwood, John Lovett, Ed McNertney, Linda Moore, Dianna McFarland, Sheri Neill, Anna Petursdottir, Marie Schein, Paul Schrodt, Michael Skinner, Maggie Thomas, David Vanderwerken, Keith Whitworth, Dan Williams, Barbara Wood, Melissa Young-Schroeder, Stu Youngblood

### Senators excused

Jennifer Engler, Cara Jacocks, Greg Stephens, Becky Taylor,

### Senators absent

Mark Bloom, Linda Harrington, Helen Morrison, Valerie Martinez-Ebers, Ranjan Muttiah, John Thompson

### Senators resigned

John Breyer

### Guests

Nowell Donovan (Provost), Jill Laster, (Associate Vice Chancellor for Human Relations), Steve McGee (TCU Chief of Police), Justin Brown (Student Government Association)

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Chair Stu Youngblood called the meeting to order at 3:34.

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### Approval of minutes

The minutes of the April, 2008 Faculty Senate meeting were approved.

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**Old Business**

There was no old business to discuss or report.

**New Business**

**1. Introduce and Welcome of New 2008-2009 Faculty Senate Senators (Senator Busbey)**

Senator Busbey introduced and welcomed the new 2008-2009 Faculty Senate Senators as follows: Tony Burgess (SciEng), Chip Burns (AddRan SS), Jodi Campbell (AddRan SS), Rebecca Dority (SciEng), Greg Friedman (SciEng), Bob Maninger (Education), Till Meyn (Fine Arts), Don Nichols (Business), Claire Sanders (AddRan SS), Melissa Sherrod (Nursing & HS), Alan Shorter (Fine Arts), and Scott Williams (AddRan Humanities)

**2. Approval of TCU Faculty Tenure Hearing Committee (Chair Youngblood)**

Chair Youngblood explained the process for selecting the members of the Tenure Hearing Committee. Lyn Dart, Lynn Flahive, and Renae Stetson were submitted for approval. These individuals were approved by vote of the Senate.

**3. Faculty Senate 2008-2009 Committee Preference Ballot (Senator Busbey)**

Each committee Chair briefly explained their committee's charges. Ballots were distributed and Senator Busbey explained the balloting process.

**4. Faculty Senate Executive Committee (Senator Busbey)**

The following names were submitted for the 2008-2009 Faculty Senate Executive Committee (FSEC). Sheri Neill, (Chair), Art Busbey (Chair Elect), Keith Whitworth (Secretary), Dianna McFarland (Assistant Secretary). The Faculty Senate approved the new FSEC.

**5. University Council Election (Senator Busbey)**

Ballots for positions on the University Council were distributed. Arnie Barkman (Business) and Lynn Flahive (Nursing and Health Sciences) were elected.

**6. Proposed Faculty Reappointment, Tenure and Promotion Appeal Policy (FAP) – Senator McFarland, Chair of Tenure, Promotion, and Grievance Committee)**

Senator McFarland and Chair Youngblood provided a brief history of the FAP and directed Senator's to two handouts. They stated the latest draft is simplified and more succinct. Within the new draft, changes include the term "ombudsman" being replaced with "facilitator." The word "review" was inserted replacing "substantive and procedural." The term "Informal Facilitated Discussion" was also inserted. One of the main changes to the policy is that faculty

can appeal on any basis, not just substantive and procedural issues.

An amendment was proposed, seconded, and passed concerning inserting “reappointment” within the appropriate areas of the document. An example is the insertion of “reappointment” within the following sentence on Page 3, 1<sup>st</sup> paragraph, 2<sup>nd</sup> line. *“This policy applies exclusively to faculty for whom a promotional track exists (e.g., tenure-track faculty, professors of professional practice, clinical professors) who wish to appeal promotion and/or tenure denial decisions.”*

The sentence will read, as amended, *“This policy applies exclusively to faculty for whom a promotional track exists (e.g., tenure-track faculty, professors of professional practice, clinical professors) who wish to appeal reappointment, promotion and/or tenure denial decisions.”*

The following was amended on Page 4, within the paragraph designated by the heading, “University Level Review.” The word, “always” is to be deleted from the following:

*“The FAHC may always choose to consult with the Departmental and/or College Advisory Committee members as well as the Department Chair and College Dean before rendering a decision.”*

The sentence will read, as amended, *“The FAHC may choose to consult with the Departmental and/or College Advisory Committee members as well as the Department Chair and College Dean before rendering a decision.”*

Senator Huckaby asked the Senate to wait on approving the policy in order to be able to take the policy back to her colleagues. Senator Lahutsky asked if Senators had enough time to review the policy. Discussion was held concerning these matters.

Senator Legatski asked to call the question, indicating that a two-thirds majority vote must be garnered to stop the discussion. The Senate voted to stop the discussion.

Senator McFarland called for a vote to pass the FAP, noting the amendments. The Senators voted 26 to 1 in favor of approving the FAP.

A motion was added for the FSEC to create a task force to work with the Provost Council in regard to issues involving the FAP. The motion was seconded and approved.

## **7. Faculty Senate Handbook Update (Past Chair Lockwood)**

Senator Lockwood briefed the Senate on the proposed substantive changes within the Faculty Senate Handbook. The substantive changes included the additions of the following:

- A. Solicitation of Recommendations for Honorary Degree recipients
- B. Oversight of Core Curriculum
- C. Parliamentarian
- D. Committee Chairperson Responsibilities

The updates to the Faculty Senate Handbook were approved by the Faculty Senate.

## 8. Faculty Senate Committee Reports

Chairs of each Faculty Senate Committee provided a summary report of their respective committee's charges. Please see the Faculty Senate End of the Year Reports at <http://fsn.tcu.edu> for specific details of each report.

**Student Relations Committee:** Chair Bedford recounted the committee's accomplishments pertaining to the TCU Joint Assembly, Student Honor Code, and the First Year Experience.

**Faculty Governance Committee:** Chair Lockwood reported progress on Faculty Senate Handbook.

**Academic Excellence Committee:** Chair Ferrandino reported on the progress of establishing university-wide learning objectives for the Southern Association of Colleges and Schools Self-Study (SACS). The committee will continue to work on the course retake policy and bring a report to the Faculty Senate in November.

**Committee on Committees:** Senator Barkman stated the committee continues working on standard operational policies for each committee. The committee would like to implement a training session for each committee chair in the fall of 2008.

**Tenure, Promotion, & Grievance Committee:** Senator McFarland indicated the committee would continue to monitor the faculty appeal policy and conflict resolution utilization.

## 9. Update on Campus Security Cameras (Jill Laster, Associate Vice Chancellor for Human Relations and Risk Management, and Steve McGee, TCU Chief of Police.

Associate Vice Chancellor Laster stated she is charged with reviewing security on campus by Chancellor Boschini. She brought in retired federal law enforcement officers to review campus security. She stated the consultation created more questions than answers. TCU is working with the Kroll Corporation, a risk management and security firm. TCU requested a security master plan and recently received the first draft. She indicated TCU is unable to 100% ensure safety because of all the variables, but TCU can ensure we are doing everything possible to ensure safety. She indicated FERPA is a convoluted law, but it does not preclude sharing information on safety and security issues. Therefore, if safety issues arise with a particular student, faculty will be notified immediately. Therefore, if safety issues arise with a particular student, faculty will be notified immediately. She reminded that if anyone is involved with a direct threat to self or others, this information will not be kept confidential. She stated that a pertinent question is, "What do faculty do if a problem arises in the classroom?" The first call is to campus police. Call 7777 if in imminent danger, otherwise call Campus Life at extension 7926. Faculty can

contact Campus Life and there will be a 360 review of the case. She indicated there are monthly meetings with Deans to discuss risk management and security issues.

Cameras – Chief McGee stated fighting crime relies on reporting suspicious behavior or people. Property theft and burglary are the most common crimes. Call TCU Police Department if suspicious behavior is observed. He indicated that 32 TCU students were admitted to a psychiatric hospital during a twelve month period. In regard to cameras, the School of Business installed their own cameras. The Campus Recreation Center also installed their own system which is not compatible with TCU Police system. There is a proposal to put cameras in every building. The new cameras will be of better quality and resolution. Chief McGee stated there are cameras in the TCU parking lots recording license plates. These cameras have solved 5 car thefts. There is a proposal to put panic buttons in every classroom. The goal of installing cameras is to solve crimes and provide security. Students expect 24/7 access to library and other buildings, which creates security issues. The TCU Police Department is now responsible for the approval process for all new cameras.

Senators asked question about weather warnings when in the classroom. Due to time constraints, Chief McGee was unable to field all of the questions. Therefore, any questions regarding what to do in the classroom during inclement weather is to be sent to Keith Whitworth, Secretary, (k.whitworth@tcu.edu or 817-257-5941) and they will be delivered to Chief McGee. He indicated he welcomes invitations to speak at departmental meetings.

### **10. Awards and Recognition**

Outgoing Senators were recognized for their service to TCU and the Faculty Senate. Chair Youngblood was presented a plaque and gift certificate for his excellent service as 2007-2008 Chair of the TCU Faculty Senate. His name was also added to the Faculty Senate Chair's plaque. Senator Youngblood presented gifts to each of the Faculty Senate Executive Committee members and passed the gavel to Chair Elect Sheri Neill.

### **Announcements**

### **Adjourn**

The meeting was adjourned at 5:40.