

Date

Name
Address

Dear ???:

Your letter requesting information about TCU's honorary degree selection process arrived in our office recently. In response to your inquiry, I offer the information below:

- All members of the community and TCU faculty and staff may submit recommendations for consideration of an honorary degree. Recipients do not have to hold alumnus status and generally are classified in one or more of the following categories:
 - A national figure whom TCU wishes to honor;
 - An individual with renown in his or her field;
 - A TCU alumnus and/or emeritus faculty member; or
 - An individual with strong ties to TCU who has made significant contributions to the University.
- The process of selecting recipients of honorary degrees involves the Faculty Senate and the Board of Trustees.
- Internally, the Executive Committee of the Faculty Senate solicits recommendations from faculty for recipients of honorary degrees. External sources may apply through the Chancellor's office at which time the enclosed information will be shared with the nominator. Recommendations and subsequent supporting documentation will be forwarded to the Executive Committee of the Faculty Senate for their consideration. The Senate returns its recommendation to the Chancellor for presentation to the Executive Committee of the Board of Trustees. If approved by the Board's Executive Committee, the recommendation is then placed on the agenda for a future Board meeting and is subject to a vote of that body. Approved honorary degrees would be conferred at the next scheduled Commencement.

I have enclosed a list of information required for submission of a recommendation for an honorary degree. Should you have any questions, please call me at 817/257-7783.

Sincerely,

Karen M. Baker
Assistant to the Chancellor

Enclosure