

THE FACULTY SENATE  
TEXAS CHRISTIAN UNIVERSITY

Minutes of meeting 6 September 1973

Senators Present: Adams, Arnoult, Baird, Bohon, Boyd, Brewer, Colquitt, Corder, Dominick, Ehlmann, Farrar, Flowers, Frye, Gossman, Graves, Horn, James, J. Jones, Knepper, Lauer, Lawrence, Lewis, Moudy, Newcomer, Odom, Potter, Reed, Reinecke, Robinson, Smith, Strickland, Wassenich, Winesanker, and Williams.

Senators Absent: Beseda, Clay, Guenther, Harris, A. Jones, Patterson, and Secrest.

Meeting was convened at precisely 3:30 p.m.

Minutes were approved by concensus as previously distributed.

1. Report by Dr. Reinecke concerning the executive committee's work during the summer.

A. Development of a list of University needs which were then grouped into committee organization. Charges to committees were outlined and membership assignments were made.

B. Report on changes of membership on University committees made in consultation with Vice Chancellors Brewer and Wible. Letters have been mailed from Dr. Moudy's office.

C. New Committees Appointed:

A subcommittee of the Equal Employment Opportunity committee to develop promotion and grievance procedures. Members: Clay, B. Colquitt, Secrest, and Winesanker.

The Faculty Development Committee was appointed with members: Adams, (ch.), K. Lawrence, C.A. Quarles, Gary Lipe, Ann Richards, and D. Graham.

United Fund Committee: Chairman, Gentry Shelton.

Centennial Fund: Chairman, Jeff Horn.

Alumni Council: Members, Joe Britton, G. Dugger.

Evaluation Committee: Members, Corder, (ch.), Arnoult, T. Lawrence, J. Woldt, and Hedges.

Parliamentarian appointment: Senator Clay.

D. Tartan Turf: Reference to Mr. Abe Martin's letter to some alumni (14,000) requesting purchase of a square yard of turf was taken up

Faculty Senate -- Minutes

with Mr. Foltz. The money needed in addition to the major donor gift was necessitated by expenses involved in moving utility lines.

E. Development of Senate Procedures:

Committee orientation for efficiency.

Executive committee will meet every Thursday afternoon to discuss problems of concern to the Senate. Committee chairman and administrators will be especially consulted but any interested faculty member or administrator is welcome to appear.

Substantive motions, resolutions and reports should be submitted in writing to the Executive Committee by the regular Thursday meeting before the Senate meeting so they may be distributed with the agenda.

The agenda will be distributed to all Faculty members so they can either attend the Senate meeting or consult with their Senator if they wish.

2. Dr. Wassenich gave an interim report on the work already underway by the committee on committee's involving an evaluation of the entire structure of university committees. The committee members have divided oversight of the committees among themselves. An effort will be made to get University committees appointed earlier in the year.

Meeting adjourned precisely at 3:55 p.m.

Respectfully submitted,



Jeff E. Horn, Secretary

THE FACULTY SENATE

TEXAS CHRISTIAN UNIVERSITY

Minutes of meeting October 4, 1973

Senators Present: Adams, Arnoult, Baird, Beseda, Bohlen, Clay, Corder, Dominiak, Ehlmann, Flowers, Frye, Gossman, Graves, Harris, Horn, James, J. Jones, Knepper, Lauer, T. Lawrence, Lewis, Newcomer, Odom, Reed, Reinecke, Robinson, Secrest, Wassenich, Winesanker, Williams.

Senators Absent: Boyd, Brewer, B. Colquitt, Farrar, Guenther, A. Jones, Moudy, Patterson, Potter, G. Smith, Strickland.

Meeting was convened precisely at 3:30 P. M.

Minutes were approved as previously distributed.

Agenda:

Discussions:

1. Taping of sessions as previously approved by a ruling of the Executive Committee will continue except when in executive session, or when over-ruled by majority vote of the Senate. This procedure is for the benefit of the secretary.

2. The Senate will be asked to act on a new Procedure for Grievance, Promotion, and Tenure, as required for TCU's Affirmative Action Program, at its November meeting. This proposal, which includes a new Faculty Advisory Committee Structure, will be distributed to the Faculty this month.

3. The executive committee met three times in September, including once with Dr. Brewer and once with Dr. Moudy.

Topics and decisions included:

a. Piper award - to be handled by the Faculty Development Committee

b. Student Programming Board approved use of the East Games room of the Rickel Building exclusively by Faculty on MWF 12:00 - 1:00.

c. Who's Who awards will be handled by the Student Relations Committee.

d. Discussions with the Chancellor concerning honorary degrees, Board of Trustees Faculty Relations Committee, and other general items related to the Senate's work.

4. Committee Reports:

A. Admissions - Chairman, Senator Larry Lauer; minutes of meetings to be placed on file with Senate Secretary and Chairman.

B. Committee on Committees - Chairman, Senator Paul Wassenich. Interim written report is on file.

C. Financial Exigency - Chairman, Senator Arthur Ehlmann. Interim written report is on file.

D. Flexible Retirement - Chairman, Senator Bill Reed. Interim written report is on file.

E. Student Relations - Chairman, Senator Jo Ann James. Presentation by Dean of Student Life, Elizabeth Proffer who listed her responsibilities as including housing, food services, health services, scholarships and financial aid, counseling and psychological services, student placement office, student programs and services, security, foreign student and ethnic advisement, and some disciplinary areas.

Other remarks included:

Implications of law granting 18 year old adult status; Use of alcohol in dormitories and room visitation regulations will not be changed this year.

Grades will be sent to parent or guardian when approved in writing by student. (1700 did so this year)

The need for a study of housing options.

F. Faculty salary and benefits - Chairman, Senator Comer Clay. Interim written report is on file.

G. Academic excellence - Senators James Newcomer and Noah Knepper both reporting as co-chairmen. A written report was distributed to each Senator.

\*NOTE: Senator Newcomer later forwarded the following correction:

Please correct figures in section IV of the Part B. report of the Committee on Academic Excellence, distributed at the meeting of the Senate held October 4.

The sentence starting six lines from the bottom should read: "Scores of freshmen in 1973 show a slight decline from the scores in 1972 -- from an average of 1002 to an average of 990."

Old Business -- None

New Business

1. Resolution that a letter of condolence be sent to the widow of Dr. Edward Heuer. Moved by Senator Ehlmann, seconded by Senator Paul Wassenich. Passed unanimously. Chairman Reinecke will forward the resolution.

2. Resolution by Senator Ann Gossman: That all teaching staff should be allowed the use of the Faculty Center. Seconded by Senator Wassenich. Passed by voice vote.

Senator Gossman further moved that no restrictions shall prevent a faculty member from taking graduate or undergraduate guests to the faculty center for coffee or lunch, space permitted. Senator Wassenich seconded. Passed by voice vote.

The secretary will send copies of the resolutions to Mr. Joe Enochs, Business Manager.

Meeting adjourned at 4:20 P. M.

Respectfully submitted,

Jeff L. Horn, Secretary

THE FACULTY SENATE

Texas Christian University

Minutes of 7 February 1974

Present: Adams, Baird, Beseda, Boyd, Brewer, Clay, Colquitt, Corder, Ehlmann, Farrar, Flowers, Frye, Gossman, Graves, Guenther, Harris, Horn, James, A. Jones, J. Jones, Lawrence, Moudy, Newcomer, Potter, Reed, Reinecke, Robinson, Smith, Strickland, Wassenich, Williams.

Absent: Arnoult (2), Bohon (1), Dominiak (2), Knepper (1), Lauer (3), Odom (2) Patterson (3), Secrest (3), Winesanker (1).

Meeting convened at 3:30 P.M.

Minutes for November were accepted as distributed.

Executive session called at 3:33 for consideration of nominees for honorary degrees.

Dr. Potter moved, Dr. Gossman seconded that the Senate forward 6 names.  
Dr. Farrar moved, Dr. Wassenich seconded as an amendment that 8 names be forwarded. The amendment carried 15-13. The motion carried by voice vote. (While ballots were being counted, the Senate continued with further business.)  
List of nominees and vote attached to file copy of minutes.

1. Executive committee report: (Dr. Reinecke)

8 meetings since the November Senate meeting: work on honorary degrees, on faculty advisory committee structure, appointments to TCU Research Board, recommendation on tenure, election of new Senators.

Dr. Moudy moved, B. Colquitt seconded that suggested changes in the Senate Constitution be approved for referral to the Faculty Assembly. (Copy distributed). Approved unanimously.

2. Committee on committees (Dr. Wassenich)

Dr. Wassenich moved, Dr. Beseda seconded approval of the following motion:

"The graduate faculties of the three divisions of AddRan, the colleges of Fine Arts, Business, Education and Brite each elect one representative and authorize the dean to appoint six members from the graduate faculty at his discretion. With these 13, plus the three (3) officers of the Graduate Students Advisory Committee (which is itself an elective body) and the Dean, the total would be 17."

Unanimously approved

3. Student Relations (Dr. James)

Recommendation:

"In October 1973, the House of Student Representatives requested through House Bill 73-2 that a central file be established to contain:

- a) a list of all committees (standing, sub- and special) and projects past and present
- b) the purpose and nature of these committees and projects
- c) and the results accruing from them

Insofar as a sharing of ideas and accomplishments of both the House and Senate can contribute to better understanding between the committees in each body, we recommend: That the

1) Faculty Senate, House of Student Representatives, and University committee chairmen send to the House of Representatives secretary statements of the committee purposes and outstanding projects.

2) these committee chairmen send to the House secretary copies of reports on project completion and on new proposals.

3) the House secretary maintain this file in a location readily accessible to all committee chairmen, and notify these chairmen of the location."

4. Financial exigency (Dr. Ehlmann)

Progress report

5. Salary and benefits

The oral progress report will be distributed in written form by Senator A. Jones.

6. Academic excellence (Dr. Newcomer)

Progress Report

7. Tenure committee (Dr. Boyd)

Written work copy distributed for study.

Faculty Senate  
February 7, 1974  
Page 3

8. Governance (Dr. Farrar)

Progress report. The Chancellor has appointed a study committee as earlier requested by the Senate.

9. Evaluation (Dr. Corder)

Report being developed

11. Centennial Campaign Committee (Dr. Horn)

Written report distributed

New business: None

Meeting adjourned

Respectfully submitted,

  
Jeff L. Horn  
Secretary

THE FACULTY SENATE

April 4, 1974

The Senate convened at 3:30 P.M.

Present: Adams, Baird, Beseda, Bohon, Clay, Colquitt, Corder, Ehlmann, Farrar, Frye, Graves, Guenther, Harris, Horn, James, Jones J., Knepper, Lawrence, Newcomer, Odom, Patterson, Reed, Reinecke, Robinson, Secrest, Strickland, Wassenich, Williams, Fenker, Snyder, Wible.

Absent: Arnoult (3), Brewer, Bominiak (3), Flowers (3), Gossman (1), Jones A. (3), Lauer (4), Potter (3), Smith (3), Winesanker (2).

Election of University Advisory Council Member.

Senator Frye expressed an opinion that since he had served one year as Chairman of the Council that he preferred not to serve again.

Betsy Colquitt was elected.

1. Report of the Executive Committee:

A meeting with Senator Lauer concerning admission questions.

Resignation of Senator Boyd, replaced by Senator Snyder.

The three amendments concerning Senate membership all passed

The tenure policy document was discussed and will be referred to a new ad hoc committee

Discussion of the budget document and report of its accessibility as needed.

First round of elections for new Senators for Schools and for Add-Ran College has been completed, and was announced orally.

2. Announcement of a resolution presented by the Athletic Council:

Recognizing that inadequate and insufficient facilities and programs have been made available in the past for women's inter-collegiate and intramural athletics.

We encourage the appropriate administrative personnel at Texas Christian University to work diligently to provide facilities, personnel, and resources necessary for a quality athletic program, both intercollegiate and intramural, which will meet the needs of women students and to do so within the shortest practical time.

Security Council - 11/1/74

3. The Senate was called into executive session to consider:
- a. A special honorary degree. Emmet Smith presented pertinent information.  
 Senator Corder moved that the candidate be granted the honorary degree, Doctorate of Music. Senator Guenther seconded. Approved unanimously.
  - b. Dr. Wible explained the actions of the Board of Trustees relating to the non-acceptance of one of the Senate's nominations for an honorary degree.
  - c. Report of a meeting of Dr. Wible, the Senate Executive Committee, and Mr. Hicks from the Faculty Relations Committee of the Board of Trustees. Reference to parts of a subsequent letter from Mr. Hicks to the Executive Committee and from Dr. Reinecke's reply.

Committee Reports:

4. Committee on salaries and benefits as distributed by Senator Clay. The committee is discharged with thanks.
5. Committee on academic excellence as distributed, the first half by Senator Newcomer, the latter by Senator Knepper.  
 Comments by Senators Ehlman, Newcomer, Wassenich, Fenker, Knepper (who reported that Allen Dickes provided the basic data), Clay, and Reinecke.  
 Committee was thanked but not discharged.
6. Committee on flexible retirement as distributed by Senator Reed. Report will be sent to the University committee on retirement and insurance. Allen Dickes provided much of the data.  
 Comments by Senators Secrest, Reed, Wassenich, and Robinson.  
 The committee was thanked and discharged.
7. Committee on committees report as distributed by Senator Wassenich.  
 Comments by Senator Wassenich reporting changes suggested by his committee.
  - a. Athletic Council - add Ronald Flowers
  - b. Student Organizations - change is administrative.
  - c. Student publications - change six to seven students. Strike out Dansereau and E. Kelly
  - d. Honors Council - delete William Pohl, and add Mildred Hogstel.
  - e. University Evaluation - Dr. Tom Hedges has resigned from the University.

Committees were discussed individually in order: (Ref. Committee report)

1. Academic appeals - approved 14-13
2. Admissions - approved without comment
  - Advance placement - abolished. Work to be handled with school and department through ad hoc committee.
  - Classification - abolished. Work to be handled by Deans.
3. Computer Center - approved without comment.
4. Courses of Study- approved without comment.
5. Faculty Development - approved without comment.
  - Foreign Study - abolished. Work to be handled by department, and other committees such as courses of study, and ad hoc.
  - Graduate Council - to be elective committee
6. Honors Council - approved without comment
7. Honors Week Committee - approved without comment
8. Inter-collegiate athletics - approved without comment
9. International Students - approved without comment
10. Library - approved without comment
  - Military affairs - abolished
11. Registration - approved without comment
12. Safeguards in Human Research - approved without comment
  - Scholarship and Student Aid committee - abolished.
13. Select Series - approved without comment
  - Special courses committee - abolished
14. Student Conduct - approved with sentence change and deletion of sub title
15. Student Organizations - approved without comment
  - Student Placement committee is abolished
16. Student Publications - approved without comment
17. Traffic regulations and appeals boards - approved without comment
18. University Convocation - approved without comment

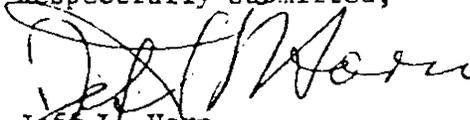
- 19. University Evaluation - approved with need to replace chair person
- 20. University Retirement and Insurance - approved without comment
- 21. University wide teacher education - approved without comment
- 22. Use of facilities - approved without comment

Total report approved, with changes noted, unanimously.

Committee thanked.

Adjourned at 5:10 P.M.

Respectfully submitted,



Jeff L. Horn  
Secretary

THE FACULTY SENATE  
TEXAS CHRISTIAN UNIVERSITY

Minutes of May 2, 1974

Convened:

Vice Chairman Frye called the meeting to order at 3:30 pm.

Present:

Arnn, Baird, Beseda, Brewer, Compton, Daniel, Farrar, Fenker, Flowers, Forsyth, Frye, Gibson, Gossman, Hall, Harris, A. Jones, J. Jones, Knepper, Klein, T. Lawrence, Lipe, Ludvigson, Newcomer, Nichols, Odom, Patterson, Quarles, Reed, Reinecke, Shelton, Snyder, Strickland, Tucker, Wible, Williams, Woldt, Wortham

Absent:

Adams (1), K. Lawrence (1), Newcomer (3), Potter (4), Secrest (4)

Minutes:

The minutes of the April meeting were approved as distributed.

Election of Officers for 1974-75:

Klein was nominated as Chairman by Reinecke; the nomination was seconded; nominations ceased; Klein was elected Chairman by unanimous vote. Klein accepted the chair.

Ludvigson was nominated as Vice Chairman by Frye; the nomination was seconded; nominations ceased; Ludvigson was elected Vice Chairman by unanimous vote.

J. Jones was nominated as Secretary by Baird; the nomination was seconded; nominations ceased; J. Jones was elected Secretary by unanimous vote.

Hall was nominated as Assistant Secretary by Reed; the nomination was seconded. Lipe was nominated as Assistant Secretary by Patterson; the nomination was seconded. Nominations ceased and on written ballot Hall was elected Assistant Secretary on a vote of Hall - 18, Lipe - 17.

Reports of Retiring Committees:

Executive Committee:

Reinecke reported the forwarding of the Senate nomination for a special honorary degree to be awarded at the Fine Arts Festival.

Reinecke reported that one of the main objectives of the Executive Committee had been to make the Senate more effective and more efficient. He traced the chronology and purpose of planning and organization undertaken by the Executive Committee and emphasized the planning undertaken prior to the beginning of the fall semester.

Reinecke identified University governance as a principal question for the new Senate, and expressed concern for administrative override of University committee actions and recommendations. As an element of governance, he recommended further evaluation of the concept of a University Senate as introduced in the report of the Future Priorities Committee. Concomitant with any move toward a University Senate, he recommended further streamlining of the current University and Senate committee structures and emphasized the value of faculty participation on and interaction with committees.

Reinecke suggested continuing Senate attention to University finances. University budgets held by the Executive Committee should be reviewed in respect to allocation of University funds to its various programs.

Reinecke recommended resolution of differences between the tenure statement in the current Faculty/Staff Handbook and the charge to the Faculty Advisory Committee.

#### Evaluation Committee:

Corder distributed the written report of the Evaluation Committee. (Report summary to the minutes by the Senate Secretary: The committee expressed concern over the delay in distribution of results of the spring 1973 evaluations. The committee agreed that evaluation results would be distributed to the faculty member, to the faculty member's department head and dean, and the Office of Institutional Studies. The committee accepted an improved method of distribution and reporting. The committee endorsed a program of evaluation for the support segment of the University. The committee was unable to determine the effectiveness of the current system inasmuch as the results of last year's evaluations have not yet been distributed. The committee recommends that next year's members consider the possibility of peer evaluation as a component of the evaluation system. End of summary.)

Ludvigson raised a question regarding the distribution of reports to a central file system (the Office of Institutional Research). Fenker confirmed that the intent of the committee initiating evaluation did not extend to the development of a centralized file. Daniel requested information on the reasons for delay in distribution of last year's evaluation results. Wible explained his efforts to determine the reasons for delay and his efforts to expedite distribution of the reports. Wortham raised the question of delaying evaluations until the coming fall semester. There was a general discussion regarding the problems of implementation at this point in the current semester, and expressions of uncertainty as to the policies expressed and implied in evaluation.

Ludvigson offered the motion: "Until a clear policy of purpose is enunciated, and the machinery is set up to ensure proper execution, it is moved that the evaluation procedure be delayed. The Senate Evaluation Committee is instructed to meet and take appropriate action in respect to this motion." The motion was seconded by Snyder and passed by voice vote.

Brewer explained the role of the Vice Chancellor and the interest of the deans in evaluating teaching effectiveness. He emphasized the need for more information on classroom performance, and explained the applicability of evaluation to promotion and salary increases. He emphasized the necessity of an effective University policy on evaluation of teaching effectiveness.

Committee on Committees:

Wassenich distributed the report of the Committee on Committees showing charges and membership of University committees for 1974-75. (Copies of this report are available from the Senate Secretary.)

Old Business:

None.

New Business:

None.

Adjourned:

The Senate adjourned at 5:30 p.m. to reconvene on September 5, 1974.

Submitted for approval,

*Joe Jones*

Joe Jones,  
Senate Secretary