The Faculty Senate

Minutes of May 1, 1975

Convened

Chairperson Klein called the meeting to order at 3:30 p.m.

Present


Absent


Minutes

The minutes of the meetings of April 3 and April 10 were approved as distributed.

Election of Officers

Chairperson Klein called for nominations and Senator Daniel read the report of the Nominations Committee. These senators were nominated for the offices listed:

Chairperson: William Hall (Brite)
Vice-Chairperson: Ray Remley (Psychology)
Secretary: Richard Waits (Economics)
Assistant Secretary: Jack Suggs (Brite)
These officers were elected.

Senator Klein presented Chairperson Hall with the gavel and the new officers were installed. After a brief statement by the Chair, the Senate addressed Item 3 of the Agenda.

Old Business

Senator Frye continued his discussion of the work done by the Senate Committee on Tenure, Promotion and Grievance. He recommended that the committee continue its work through the summer so that a specific proposal could be presented at the September meeting. He summed the general feeling of the committee regarding:

(1) a deadline for initiating a grievance which is not contained in the handbook (pp. 32-33); the committee is considering a specific deadline, e.g. 30 days.

(2) policy regarding promotion to emeritus rank (a response to the AddRan Advisory Committee); the Senate Committee prefers that criteria for such promotion be determined in each department and none should be included in the Handbook.

The Senate requested that relevant materials be distributed to the new Senators. No other action was taken.

New Business

Senator Senter offered to distribute to new Senators a copy of a proposal regarding the designation of Associate Scholars and Associate Fellows of the University and requested its inclusion in the Agenda for the September meeting. Senator Klein remarked that this proposal has received favorable action by the Council of Deans and by the AddRan Chairman. The request for placement in the September Agenda was accepted by the Chair.

The Chairperson remarked our appreciation for the services rendered the University by the retiring officers. His comments were reinforced by the Senate's applause.

The meeting was adjourned.

Submitted for Approval,

Dick Waite
C. Richard Waite
Senate Secretary
Faculty Senate

The Faculty Senate

Minutes of April 10, 1975

Convened

Chairperson Klein called the meeting to order at 3:35 p.m.

Present

Adams, Arnn, Baird, Brever, Daniel, Forsyth, Frye, Gibson, Gossman, Hall, Harris, A. Jones, J. Jones, Klein, Knopper, K. Lawrence, T. Lawrence, Lipe, Ludvigson, Moudy, Newcomer, Nichols, Odom, Potter, Quarles, Reinecke, Secrest, Senter, Shelton, Snyder, Strickland, Tucker, Woldt, Wortham

Absent

Beseda (5), Fenker (3), Flowers (6), Patterson (5), Williams (1)

Committee Reports

Finances and Compensation: Committee Chairperson Wortham discussed trends in major University accounts from 1966 through 1974. In preparing these analyses, the committee had access to budgets and audits for the fiscal years 1966 through 1974. Data were supplied to the committee from the administration for accounts except those which would reveal salaries of individuals. Secrest, a member of the committee, emphasized the distinctive nature of "fund accounting" and the importance of this distinction in understanding the University budgetary process and account reporting. Fund accounting distinguishes total University funds by source and/or intended disposition and implies inter-fund transfers for proper asset management. There was discussion concerning standard practices of accounting for depreciation, the decline in tuition revenue coincident with the opening of Tarrant County Junior College, and the fund accounting for the University stadium.

Wortham indicated that no action was requested on this report of the committee, but that the committee was offering a progress report to elicit comments and to determine areas of interest of the Senate. The committee
Committee Reports (continued)

will prepare summary statements of account trends for distribution to the Senate. The committee report will contain a recommendation concerning continuing faculty involvement in the University budgeting process.

Student Relations: Committee Chairperson K. Lawrence introduced Messrs. David Davis, Chuck Blaisdale, and Pat Langley of the House of Student Representatives and distributed two documents which had obtained approval in the House. The documents were presented for the consideration of the Faculty Senate. The student representatives were available to answer questions concerning the documents.

Attention was directed to the document entitled "Landscaping Proposal of the Permanent Improvements Committee of the House of Student Representatives" which contained the proposal to relocate faculty and student parking spaces west of the Student Center and to increase the landscaped space around the memorial fountain. There was general discussion of current and potential aesthetic attributes of the space. Questions were raised concerning cost estimates, fund sources, planning quality, and techniques of polling student opinion regarding the project. K. Lawrence moved endorsement of the proposal in principle, the motion was seconded and passed on a majority by voice vote.

A second document originated by the Student House and entitled "A Bill Concerning Wider Student/Faculty Participation in the University Community" contained a proposal for inclusion of faculty and students on the Board of Trustees. Exception was expressed to the included statement that current practices of the Board deny "... any real (sic) sort of participation in the governance of TCU by either faculty or students ..." Snyder moved referral of this House document to the Faculty-Trustee Relations Committee. The motion was seconded and passed on a majority by voice vote. (The bill will be presented to the Faculty-Trustee Relations Committee by the Senate Executive Committee.)

Adjourned

The Senate adjourned at 5:20 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, May 1, 1975 in Student Center 222.

Submitted for approval

Joe Jones
Senate Secretary
The Faculty Senate
Minutes of February 6, 1975

Convened

Chairperson Klein called the meeting to order at 3:30 p.m.

Present

Adams, Arnn, Baird, Compton, Daniel, Flowers, Forsyth, Frye, Gibson, Gossman, Hall, Harris, J. Jones, Klein, Knepper, K. Lawrence, T. Lawrence, Lipe, Ludvigson, Moudy, Newcomer, Nichols, Odom, Patterson, Potter, Quarles, Reinecke, Secrest, Senter, Shelton, Snyder, Strickland, Tucker, Williams, Woldt, Wortham

Absent

Brewer, Beseda (4), Farrar (3), Fenker (2), A. Jones (5)

Balloting for Honorary Degrees

Dr. William Tucker and Dr. Ben Proctor spoke in regard to individual nominees and the Senate then closed to executive session to ballot for nominations for honorary degrees. After balloting, the Senate returned to open session.

Minutes

The minutes of the December meeting were approved as distributed.

Committee Reports

Bookstore: Gibson, member of the Committee on the Bookstore, presented the report of the committee and discussed the recommendations of the committee, which are presented below:

1. The bookstore should increase its use of the TCU Bulletin for communicating with the faculty regarding such matters as order deadlines, etc.
2. Departmental chairpersons should verify the accuracy and timeliness of book orders originating in their departments.

3. The bookstore should make no changes in book orders without contacting the originating professor or the departmental chairperson.

4. Orders for foreign publications should be mailed without delaying for order consolidation.

5. For the first three weeks of a semester, textbooks and required supplied should be sold to TCU students only.

6. To increase sales of non-required books, recommendations on offerings should be solicited from the faculty each semester.

7. The bookstore should retain three to four copies of required books being returned to the publisher in order to accommodate students who may lose their books. Involved faculty members should be notified of the return of required textbooks.

8. Involved faculty should be notified if a required book is found to be unavailable from the publisher.

9. To control pilferage, the committee recommends additional full-time, non-student clerical personnel; installation of physical security equipment; and, rigid enforcement of sanctions for shoplifting.

It was moved and seconded that the report be accepted by the Senate and that the report be forwarded to the University Provost for such action as may be appropriate. The motion passed unanimously on voice vote. (Copies of the full report, with supporting documentation, are available from the Senate Secretary.)

Committee on Committees: Reinecke, Chairperson of the Committee on Committees, recommended that Dr. Marjorie Lewis, Department of English, be nominated by the Senate to replace Dr. Clifford Venier, Department of Chemistry, on the Student Conduct Committee. Dr. Venier is on leave of absence away from the University. Reinecke's motion was seconded and passed unanimously on voice vote.

Reinecke presented the following resolution to be adopted as guidelines by the Committee on University Committees:

It is proposed that faculty members be appointed to standing University committees for terms of five years rather than the present one-year terms. These terms should be staggered among the members of the committee so that approximately one-fifth of the members are rotated every year. Unless some very special expertise is required,
memberships on a University committee should be limited to one five-year term.

There are three main advantages to this change. First of all, it means that committees can now go to year-round operation and do not have to be re-appointed every year. Secondly, this procedure assures both continuity and the injection of new ideas into the committee. Third, the amount of administrative work both by the University administration and the Committee on Committees will be considerably reduced since only one-fifth as many appointments need to be made every year.

Discussion of the motion was in reference to the extra commitment of service such an appointment would require of some faculty members on particularly active committees. The approach of the Committee on University Committees, as explained by Reinecke, would be to distribute the work more evenly between standing committees. Reinecke's motion was seconded and carried on voice vote.

In addition to the foregoing motion, Reinecke emphasized the important role of the University committee structure and offered a statement in clarification of the basic authority of the Committee on University Committees as such authorization is stated on page 78 of the 1974-75 Faculty-Staff Handbook. Reinecke moved that the Senate express agreement with the following interpretation and clarification of that authority:

1. The Committee on Committees nominates and does not appoint.

2. All nominations are subject to approval by the Faculty Senate.

3. Only faculty members and not administrators, professional staff, or students, are to be nominated (by the Committee and Senate.)

4. The actual appointing authority is left unspecified in the Constitution although for standing University committees this responsibility falls to the Chancellor (page 82, Handbook). Presumably, if other committees are being established by the student body, the Faculty Senate or the University administration, the appointing authority may be some other individual therein.

5. The nominating duty of the Committee on Committees extends to all committees of University-wide interest. It is not limited to the standing University committees listed in the Handbook. In particular, various ad hoc committees, including certain search committees, also fall under the purview of the Committee on Committees. The main criterion for determining whether or not the Committee on Committees must nominate the faculty members for a particular ad hoc committee is whether or not the scope of that will be University-wide as opposed to being restricted to a single department or college. (Search committees for deans and above are considered to have University-wide scope.) At present the only important
exceptions to these criteria would seem to be those committees which are filled totally or in part by elective procedures as specified in the Faculty Handbook, i.e. the Advisory Committees, the University Council, and the Graduate Council.

The motion was made to approve this interpretation of the functioning of the Committee on Committees; the motion was seconded and passed unanimously on voice vote.

(The Senate returned to executive session to receive the report on balloting for honorary degrees. The Senate forwarded nominations for honorary degrees to the Chancellor for presentation to the Board of Trustees.)

Tenure, Promotion, and Grievance: Frye, Chairperson of the Committee on Tenure, Promotion, and Grievance, reported four meetings of the committee since the December meeting of the Senate. The committee took under consideration (1) a request from Vice Chancellor Brewer to provide a time limit for the process of initiating a grievance; (2) a request transmitted through the Senate Chairperson that minimum notice of dismissal of a faculty member on one-year contract be changed from twelve months to eleven months; and (3) a statement from the University AAUP chapter on the AAUP position regarding non-tenured faculty on grievance committees considering questions of tenure. Frye reported the committee was continuing study of revision of the tenure policy and expected to report findings and recommendations to the Senate. Frye reported 19 of 27 questionnaires distributed to advisory committees had been returned to his committee.

Student Relations: K. Lawrence, Chairperson of the Committee on Student Relations, reported that the "Policy Statement Concerning Student Rights and Responsibilities . . ." (otherwise known as the Student Bill of Rights) which was a subject of discussion at the December meeting of the Senate, has been reconsidered at two meetings of the Student House of Representatives and is now in a House committee. K. Lawrence expects a completed proposal for a revised Student Bill of Rights to be reported out of the House within a month. He also reported action on formulation of an explicit policy regarding selection procedure for student Who's Who.

Old Business

None

New Business

Gossman moved that the Senate express concern for faculty access to buildings in which the individual faculty member may have an office. Reference was made to the existing practice of restricting access to
outside-door keys for faculty members having offices in Reed Hall. Gossman cited the inconvenience of not being able to use offices in Reed Hall between normal University terms. The motion was seconded and passed unanimously on voice vote.

Adjourned

The Senate adjourned at 5:35 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, March 6, 1975 in Student Center 222.

Submitted for approval

Joe Jones
Senate Secretary
Faculty Senate

The Faculty Senate

Minutes of April 3, 1975

Convened

Chairperson Klein called the meeting to order at 3:30 p.m.

Present

Adams, Arnn, Baird, Beseda, Brewer, Compton, Daniel, Fenker, Forsyth, Frye, Hall, Harris, A. Jones, J. Jones, Klein, Knepper, K. Lawrence, T. Lawrence, Ludvigson, Nichols, Patterson, Potter, Quarles, Reinecke, Secrest, Senter, Shelton, Snyder, Strickland, Tucker, Williams, Woldt, Wortham

Absent

Flowers (5), Gibson (2), Gossman (3), Lipe (2), Moudy, Newcomer (5), Odom (3)

Minutes

The minutes of the February meeting were approved as distributed. (The Senate did not meet in March.)

Election of Faculty Representative to the University Advisory Committee

The terms of service on the University Advisory Committee expired for Professor Geraldine Dominiak, Department of Accounting, and for Professor Mannfred Reinecke, Department of Chemistry. As required by the section on "Faculty Advisory Structure" in the Faculty Handbook, an election was held by the Senate to fill one of the created vacancies. (The Vice Chancellor and Academic Dean, Dr. Brewer, will appoint a faculty member to the remaining vacancy.)

J. Jones distributed a list of faculty members eligible for election to the committee and nominations from the list were solicited from the Senate.
Professors Marguerite Potter, Marjorie Lewis, Charles Beseda, Quinn McKay, and Neal Daniel were nominated. A motion to close nominations was made, seconded, and passed unanimously on voice vote. On written ballot, Professor Marguerite Potter was elected on a plurality of votes cast.

Committee Reports

Executive: Senate Chairperson Klein reported on the meeting of the Senate Executive Committee on March 24 with the Faculty-Trustees Relations Committee of the Board of Trustees. He reported on discussions concerning awards of honorary degrees, faculty tenure policy and faculty participation in University administration.

Committee on Committees: Committee Chairperson Reinecke distributed lists of nominees to University committees and indicated objectives of the Committee on Committees to reduce faculty assignments, where possible, to one University committee. Staggered terms were set in order to provide continuity on individual committees and to reduce the annual re-composition of all committees. Reinecke indicated the inclusion of the new University standing committees for Research, Safety and Health, and Student Life, and the abolition of the Convocations Committee. Reinecke moved adoption of the nominations to the University committees and the adoption of the additions and deletion from the list of University committees. The motion was seconded and passed unanimously on voice vote.

Committee on Tenure, Promotion and Grievance: Committee Chairperson Frye reported regular meetings of the committee in February and March primarily to consider revision of the University tenure policy. Frye referred to the written reported distributed by mail on March 31 to members of the Senate and solicited comments and suggestions on this report from the Senate. He indicated that counsel had been solicited from the Deans of the University and from the AAUP. Frye requested comments and suggestions at this time on the distributed working copy of the tenure document, but a motion for adoption of the report was not made. (Disposition of the report and the charge to the Committee on Tenure, Promotion and Grievance will be considered at a joint meeting of this committee with the Executive Committee on Monday, April 14.) Frye requested that two questions be brought before the Senate for action at the May meeting: (1) specification of a deadline for the initiation of a grievance; and (2) a statement of policy regarding the granting of emeritus rank.

Daniel, a member of the Committee on Tenure, Promotion and Grievance, indicated the relationship of the advisory committee structure to questions of promotion, tenure and grievance and distributed a document of exploratory inquiries regarding the desired objectives and functions of the committee structure. The Senate offered approval to the suggestion that administrators, including departmental chairpersons, should not be members of advisory committees, but accepted that they can be expected to meet with these committees as necessary. Sentiment for or against inclusion of non-tenured
Committee Reports (continued)

faculty on committees considering tenure recommendations was approximately evenly divided in the Senate. Daniel raised the question of decision-making responsibility of advisory committees. The general consensus implied from the ensuing discussion was that final decision-making responsibility is with the appropriate administrator, and that this is tempered by the coordinative and cooperative working relationship achieved between the administrator and the committee in question. Formal action was not requested by Daniel. Possible future action on the question of advisory committee structure and function will be considered by the Executive Committee, as was indicated above.

Senate Chairperson Klein noted the time, 4:50 p.m., and indicated that it would be necessary to defer other committee reports to a subsequent meeting of the Senate. Klein called for a special meeting of the Senate on Thursday, April 10 to hear the reports of the remaining Senate committees.

Old Business

None

New Business

Senter distributed a document relating to the designation of Associate Scholars and Associate Fellows of the University and requested consideration of the contained proposal as an agenda item at a future meeting of the Senate. The proposal would offer scholarly associations for professionally qualified persons not currently employed in academic positions and who desire to maintain their own professional qualifications through formalized contact with the academic community.

Adjourned

The Senate adjourned at 5:00 p.m. The Senate will meet in special, called session on Thursday, April 10 at 3:30 p.m. in Student Center 222.

Submitted for approval

Joe Jones
Senate Secretary
Chairman Klein called the meeting to order at 3:30 p.m.

Present

Adams, Arnn, Baird, Brewer, Compton, Daniel, Farrar, Flowers, Forsyth, Frye, Gibson, Gossman, Harris, A. Jones, J. Jones, Klein, Knepper, K. Lawrence, T. Lawrence, Lipe, Ludvigson, Moudy, Newcomer, Nichols, Odom, Patterson, Quarles, Reinecke, Shelton, Snyder, Strickland, Tucker, Williams, Woldt, Wortham

Absent

Beseda (3), Fenker (1), Hall (1), Potter (7), Reed (1), Secrest (5)

Minutes

Frye requested amendment of the minutes of November 7 to have the report of the Committee on Promotion, Tenure and Grievance read: "The Senate Committee on Promotion, Tenure, and Grievance met on Thursday, October 10, and Thursday, November 7 for one hour each. At the first meeting Frye suggested that the committee concentrate immediately on tenure and apprised the members of Dean Brewer's and the Council of Deans' upcoming proposed revision of the tenure policy. Ben Strickland suggested that the committee concentrate, instead, on possible modifications of the recommended standards in the Handbook statement on Appointment, Reappointment, and Promotion. The committee examined possible questionnaires to be used to gain information about the workings of the Advisory Committee System, Frye was instructed to prepare revisions of such questionnaires, and Daniel was appointed to talk with Dean Brewer about obtaining specific figures on how the advisory committees and administrative officers worked, under the advisory system, last year. At the next meeting Daniel presented a report of his visit with Dean Brewer, Frye presented copies of revised questionnaires on the advisory system, and Frye reported on his written response to the Advisory Committee of the School of Education regarding their working draft of a statement of criteria appropriate to the School of Education Faculty." The minutes were approved as amended.
Committee Reports

K. Lawrence, Chairperson of the Committee on Student Relations, introduced the draft report from the Bill of Rights Committee. The draft report entitled "A Policy Statement Concerning Student Rights and Responsibilities at Texas Christian University" constitutes a revision of the Bill of Student Rights approved by the Student House of Representatives and the Faculty Senate in the spring semester of 1973. K. Lawrence reported questions and suggestions raised regarding the draft document at the December 4 meeting of the Student House of Representatives were of sufficient substance to cause return of the draft to the Bill of Rights Committee. With the document remanded to the drafting committee, K. Lawrence solicited discussion and suggestions from the Senate to be included in reconsideration of the draft document at the January meeting of the Bill of Rights Committee. In discussion by the Senate, the question was raised as to what constituted unauthorized disclosure of confidential information as such is proscribed by the draft report. A distinction was sought between personal beliefs transmitted as a private trust and personal beliefs which could be accorded a degree of public knowledge. The question of authorization of disclosure was raised in respect to letters of referral and field interviews by public agencies. The observation was made that individual student beliefs may be violated by the stipulation that students meet "... the requirements of any class for which they are enrolled." K. Lawrence will submit the specific suggestions to the Bill of Rights Committee for consideration.

Frye, Chairperson of the Committee on Promotion, Tenure and Grievance, reported a meeting in which consideration was given to the proposed judicial system endorsed by the Student House and to revisions of the University tenure policy proposed by Dean Brewer and the Council of Deans. Dean Brewer met with the committee on two subsequent occasions and offered explanations of proposed changes in the tenure policy. Another meeting of the committee with Dean Brewer is planned.

Odom, member of the Committee on Academic Alternatives and Excellences, asked for cooperation from the faculty in returning questionnaires to be distributed by the committee shortly.

Klein, Chairperson of the Senate and the Senate Executive Committee, reported on the meeting of the committee with the Faculty Relations Committee of the Board of Trustees. Klein reported discussion with the Faculty Relations Committee regarding the faculty role in governance and budgeting at the University.

Routine progress was reported by the remaining Senate committees.

Old Business

The Ad Hoc Committee on University Governance has been dissolved at the request of the committee. A committee will be formed for the purpose of
Old Business (continued)

proposing a University constitution. The committee on the constitution will give consideration to the judicial system referred to the governance committee at the November 7 meeting of the Senate.

New Business

Klein announced the resignation of Reed from the Senate. Reed will be away from the University on leave of absence. The Executive Committee of the Senate will designate as replacement to May 1975 the faculty member in humanities with the next highest number of votes in the most recent Senate election for representatives at large.

Klein solicited recommendations for persons to receive honorary degrees from the University. Nominations approved by the Senate at the February 6 meeting will be submitted to the Board of Trustees in March for concurrence. Nomination forms will be provided the faculty in a separate mailing.

Ludvigson cited the requirement on the recently-issued form for "Preparation of Recommendation for Tenure and Promotion" that split committee votes be reported as to majority and minority composition. He noted this requirement to be at variance with the statement in the Faculty/Staff Handbook that the administrator's final recommendations shall state the consensus of the appropriate advisory committee; reference to vote composition is made only in the event the committee majority disagrees with the administrator. Ludvigson urged compliance with stated policy until due consideration has been given to policy revision, and offered the following three-part resolution:

(1) The Faculty Senate Executive Committee in conjunction with the Dean of the University shall take whatever measures necessary to assure that procedures of advisory committees do not violate the advisory system policy document as stated in the Faculty/Staff Handbook for 1974-75; in particular, they should act expeditiously to resolve the apparent violation above.

(2) Advisory committee chairmen at all levels shall forward a statement of procedures, rules of evidence, or other guiding principles used by their committees in their deliberations to the Secretary of the Faculty Senate. Such procedures, rules, or principles already adopted shall be forwarded at the committee chairman's earliest convenience, but no later than December 18, 1974, and within one week of adoption hereafter.

The Secretary of the Faculty Senate shall then make these statements available to the Executive Committee so it may act as charged above and to any Senate committee charged with studying the matters of promotion, tenure, or grievance.
New Business (continued)

(3) The Faculty Senate maintains a continuing concern for the operation and improvement of the Advisory Committee, and reserves the right to approve or disapprove interpretation or modification thereof.

Brewer indicated prompt attention would be given to part (1) of the resolution and suggested that the response to part (2) would be a redundant submission of rules given in the handbook. Ludvigson explained the statement to refer to specific and unique rules utilized by committees individually. Reinecke observed that part (3) constituted a reaffirmation of current Senate authority. Ludvigson's motion for the resolution was seconded and passed unanimously on voice vote.

(Note of subsequent action: Dean Brewer, the University Advisory Committee, and the Senate Executive Committee met on Friday, December 6 and agreed that the request for vote composition would be removed and that the committee consensus would be reported as currently stipulated in the Faculty/Staff Handbook.)

In other new business before the Senate, Tucker and Woldt raised questions about the new summer schedule of one three-week and two five-week terms. Moudy and Brewer explained the intent of coordinating the University summer schedule with public school schedules and the expectation of increasing summer enrollment.

Adjourned

The Senate adjourned at 4:35 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, February 6, 1975 in Student Center room 222.

Submitted for approval

Joe Jones
Senate Secretary
Assistant Secretary Hall called the meeting to order at 3:30 p.m.

Present

Brewer, Adams, Arnn, Beseda, Compton, Daniel, Fenker, Frye, Gibson, Gossman, Hall, Harris, A. Jones, J. Jones, Knepper, K. Lawrence, T. Lawrence, Lipe, Newcomer, Odom, Patterson, Quarles, Reed, Reinecke, Secrest, Shelton, Snyder, Strickland, Tucker, Williams, Woldt, Wortham

Absent

Baird (1), Farrar (2), Flowers (4), Forsyth (1), Klein (1), Ludvigson (1), Moudy, Nichols (1), Potter (6)

Minutes

J. Jones noted that the minutes of October 3 incorrectly indicated Senator Harris absent. The minutes of the October meeting were approved as corrected.

Committee Reports

Reinecke, Chairperson of the Committee on Committees, moved for the adoption of an Ad Hoc Committee on Safety to consult with the administration in achieving compliance with federal occupational safety and health legislation. His motion included the nomination of Dr. John Albright, Associate Professor of Chemistry, Mr. Anthony Jones, Associate Professor of Art, and Mr. Dennis Runge, Instructor in Theater to serve as faculty members of the committee. The motion was seconded and passed unanimously on voice vote.

Frye, Chairperson of the Committee on Promotion, Tenure and Grievance, reported two meetings of the committee during the past month and indicated
some question regarding generalized academic criteria for promotion in
the professional colleges and schools. He noted some unique expecta-
tions for these faculties and made reference to the College of Education
faculty by way of example. The committee expects to present a state-
ment on tenure at the March meeting of the Senate.

Gossman, member of the Committee on Student Relations, distributed a
report on a "Proposed University-wide Judicial System" endorsed by the
House of Student Representatives on April 30, 1974. (Report summary to
the minutes by the Senate Secretary: The proposed judicial system would
have jurisdiction over student disciplinary procedures and grievance
procedures initiated by or against students, faculty, and staff. A
superior University Court would hear appeals from the subordinate Student
Conduct Committee and University Grievance Committee. Questions regard-
ing student discipline, excepting those arising from academic appeals,
would be directed to the Student Conduct Committee. The University
Grievance Committee is proposed as the first hearing board in the non-
disciplinary judicial system. The Grievance Committee and the University
Court would have the power to issue restraining orders against university
committees and administrative offices. Administration, faculty and
student composition of the judicial system is specified and rules of
procedure are given in detail. Sanctions proposed under the university-
wide judicial system include warning; admonition; censure; reprimand;
suspension or forfeiture of campus privileges for a definite period of
time; suspension for a definite period of time; dismissal; expulsion;
forfeiture of the right or expectation to increase pay, sabbatical leave
or summer employment for a definite period of time; failure to renew
contract; or dismissal and termination of employment. Restitution may
be required in addition to any above listed sanctions. The proposed
judicial system reserves authority for final review to the Chancellor.
End of summary. Copies of this report are available from the Senate
Secretary.) The report was distributed with the suggestion that it be
discussed at the December meeting of the Senate. After discussion of
the implied scope of the proposed judicial system, Reinecke moved that
the report be referred to the University ad hoc Committee on Governance.
The motion was seconded and passed unanimously on voice vote.

Routine progress was reported by the remaining Senate committees.

Old Business

J. Jones reported that in the October election to amend Article II,
Section 6.A. of the Constitution of the Faculty Assembly and Faculty
Senate 227 ballots were returned which showed 218 who favored the pro-
posed amendment and 9 who opposed the proposed amendment. The approved
amendment will be submitted by the Dean of the University to the Board of
Trustees for ratification.
New Business

Reinecke proposed that condolences be offered to the family of Dr. Friedrich Paul Alber, Associate Professor of German, which would express the sense of loss felt by the faculty on the recent death of Dr. Alber. The Chairman of the Senate will write the family on behalf of the Senate and the faculty. Dr. Alber had been a member of the faculty since 1966.

Adjourned

The Senate adjourned at 4:00 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, December 5, 1974 in Student Center room 222.

Submitted for approval

[Signature]

Joe Jones, Senate Secretary
Faculty Senate

The Faculty Senate

Minutes of October 3, 1974

Convened

Chairman Klein called the meeting to order at 3:30 p.m.

Present

Arnn, Baird, Beseda, Compton, Daniel, Farrar, Fenker, Flowers, Forsyth, Frye, Hall, J. Jones, Klein, K. Lawrence, T. Lawrence, Ludvigson, Nichols, Odom, Patterson, Quarles, Reed, Reinecke, Shelton, Snyder, Strickland, Tucker, Williams, Wortham

Absent

Adams (2), Brewer, Gibson (1), Gossman (2), Harris (2), A. Jones (4), Knepper (2), Lipe (1), Moudy, Newcomer (4), Potter (5), Secrest (5), Woldt (1)

Minutes

The minutes of the September meeting were approved as distributed.

Committee Reports

Klein reported for the Executive Committee that a meeting had been set between the Executive Committee and the Faculty-Trustee Relations Committee of the Board of Trustees. He reported the planned meetings of the Executive Committee with the Vice Chancellor and Dean of the University and with the Vice Chancellor and Provost on the forthcoming University budget.

Fenker reported for the Committee on Academic Alternatives and Excellences that the committee was seeking to identify the existence and effectiveness of incentives to academic excellence. The committee has tentatively identified the incentives as research and teaching grants, funds for professional travel, professional recognition awards, merit
leaves of absence, and course load reductions for scholarly activity. The committee plans a faculty survey to determine the effectiveness of these and other possible incentives to academic excellence.

Reed reported for the Committee on the Bookstore that some faculty responses had been received on bookstore policies. The committee solicits additional comments from the faculty for committee action.

Reinecke reported for the Committee on Committees that Dr. William Watson requested to be relieved of the chairmanship of the University Computer Center Committee. Reinecke moved that Dr. Leigh Secrest be nominated to the Chancellor as Chairman of the University Computer Center Committee. The motion was seconded and passed unanimously on voice vote. Dr. Watson will remain a member of the committee.

Snyder reported for the Committee on Social Facilities and Programs that the committee recommended the following interpretation of the Senate resolution of October 4, 1973: "The first part of the resolution, 'That all teaching staff should be allowed use of the Faculty Center,' is construed to mean that teaching fellows, teaching assistants, and all University personnel whose positions would assimilate to faculty status in any way are to be extended this privilege." As to the second part of the resolution which stated that "no restrictions shall prevent a faculty member from taking graduate or undergraduate guests to the faculty center for coffee or lunch, space permitted," the committee considered that the plural could be construed too broadly and recommended "... that the statement does not include the use of the faculty center by anyone of the individuals mentioned in the first part of the resolution in such a way that groups, committees, or classes or seminars would meet during the normal open hours of the Faculty Center." Snyder urged a reasoned interpretation of the term "group" and expressed the intent of the committee to recommend restriction of Faculty Center use to individuals. He further advised that the operating policy of the Faculty Center could be adapted promptly to the expressed intent of the faculty. Hall moved adoption of the committee recommendation as the governing policy of the Faculty Center. The motion was seconded and passed unanimously on voice vote.

Wortham reported for the Committee on Finances and Compensations; Frye reported for the Committee on Promotion, Tenure and Grievance; and Quarles reported for the Committee on Summer, Special and Evening Courses that their respective committees had had initial meetings devoted to problem definition and committee organization.

K. Lawrence reported for the Committee on Student Relations that the Bill of Student Rights and Responsibilities has been the topic of two meetings of the committee. The mimeographed Bill dated April 10, 1973 was distributed to members of the Senate and was identified by K. Lawrence as the current, operational statement on student rights and responsibilities. He outlined the inter-committee coordination required in the ongoing revision of this Bill.
Old Business

Dr. Arthur Ehlmann, Chairman of the Senate Committee on Financial Exigency for 1973-74, presented the written report of his committee. The report was received by the Senate as an interim statement and was forwarded to the current Senate Committee on Finances and Compensation.

(Report summary to the minutes by the Senate Secretary: The committee found "financial exigency" to mean "A condition of financial insufficiency of such degree that it demands reduction of expenditures through such avenues as curtailment of degree programs and/or reduction in the number of full-time equivalents in the faculty." The committee concluded that the Chancellor determines when the University may be in financial exigency and acknowledged that the state is difficult to define. To determine how financial exigency has been apportioned among the budgetary units of the University, the committee inquired into the general budgetary procedures of the University. The essential apportionment between academic and support units is made by the Chancellor; the apportionment within the academic units is made by the Vice Chancellor and Dean of the University in consultation with college and school deans. Within academic and support divisions, deans or appropriate administrators have autonomy for internal apportionment. "There is no formal plan for advice and counsel from vice-chancellors, lower level administrators, or general faculty in the process of defining 'a state of financial exigency.'" In conclusion, "the committee believes that a critical need exists for a formal mechanism to facilitate input of faculty opinion directly into the highest administrative level at the first stage of budget deliberations." End of summary. Copies of this report are available from the Senate Secretary.)

Discussion of the report centered on the prospect for faculty involvement in the budgeting process. The availability of University budgets and audits to the Senate and the participation of the Executive Committee in deliberations on the forthcoming budget were cited as evidence of increased faculty involvement in budgeting. The Senate Committee on Finances and Compensation is charged with recommending implementation of improved faculty contribution to the budgeting process.

Reinecke moved a resolution of appreciation to the past Committee on Financial Exigency. The motion was seconded and passed unanimously on voice vote.

New Business

None.

Adjourned

The Senate adjourned at 4:30 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, November 7, 1974 in Student Center Room 222.
Faculty Senate

The Faculty Senate

Minutes of September 5, 1974

Convened

Chairman Klein called the meeting to order at 3:30 p.m.

Present

Adams, Arn, Baird, Brewer, Compton, Daniel, Farrar, Fenker, Flowers, Forsyth, Frye, Gibson, Gosman, Hall, Harris, A. Jones, J. Jones, Knepper, Klein, K. Lawrence, T. Lawrence, Lipe, Ludvigson, Newcomer, Nichols, Odom, Potter, Quarles, Reed, Reinecke, Secrest, Shelton, Snyder, Strickland, Tucker, Williams, Woldt, Wortham

Absent

Beseda (2), Moudy, Patterson (4)

Minutes

The minutes of the May meeting were approved as distributed.

Report of the Executive Committee

Klein reported on the activities of the Executive Committee during June, July and August in organizing this year's Senate committees, and solicited comments regarding committee assignments and charges distributed in his memorandum of August 9 to the Senate. Oversight responsibilities for Senate committees were assigned members of the Executive Committee as follows: Hall, oversight for Committee on Academic Alternatives and Excellences and Committee on Student Relations; Klein, oversight for Committee on the Bookstore; Reinecke, oversight for Committee on Committees; Ludvigson, oversight for Committee on Faculty Social Facilities and Programs and Committee on Promotion, Tenure and Grievances; and J. Jones, oversight for Committee on Finances and Compensation and Committee on Summer, Special and Evening Courses.
Committee reports were invited by Klein. Reed, Chairman of the Committee on the Bookstore, requested comments on bookstore services from the Senate. Snyder, Chairman of the Committee on Faculty Social Facilities and Programs, reported that the statement in the Faculty/Staff Handbook, 1974-75, page 68 is presently the governing policy of the Faculty Center. His committee is considering modification of the policy to conform with the resolution on facilities use passed by the Senate on October 4, 1973. K. Lawrence, Chairman of the Committee on Student Relations, solicited views of Senators on the Student Bill of Rights reported in the student handbook.

Klein reported action of the Executive Committee serving as the Faculty Senate Committee on Tenure in a case involving dismissal of a faculty member having tenure.

Proposed Amendment to the Constitution of the Faculty Assembly and Faculty Senate

J. Jones presented a recommendation of the Executive Committee that the Senate offer an amendment to Article II, Section 6.A. of the Constitution of the Faculty Assembly and Faculty Senate. The proposal was made to include the Chairman of the past year in the membership of the Executive Committee of each succeeding year in order to provide continuity of Senate leadership. As presented by J. Jones and amended by Reinecke, the proposal was made that Article II, Section 6.A. be changed to read: "Executive Committee. The Executive Committee of the Faculty Senate shall consist of the Chairman, the Secretary, the Vice Chairman, the Assistant Secretary and the immediate past Chairman, if he is still eligible to be a Senator. If the elective term of Senate membership has expired for the immediate past Chairman, this member of the Executive Committee will be (ex officio) a member of the Senate."

Gossman moved adoption of the proposal, the motion was seconded and passed unanimously on voice vote.

(Secretary's note: The minutes of this meeting provide written notice to the Faculty Assembly of the proposed constitutional amendment as required by Article III of the Constitution. Thirty days from date of delivery of these minutes a ballot on the proposed amendment will be distributed to members of the Faculty Assembly. If the amendment is approved by the Faculty Assembly, it will be presented to the next meeting of the Board of Trustees for ratification.)

Old Business

None.
Senate Minutes of September 5, 1974

New Business

None.

Adjourned

The Senate adjourned at 3:55 p.m. The next scheduled meeting of the Senate is at 3:30 p.m. on Thursday, October 3, 1974 in Student Center Room 222.

Submitted for approval

\[ \text{Joe Jones,} \]
\[ \text{Senate Secretary} \]