

FACULTY SENATE MEETING

May 5, 1983

The meeting was called to order at 3:35 by Chairman Glenn Routt.

Attending were: Don Coerver, Betsy Colquitt, Linda Curry, Neil Daniel, Bob Frye, David Graham, Joyce Harden, Linda Haviland, Sonoa Hensley, Dick Hoehn, Dale Huckaby, Don Jackson, Jack Jones, Bill Jurma, Noah Knepper, Bill Koehler, Ken Lawrence, Wayne Ludvigson, Ed McNertney, Walter Naff, Doug Newsom, Keith Odom, Harry Oppenheimer, Pat Paulus, Rhonda Payne, C. A. Quarles, Glenn Routt, Nell Robinson, Daryl Schmidt, Dan Southard, Spencer Tucker, Ruth Whitlock, John Wortham.

Absent were: Art Berliner, Steve Cole, Gerry Dominiak, Frank Reuter, Cy Rowell, Emmet Smith, Alicia Travelle, Bill Tucker, Bill Vanderhoof, Willadean Williams.

In accordance with Senate policy, a report is to be made at the end of each semester giving absences by Senators. The following Senators missed one or more meetings in the spring semester of 1983 (number in parenthesis): Jim Chambers (3), Luther Clegg (1), June Clements (1), Jerry Cochran (2), Bill Countryman (1), Jim Farrar (1), Linda Guy (1), Joyce Harden (1), Linda Haviland (1), Dale Huckaby (1), Jack Jones (3), Ken Lawrence (1), Ed McNertney (1), Keith Odom (1), Rhonda Payne (2), C. A. Quarles (1).

Minutes: The minutes of the April 7 meeting were approved as presented.

Announcements: Chairman Glenn Routt introduced the new Senators. A copy of the Senate Roster for 1983-1984 is attached.

Chairman Routt read a letter from University Librarian Paul Parham expressing appreciation for the resolution concerning the library which was passed by the Senate at its April meeting. Routt also noted the success of the Faculty Assembly on April 13.

Senator John Wortham reported on the work of the Faculty Budget Committee. He noted that the Committee had made progress this past year and reported that the Quasi-Endowment Fund should reach \$20 million in book value this year. Wortham also introduced a resolution expressing appreciation for the recent salary increases. This resolution, a copy of which is attached, was passed unanimously by the Senate.

In the course of his report, Wortham mentioned that TCU might not be a Category I University next year. Responding to a question of this, Vice Chancellor Bill Koehler said that the NCES had changed its category I ranking to reflect thirty or more doctoral degrees awarded per year. The AAUP is still maintaining Category I ranking for institutions granting fifteen doctoral degrees per year, but Koehler said that this might change in the future if AAUP align itself with the NCES guidelines. The likelihood is that this will be the case with implications for salary ranking, etc. Koehler said that TCU is anxious to keep its Category I ranking.

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David Graham reported for the Ad Hock Library Committee. He said that meetings are in progress concerning the resolution of problems raised by Library staff. He recommended continuation of the Committee.

Interim Reports of the Self-Study Committees. Manfred Reinecke introduced chairmen of a number of the Self-Study committees. Reporting were Joe Helmick for Organization and Administration, Jim Duke for Educational Programs, and Wayne Ludvigson for Faculty. The reports were to be five minutes each with seven reports to be made, but when three had taken up forty-five minutes, the remainder were cancelled.

Year-end reports by Senate committees were also cancelled. Ed McNertney of Academic Affairs reported, however, that the Academic Conduct Policy passed by the Senate was approved by University Council with a few minor changes and will go into effect with the Fall semester.

New Business: Dick Hoehn, chairman of the Committee-on-Committees, brought forward a number of recommendations, as follows:

Mike Dodson was nominated to serve as chair of the Admissions Committee and Selby Evans to chair the Computer Center Committee.

John Wortham was nominated, and elected by the Senate, to fill a two-year and final term on the Faculty Budget Committee.

Etta Miller was nominated, and elected by the Senate, to serve on the University Advisory Committee.

Hoehn then presented nominations for the 1983-1984 Senate Executive Committee. It being the practice to double-slate, those nominated were:

Chairmen: Doug Newsom and Art Berliner
Vice Chairmen: Don Jackson and Ed McNertney
Secretary: David Graham and Bill Vanderhoof
Assistant Secretary: Joyce Harden and Wayne Ludvigson

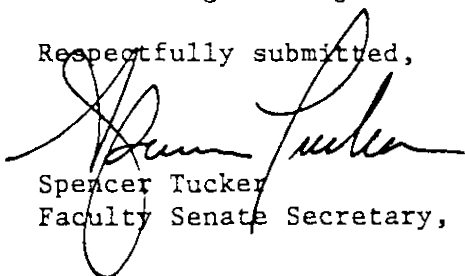
The Senate then elected as its officers for 1983-1984:

Chairman: Doug Newsom
Vice Chairman: Don Jackson
Secretary: David Graham
Assistant Secretary: Joyce Harden

Outgoing Chairman Routt noted progress made by the Senate this past year and thanked Senators for their work.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,



Spencer Tucker
Faculty Senate Secretary, 1982-1983

RESOLUTION OF THE FACULTY SENATE
TEXAS CHRISTIAN UNIVERSITY

By this resolution the Faculty Senate wishes to express its appreciation and that of the faculty of Texas Christian University for the time, effort, and resources expended by Chancellor Tucker, his staff and the Board of Trustees in making a material improvement in the salaries of the faculty.

We not only appreciate the selection of the goal to move TCU faculty salaries above the 40 percentile-- a goal which presumably has just been achieved--but we acknowledge our gratitude for the announced goal of the Administration to maintain salaries above this percentile.

Further we express our appreciation for the structural changes in the salary scale that should provide an improved relationship among the professorial ranks.

Minutes

FACULTY SENATE MEETING

April 7, 1983

The meeting was called to order at 3:38 by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, June Clements, Don Coerver, Steven Cole, Betsy Colquitt, L. William Countryman, Linda Curry, Geraldine Dominiak, Bobby J. Frye, David Graham, Joyce Harden, Linda Haviland, Richard Hoehn, Dale Huckaby, Don Jackson, Noah Knepper, William Koehler, Ken Lawrence, Wayne Ludvigson, Margaret McWhorter, Doug Newsom, Keith Odom, Henry Oppenheimer, C.A. Quarles, Nell Robinson, Glenn Routt, Alicia Travelle, Spencer Tucker, Bill Vanderhoof, Ruth Whitlock, Willadean Williams, John Wortham.

Absent were: Jim Chambers, Luther Clegg, Jerry Cochran, Jim Farrar, Linda Guy, Jack Jones, Edward McNertney, Rhonda Payne, William Tucker.

Minutes: The minutes of the March 3 meeting were approved as presented.

Announcements: Chairman Routt announced a Faculty Assembly to be held on April 13, Wednesday, at 3:30 p.m. in Lecture Hall #1 of Sid Richardson. Announcements of the Assembly have gone out to faculty members.

Secretary Spencer Tucker gave the results of elections for the Faculty Senate in voting thus far. Both Tucker and Senator Dick Hoehn will be on leave next spring and are resigning their Senate seats at the end of this semester to give new Senators a full year's term. This opened an additional place in AddRan representation and one in At-Large representation.

Elected thus far are:

Add-Ran College of Arts and Sciences:	Betsy Colquitt, English (1986)
	Neil Daniel, English (1986)
	Wayne Ludvigson, Psychology (1986)
	John Wortham, Economics (1986)
	Frank Reuter, History (1985)
	Pat Paulus, Biology (1986)
	Nell Robinson, Home Economics (1984)
Brite Divinity School:	Cy Rowell (1984)
	Walter Naff (1986)
M. J. Neeley School of Business:	Geraldine Dominiak (1986)
School of Education:	Dan Southard (1986)
School of Fine Arts:	Emmet Smith (1986)
	William Jurma (1986)
Harris College of Nursing:	Rhonda Payne (1986)

Only three Senators-At-Large remain to be determined. Balloting for these seats is now in progress.

Chairman Routt reported on the March meeting of the Executive Committee of the Senate with the Faculty Relations Committee of the Board of Trustees, during which Vice Chancellor William Koehler gave a profile of TCU faculty.

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Interim Reports of the Self-Study Committees. Routt then introduced Manfred Reinecke who gave an overview of the University Self-Study to date. Reinecke then introduced chairman of a number of the Self-Study Committees who gave interim reports on the work of their committees. Reporting were: Alan Self (Financial Resources), Ted Klein (Library), Willadean Williams (Special Educational Activities), Wayne Ludvigson (Faculty), Bill Vanderhoof (Purpose), and Linda Haviland (Student Development). The remaining committee chairman will report at next month's Senate meeting.

Committee Reports: Committee-on-Committees: Steve Cole presented the list of recommended appointments to University committees. The report was received unanimously by the Senate to be forwarded to the Chancellor for his consideration. Cole expressed the appreciation of Chairman Dick Hoehn for the work of the Committee in compiling the recommended appointments.

Tenure, Promotion, and Grievance: Chairman Colquitt said the Committee is still working on a revision of the grievance statement which will be presented to the Senate in the fall.

Role and Function of the Senate: Nothing to report.

Student Relations: No report.

Academic Excellence: No report.

New Business: Chairman Routt reported that he had received a request from the organization of retired TCU faculty for formal recognition by the University. The Senate passed a resolution recognizing the establishment at TCU of an association of retired TCU professors and requested there be formal recognition by the Administration.

Senator Robinson introduced two resolutions. The first was for a change from one week to two weeks for academic advisement prior to pre-registration. Senators Dominiak and Cole suggested the problem was with the lateness of the schedule of classes for the next semester rather than the length of the advisement period. Odom said that pre-registration week comes too early in the semester. Vice-Chancellor Koehler pointed out that pre-registration week was made later this semester. Other discussion followed with a motion to table the resolution carried by a vote of 12 to 11. Koehler said that the key was to find a way to compress the time taken to bring out the schedule of classes. He suggested that the Executive Committee of the Senate look into the time taken to produce the schedule. Newsom requested a sense of the Senate resolution to honor a request by the Registrar, Calvin Cumbie, for a task force to study registration. Routt said that the Senate Executive Committee would follow up on the matter with the Registrar, and Vice-Chancellors Koehler and Wible.

The second motion by Robinson requested a Senate committee by assigned the task of developing guidelines for establishing faculty search committees, with the duties of these search committees to be identified. Discussion of this resolution followed. The motion was defeated.

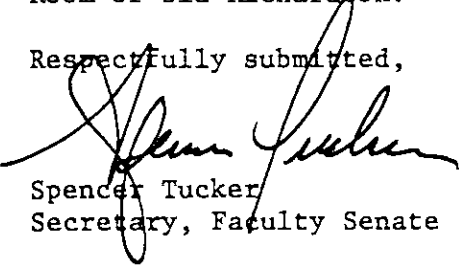
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Senator Bob Frye introduced a resolution commending the work of the TCU library staff. A copy of this resolution is attached. It was passed unanimously by the Senate.

There being no other business, the meeting of the Senate was adjourned at 5:10 p.m.

The next meeting of the Senate, at which new Senators will be officially installed, will take place on Thursday, May 5th, at 3:30 p.m., in the Board Room of Sid Richardson.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Spencer Tucker", written in dark ink over the typed name.

Spencer Tucker
Secretary, Faculty Senate

Whereas the Mary Coutts Burnett Library is central to the very being of Texas Christian University;

And whereas a major milestone in the 109-year history of Texas Christian University was marked by the dedication on Friday, March 25, 1983, of the expanded Mary Coutts Burnett Library;

And whereas it was altogether fitting and proper that foundations, groups, and individuals be named and honored on that extraordinary occasion so that, in the words of the Litany of Dedication, those there assembled could "acknowledge those whose work of mind and hand and those whose gifts of time, labor, and love provide this place";


And whereas, especially during the period of the planning and executing of the library expansion, from the formation in 1972 of a committee to plan the expansion until the acceptance of the completed building by Chancellor William Tucker on March 25, 1983, Dr. Paul Parham, University Librarian, and the entire library staff performed and provided exemplary professional service in the face of record inflation, in the face of abridgement and modification of expansion plans, in the face of adversities too many to be here recorded;

And whereas during this difficult period, in particular, the laudable leadership of Dr. Paul Parham has remained unstinting and unremitting;

Be it therefore resolved that the TCU Faculty Senate recognize, commend, and congratulate Dr. Parham and his entire library staff for their professionalism, for their care, and for their perseverance, and that we faculty pledge to them, our colleagues, that we will be ever mindful of the rich heritage which they and their predecessors have provided as prologue to our institutional future.

Submitted for consideration by the Faculty Senate April 7, 1983.

Respectfully submitted,


Bob J. Frye

FACULTY SENATE MEETING

March 3, 1983

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Luther Glegg, Jerry Cochran, Don Coerver, Steven Cole, Betsy Colquitt, Bill Countryman, Linda Curry, Gerry Dominiak, Jim Farrar, Bob Frye, David Graham, Linda Guy, Joyce Harden, Dick Hoehn, Don Jackson, Noah Knepper, Bill Koehler, Wayne Ludvigson, Edward McNertney, Margaret McWhorter, Doug Newsom, Henry Oppenheimer, Rhonda Payne, Nell Robinson, Glenn Routt, Alicia Travelle, Spencer Tucker, Bill Tucker, Bill Vanderhoof, Ruth Whitlock, Willadean Williams, John Wortham.

Absent were: Jim Chambers, June Clements, Linda Haviland, Dale Huckaby, Jack Jones, Ken Lawrence, Keith Odom, C.A. Quarles.

Minutes: The minutes of the February 3 meeting were approved as presented.

Announcements: Chairman Routt introduced new Senator Rhonda Payne (Harris College of Nursing).

Routt announced a meeting of the Faculty Assembly on Wednesday, March 30, at 3:30 p.m., with the Chancellor and Vice-Chancellors to discuss the meeting of the Board of Trustees and answer questions from faculty. Don Jackson raised the question of the scheduling of the meeting during academic advisement week (already shortened this year by Good Friday). Chancellor Tucker said that the meeting time was not "set in concrete" and might be changed to the next week.

Routt announced that Self-Study Director Manfred Reinecke has been invited to bring short interim reports on the Self-Study to the Senate at the April and/or May meetings.

Chairman Routt also informed Senators that the Executive Committee will meet with the Faculty Relations Committee of the Board of Trustees on Tuesday, March 24th.

Committee Reports: Committee-on-Committees: Chairman Dick Hoehn said that assignments for University committees are going forward and that nominations will be presented at the next meeting of the Senate.

Tenure, Promotion, and Grievance: Chairman Colquitt announced that she would have a report on the work of her committee at the April Senate meeting.

Role and Function of the Senate: Nothing to report.

Student Relations: Chairman Linda Guy reported that her committee has received thirteen responses to a questionnaire mailed to departmental chairman concerning faculty participation at commencement. Suggestions included making regalia less costly and easier to obtain, rotating or scheduling attendance of faculty, better speakers, shortening the ceremony, and more support from the administration. Chancellor Tucker pointed out that there have been no speakers at May

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commencements in recent years and that ninety percent of the time is consumed in awarding degrees. Chairman Guy recommended the formation of a University-level committee to include faculty, administration, and students to implement changes. Chancellor Tucker said that he would be happy to receive the information gathered by the committee.

Academic Excellence: Chairman Ed McNertney presented the revised Academic Conduct Policy report and indicated the changes made in the document by his committee since the February Senate meeting. Considerable discussion followed. Jim Farrar raised the issue of keeping the files in a central location and wanted to know who would have access to a student's academic misconduct file. It was determined that neither the instructor nor immediate superior would have access; this would be vested in a dean. Vice-Chancellor Bill Koehler pointed out that if a student is placed on probation or suspension this fact is marked on the permanent record. Don Jackson proposed, and it was accepted by the Senate, that the informal incident file would be destroyed as soon as possible following a student's graduation from TCU. Other changes are noted in the attached document, which was approved by Senate.

It was agreed that the revision of the charge for the Academic Appeals Committee as presented at the last Senate meeting was also approved.

Executive Session: The Senate went into Executive Session to discuss nominations for honorary degrees to be awarded in 1983. During the discussion the procedure by which candidates for honorary degrees are brought to the Senate was questioned by several Senators. Chairman Routt gave assurances that the Executive Committee would investigate the matter, that more direct action by the Senate in making recommendations for honorary degrees may require a change in the constitution of the Faculty Senate.

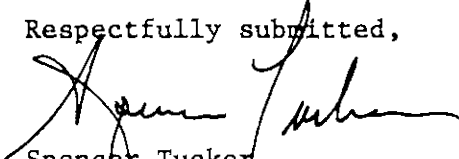
New Business: Don Jackson brought two resolutions to the Senate. The first, regarding the matter of reserved parking places, was approved by the Senate with a request that it be forwarded to Vice-Chancellor Howard Wible for action. A copy of this resolution is attached.

The second resolution called for the adoption of a rotating final examination schedule for the University. A copy of this resolution is attached. It was accepted and sent to the Academic Excellence Committee for consideration.

There being no other business, the meeting of the Senate was adjourned at 5:15 p.m.

The next meeting of the Senate will be on Thursday, April 7th, at 3:30 p.m., in the Board Room of Sid Richardson.

Respectfully submitted,


Spencer Tucker
Secretary, Faculty Senate

APPROVED BY SENATE
3/3/83

ACADEMIC CONDUCT POLICY

In order to encourage and preserve the honor and integrity of the academic community, Texas Christian University expects its students to maintain high standards of personal and scholarly conduct.

Faculty members are encouraged to remind students in their classes of this written statement of policies and procedures developed by the University in regard to cheating on examinations, plagiarism, collusion, and other academic-related misconduct.

All instructors or proctors shall have the right to examine any written material in the student's possession during quizzes, examinations, and/or laboratory sessions.

In instances of ^aobvious cheating during an examination or other classroom or laboratory activity or exercise, the instructor shall have the right to suspend the student(s) who is(are) cheating from further work on the examination or exercise and to deny the student(s) credit for the examination or exercise.

I. Academic Misconduct

A. Cheating shall be defined as:

1. Copying from another student's test paper, laboratory report, other report, or computer files and listings.
2. Using, during a test, or laboratory experiment, material and/or devices not authorized by the person in charge of the test.
3. Collaborating with or seeking aid from another student during a test or laboratory without permission.
4. Knowingly using, buying, selling, stealing, transporting, or soliciting in its entirety or in part, the contents of a test or other assignment unauthorized for release.
5. Substituting for another student, or permitting another student to substitute for oneself, to take a test or other assignment or to make a presentation.
6. Mutilating, destroying, concealing, or stealing library or research materials.

B. Plagiarism shall be defined as the appropriation, theft, purchase, or obtaining by any means another's work, and the unacknowledged submission or incorporation of that work as one's own offered for credit. (Appropriation includes the quoting or paraphrasing of another's work without giving credit therefore.)

C. Collusion shall be defined as the unauthorized collaboration with another in preparing work offered for credit.

II. Procedures for Dealing with Charges of Academic Misconduct

A. Informal Hearing

1. If there are reasons for a faculty member to believe that a student has engaged in academic misconduct, the faculty member is responsible for assembling the evidence and initiating a conference with the student.
2. The faculty member shall meet with the student, as nearly as possible, within five academic days of the discovery of the alleged incident.
3. At the initial meeting with the student, the faculty member shall give the student oral or written notice of the charge or charges against him/her and shall inform the student of the faculty member's initial findings regarding the alleged incident and the course of action the faculty member proposes.
4. If the student denies the charge or charges she/he shall be entitled to an explanation of the evidence against him/her, and she/he shall be given the opportunity to present his/her side of the incident, including the right to present evidence or witnesses in her/his behalf.
5. If the student admits the charges, the faculty member may impose the sanctions defined in III.A. below, or lesser sanctions, as may seem warranted under the circumstances.
6. If the student has denied the charges, and has been given the opportunity to present her/his side of the incident as defined in paragraph II.A.4 above, but the faculty member nonetheless concludes that the student has engaged in academic misconduct, the faculty member may impose the sanctions defined in III.A. below, or lesser sanctions, as may seem warranted under the circumstances.
7. As soon as possible following the meeting between the faculty member and the student, the faculty member may elect to send a memorandum to the dean of the student's major and the dean of the school in which the incident occurred, describing the incident and the action taken by the faculty member. The faculty member may also elect to treat the matter as a confidential proceeding between the student and the faculty member. The faculty member should keep a memo to file which recalls the incident, each meeting, and action taken.
8. If the student believes that the faculty member's action under paragraphs II.A.5 or II.A.6 above are unwarranted or inappropriate, the student may request a meeting between the faculty member, the faculty member's immediate supervisor and the student. The request will be made to the faculty member's immediate supervisor and the meeting should take place as nearly as possible within five academic days of the meeting between the student and faculty member. The faculty member's

immediate supervisor may sustain, reverse, or revise the decision of the faculty member, but the supervisor may not impose a sanction greater than that imposed by the faculty member. In schools or colleges without a departmental structure, the appeal shall consist of a meeting between the faculty member, the dean of the school or college, and the student.

9. In schools and colleges with a departmental structure, the following procedure will apply. If, after the meeting between the student, the faculty member and the faculty member's immediate supervisor, the student continues to believe that the action taken was unwarranted or inappropriate the student may request a meeting with the faculty member, the faculty member's immediate supervisor and the dean of the college in which the incident occurred. The dean may sustain, reverse, or revise the decision of the supervisor, but the dean may not impose a sanction greater than that imposed by the supervisor.

B. Formal Hearings

1. If the student admits the charges, as in paragraph II.A.5 above, or is found guilty of academic misconduct, as in paragraph II.A.6 above, but the faculty member concludes that one or more of the more serious sanctions defined by III.B. below may be warranted, the faculty member shall, as soon as possible, following the meeting with the student, send a memorandum to the dean of the school in which the incident occurred, describing the faculty member's findings regarding the incident, and proposing that the dean impose or recommend one or more of the sanctions defined by III.B.
2. Upon receiving the memorandum described in paragraph II.B.1 immediately above, the dean shall, as soon as possible, initiate a conference with the student. During that conference the student shall be given a copy of the faculty member's memorandum to the dean, which shall serve as written notice of the charge or charges. The student shall be advised that she/he may elect to have an informal hearing before the dean, as a result of which the sanctions defined in III.B. below, or lesser sanctions, may be imposed. In deciding on sanctions the dean may take into account any previous recorded instances of academic misconduct on the part of the student. Such an informal hearing shall be conducted in a manner like that specified above for the conference between the student and the faculty member (see paragraphs II.A.1-6 above). The student may elect to have a formal hearing as follows: The student shall be given sufficient time to prepare for the hearing, and the hearing shall be held before an impartial person to be appointed by the dean (a person who was not involved in the incident and who has not prejudged it). In such a formal hearing the student shall have all the rights accorded in an informal hearing, but he/she shall also be entitled to be represented by counsel of her/his choice (including qualified legal counsel). If the student is to be represented by

counsel, the student ~~should~~^{SHALL} notify the university at least five (5) working days in advance so that TCU can also have legal representation.

3. Following such formal hearing, the appointed hearing officer shall report his/her finding to the dean in writing with his/her recommendation as to an appropriate sanction, which may include any of the sanctions in III.B. below, or lesser sanctions, if that seems warranted. The student shall be given a copy of the report and recommendation of the hearing officer.
4. Upon receiving the report and recommendation of the hearing officer, the dean may impose or recommend the sanction recommended by the hearing officer, or a lesser sanction, if that seems warranted. In deciding on sanctions, the dean may take into account any previous recorded instances of academic misconduct on the part of the student. He may impose or recommend a sanction greater than that recommended by the hearing officer if, based upon previous recorded incidents of academic misconduct, involving the student, a greater sanction seems warranted. The dean shall inform the student in writing as soon as possible of the sanction imposed.
5. If the student wishes to appeal the sanction imposed through paragraph II.B.4 above, the student shall notify the University Academic Appeals Committee in writing of his/her appeal as nearly as possible within five academic days of receipt of the deans dicision. The appeal before the University Academic Appeals Committee shall be conducted with at least the procedural safeguards required for the formal hearing specified in paragraph II.B.2 above. The University Academic Appeals Committee may not impose a sanction greater than that previously imposed or recommended by the dean.

C. Definitions

1. The term "academic day" as used here is defined as a day, of the fall or spring term, on which regularly scheduled classes are held while the student is regularly enrolled and the faculty member is under contract.
2. During summer terms the five day period specified on several occasions above shall be suspended, and all parties shall be under an obligation to proceed as expeditiously as possible taking into account the brevity of summer terms.

III. Possible Sanctions

Any one or more of the following actions listed below may be imposed on a student who has engaged in academic misconduct.

A. Action by the faculty member:

1. Notify the dean that an incident has occurrrred and has been dealt with.
2. Grant no credit for the examination or assignment in question (treated as a missed assignment).

3. Assign a grade of F (or a zero) for the examination or assignment in question.
4. Recommend to the dean that the student be dropped immediately from the course with a grade of F. This grade cannot be changed by student-initiated withdrawal.
5. If the alleged incident occurs during final examinations, an incomplete (I) shall be given the student until a decision is forthcoming.

B. Action by the dean:

1. Place a written incident report in the student's permanent university record.
2. Place the student on probation from the university for a specified period of time.
3. Place the student on suspension from the university for a specified period of time.
4. Expel the student from the university.
5. In a case where the dean is not the dean of the college in which the student is enrolled, the dean shall recommend to the Vice Chancellor of Academic Affairs that one of the above specific actions be taken.

IV. Notification of the Dean of Students

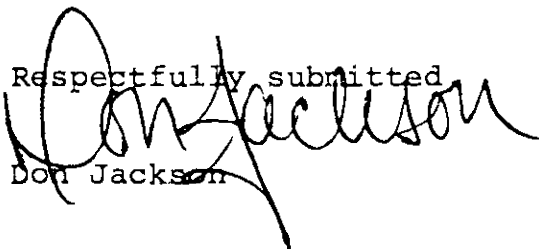
In cases where a student has been penalized for academic misconduct, the student's academic dean may file with the Dean of Students an account of the incident, an account of any ensuing investigations, and an account of the sanctions assessed, but this shall not by itself cause the incident to be noted in the student's permanent record. The Dean of Students' incident files shall be kept separately from the student's personal files. *THE INFORMAL INCIDENT FILE SHALL BE DESTROYED AS SOON AS POSSIBLE FOLLOWING A STUDENT'S GRADUATION.*

Whereas, beginning with academic year 1982-83, the University has adopted a policy whereby no new faculty or staff individually reserved parking spaces shall be made available, but allows the continuation of extant individually reserved parking spaces (for faculty or staff having such spaces prior to academic year 1982-83) and;

Whereas, such policy is inequitable and may possibly violate the spirit and/or letter of equal employment opportunity policies;

Be it resolved that it is the sense of the Faculty Senate of Texas Christian University that individually reserved parking spaces ought to be allocated fairly according to explicit pre-determined criteria, or that, failing that, that all individually reserved parking spaces ought to be abolished.

Submitted for consideration by the Faculty Senate 3 March, 1983

Respectfully submitted,

Don Jackson

Whereas, for some years, Texas Christian University has had a schedule of final examinations that assigns to certain class periods particularly undesirable examination times: to-wit:

<u>Class hours</u>	<u>Exam time</u>	<u>Exam date</u>
8MWF	9-11am	Friday (last day)
12MWF	12-2pm	Friday (last day)
8TTh	9-11am	Thursday (next to last day)
11TTh	2:30-4:30	Friday (last day)

and;

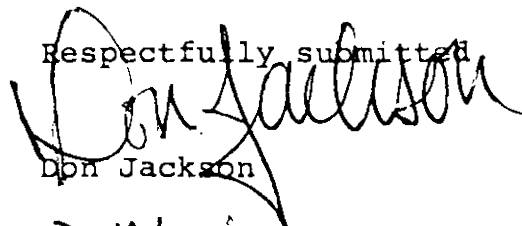
Whereas it has been to policy of the University for several years to encourage the offering of classes at times other than the most popular times (9, 10, 11 MWF),

and;

Whereas the examination schedule as presently constituted creates disincentives against the offering of classes at the times listed above;

Be it resolved that it is the sense of the Faculty Senate of Texas Christian University that a rotating examination schedule be adopted, so that no particular class hours shall have allocated to them each semester particularly advantageous final examination times.

Respectfully submitted



Don Jackson

3 March 1992

FEB 17 1983

Minutes

FACULTY SENATE MEETING

February 3, 1983

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Luther Clegg, June Clements, Don Coerver, Steve Cole, Betsy Colquitt, Linda Curry, Gerry Dominiak, Jim Farrar, Bob Frye, David Graham, Linda Guy, Linda Haviland, Dick Hoehn, Dale Huckaby, Don Jackson, Noah Knepper, Bill Koehler, Ken Lawrence, Wayne Ludvigson, Ed McNertney, Margaret McWhorter, Doug Newsom, Keith Odom, Henry Oppenheimer, C.A. Quarles, Nell Robinson, Glenn Routt, Alicia Travelle, Spencer Tucker, Bill Vanderhoof, Ruth Whitlock, John Wortham.

Absent were: Jim Chambers, Jerry Cochran, Bill Countryman, Joyce Harden, Jack Jones, Rhonda Payne, Bill Tucker.

Minutes: The minutes of the December 3rd meeting were approved as presented.

Announcements: Chairman Glenn Routt introduced new Senators Don Coerver (AddRan), and Alicia Travelle (School of Education). Rhonda Payne has also been elected to the Senate representing Harris College of Nursing.

Chairman Routt informed members of the Senate that there would be a meeting sponsored by the Student Life Staff at 3:00 p.m., Wednesday, February 16th, in Room 141 of the Moudy Building to answer questions about the TCU student body (GPA, attitudes toward issues, etc.). The information should be of interest to faculty/staff, all of whom are invited to attend.

Routt also informed Senators that there would be a workshop on faculty and administrator evaluation, in two locations. A workshop will be held in Austin, February 28-March 1 and Dallas on March 28-29. Dr. Koehler said there was the possibility of tuition being paid by TCU for the workshop.

Committee Reports: Committee-on-Committees: Nothing to report.

Role and Function of the Senate: Nothing to report.

Tenure, Promotion, and Grievance: Nothing to report.

Student Relations: Chairman Linda Guy reported that her committee had sent letters to chairmen requesting information on two issues (1) whether students were fulfilling obligations on University committees; and (2) the failure of faculty to attend commencement. On the first matter, there had been eight responses from about twenty-five letters mailed. Only one respondent reported problems with students on committees. As a result, the Student Relations Committee plans no further action in that area. As far as the issue of faculty participation in commencement is concerned, there have been twelve responses from thirty letters to departmental chairmen. A number of recommendations have been made and the Committee will have a full report to the Senate concerning these at the next meeting.

Academic Excellence: Chairman Ed McNerty presented the Academic Conduct Policy report and distributed to Senators a list of concerns/questions raised by the Deans in regard to the document (a copy of these is attached).

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Vice-Chancellor Koehler discussed with the Senate the concerns raised by the deans concerning the document. Individual Senators had a number of questions concerning the policy statement and the deans' suggestions regarding it.

It was suggested that cheating should include mutilating, destroying, and concealing library books; unauthorized use of computer files should also be listed. Some Senators felt that reporting of cheating should be optional with the instructor.

A number of Senators agreed with Gerry Dominiak when she said that faculty should be allowed to take immediate action in the case of cheating and that this needed to be included in the statement. Koehler said that it was not the intent of the policy statement to prohibit action, but rather to provide a maximum time frame in which action would take place. Senator C. A. Quarles inquired about faculty rights and said that the document seemed slanted to the protection of student rights rather than those of faculty.

Senator Wayne Ludvigson said that he could not vote on revisions without seeing the whole document again and a number of Senators agreed. The Senate then voted to table the policy statement with the understanding that revisions would be made by the Academic Excellence Committee and a final version brought to the Senate at its March meeting. The Senate also voted by acclamation to express its support for the continuing work of the Academic Excellence Committee on the Academic Conduct Policy statement.

Vice-Chairman Doug Newsom asked that the revised statement be distributed to Senators prior to the March meeting of the Senate so that they would have time to study it and McNertney said this would be done.

Old Business: Chairman Routt reminded Senators that honorary degree nominations must be submitted by February 15th.

Routt inquired as to the status of Chancellor William Tucker's final draft of the Character, Mission, and Goals of Texas Christian University but there was no knowledge of its status.

Routt also announced that the ad hoc committee to establish an organization of retired TCU professors had finished its work and such an organization was now in being.

New Business: Senator Dominiak inquired about the Senate review of University Self-Study and Routt replied that the Senate would be discussing interim Self-Study reports at its April and May meetings.

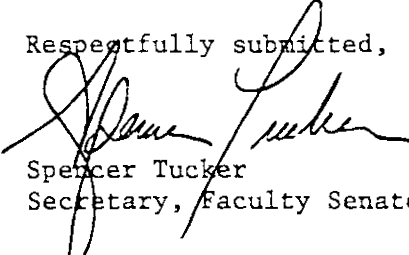
Secretary Spencer Tucker announced that the election process for the 1983-1984 Senate is now underway.

Faculty Senate Minutes
February 3, 1983

There being no other business, the meeting of the Senate was adjourned at 4:45 p.m.

The next meeting of the Senate will be on Thursday, March 3rd, at 3:30 p.m. in the Board Room of Sid Richardson.

Respectfully submitted,



Spencer Tucker
Secretary, Faculty Senate

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Minutes

FACULTY SENATE MEETING

December 3, 1982

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Jim Chambers, Luther Glegg, June Clements, Steve Cole, Bill Countryman, Linda Curry, Mike Dodson, Jim Farrar, Bob Frye, Linda Guy, Joyce Harden, Linda Haviland, Dick Hoehn, Dale Huckaby, Don Jackson, Jack Jones, Noah Knepper, Bill Koehler, Ken Lawrence, Wayne Ludvigson, Ed McNertney, Margaret McWhorter, Etta Miller, Doug Newsom, Henry Oppenheimer, C. A. Quarles, Nell Robinson, Glenn Routt, Spencer Tucker, Bill Vanderhoof, Willadean Williams, John Wortham.

Absent were: Jerry Cochran, Betsy Colquitt, Gerry Dominiak, David Graham, Ann Kirkham, Keith Odom, Bill Tucker, Ruth Whitlock.

Note: At the October 1982 meeting of the Senate a resolution was passed requiring the Secretary to report the total number of absences at Senate meetings by Senators for each semester. The following Senators have missed Senate meetings this semester (number in parenthesis): Jerry Cochran (2), Steve Cole (1), Betsy Colquitt (1), Linda Curry (1), Mike Dodson (1), Gerry Dominiack (1), Jim Farrar (2), David Graham (1), Linda Guy (1), Joyce Harden (2), Linda Haviland (1), Dale Huckaby (1), Don Jackson (1), Ann Kirkham (3), Noah Knepper (1), Wayne Ludvigson (1), Margaret McWhorter (1), Keith Odom (1), C. A. Quarles (1), Bill Vanderhoof (1), Ruth Whitlock (1), Willadean Williams (1). All other elected Senators have attended every meeting this fall.

Minutes: The minutes of the November 4th meeting were approved as presented.

Announcements: Chairman Routt informed Senators that remaining Senate meetings for this academic year will be February 3rd, March 3rd, April 7th, and May 5th. He also informed the Senate that a call would go early in the spring semester for honorary degree nominations.

Wayne Ludvigson, speaking on behalf of the Faculty Budget Committee, presented a report to the Senate on faculty salaries at TCU, dealing with the 1981-1982 period. A copy of this report is attached.

Chairman Routt reported on the November 18th meeting of the Faculty Senate Executive Committee with the Faculty Relations Committee of the Board of Trustees. He called on Vice Chancellor Koehler to tell the Senators about the presentation he made at that time regarding the status of faculty salaries at TCU. Koehler then discussed in a general way plans for increased salaries for the 1982-1983 year. He noted advances made in 1981-1982 scales but said that TCU was still lagging behind. A "not unreasonable" target for TCU was in the range of the 40-60th percentiles of Category I institutions. Koehler said that he had avoided mention of specific percentages but was hopeful that "meaningful salary adjustments can be made in the forthcoming budget process." In response to a question by Berliner, Koehler said that TCU would shy away from cost-of-living increases in favor of those for merit. The strategy would be a general university-wide raise on merit accompanied by adjustment in ranks.

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Routt then reported on other discussions with the Board of Trustees. He informed the Senate that he had told members of the Board that there was basic agreement in the drafts of the "The Character, Mission, and Goals of Texas Christian University" proposed by Chancellor Tucker and "The Philosophy and Objectives of Texas Christian University" which is the Senate's response. The significant difference was between these two and the 1965 statement. Routt also said that he told the Trustees that the document was an important one which served as a constitution and governing statement for the University. He told the Senate that a decision on the final draft of the document would be made at the March Board of Trustees meeting. Routt thanked the Senate, and especially the Academic Excellence Committee, for its work on the document.

Committee Reports: Committee-on-Committees: Dick Hoehn announced that Bob Frye has resigned for the University Advisory Committee. The Committee nominated Joe Britton in Biology to replace Frye, serving a term to extend through 1985. Britton was approved by acclamation.

Hoehn also asked the Senate for approval to set up a data retrieval program for University Committee service. Estimated cost of this is \$200. He stated that the information would be confidential, intended only for use by the Committee-on-Committees. A copy of this proposal, which was approved by the Senate, is attached.

Tenure, Promotion, and Grievance: Chairman Cloquitt was absent but Vice-Chairman of the Senate Newsom reported that Colquitt had met with Koehler and that a revised tenure/grievance document would be forthcoming, probably at the February meeting of the Senate.

Student Relations: Chairman Linda Guy reported that the committee had met and discussed the issue of whether students were fulfilling their obligations for serving on University committees to which they had been appointed. The Student Relations Committee will poll committee chairmen to see if this in fact is a problem. Secondly, Guy said that her committee had discussed the problem of faculty failure to attend commencement and will poll department heads at the beginning of next semester. She will have a report on these two matters for the Senate in the spring semester.

Function and Role of the Senate: Chairman Berliner said there was nothing to report from this committee.

Academic Excellence Committee: Chairman McNertney presented a statement to the Senate entitled "Academic Conduct Policy." A copy of this is attached to the Minutes. The statement is to be taken up at the February 3rd Senate meeting. McNertney discussed the history of the statement and the efforts to involve the Student House in the approval process. Faculty members are urged to study this statement and make suggestions concerning it to their Senators.

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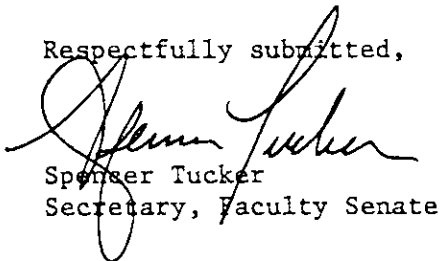
Old Business: None.

New Business: None

There being no other business, the meeting of the Senate was adjourned at 4:55 p.m.

The next meeting of the Senate will be on Thursday, February 3rd, at 3:30 p.m. in the Board Room of Sid Richardson.

Respectfully submitted,



Spencer Tucker
Secretary, Faculty Senate

Minutes
FACULTY SENATE MEETING
November 4, 1982

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Jim Chambers, Luther Glegg, June Clements, Jerry Cochran, Steve Cole, Betsy Colquitt, Bill Countryman, Mike Dodson, Gerry Dominiak, Bob Frye, David Graham, Dick Hoehn, Dale Huckaby, Don Jackson, Jack Jones, Noah Knepper, Ken Lawrence, Ed McNertney, Margaret McWhorter, Etta Miller, Doug Newsom, Keith Odom, Henry Oppenheimer, Nell Robinson, Glenn Routt, Spencer Tucker, Bill Tucker, Bill Vanderhoof, Ruth Whitlock, John Wortham.

Absent were: Linda Curry, Jim Farrar, Linda Guy, Joyce Harden, Linda Haviland, Ann Kirkham, Bill Koehler, Wayne Ludwigson, C. A. Quarles, Willadean Williams.

Minutes: The minutes of the October 7th meeting were approved as presented.

Announcements: John Wortham announced that November 8-15 was TCU World Hunger Project week. He urged support for the programs of the week and financial contributions from faculty members to the project.

Doug Newsom called the attention of Senators to an article in the October 13th Chronicle of Higher Education dealing with the Carnegie Fund's Report on Academic Governance. One of the recommendations in the report was: "The faculty at each institution, with trustee-delegated authority, should vigorously support a campus-wide senate or comparable body to oversee all matters relating to the institution's academic core."

Chairman Routt reported on the request of Senators for clarification on the process of adopting the statement "The Character, Mission, and Goals of Texas Christian University." The total faculty (including Senate), staff, trustees, and students are all to have input. Regarding faculty participation, the Faculty Senate will have input and individual faculty responses in writing will also be considered. The latter should be addressed to the Academic Excellence Committee of the Senate (Ed McNertney, Chair) or to Chairman Routt. All responses, to include the statement by the Academic Excellence Committee of the Senate and individual faculty members' written comments, will be forwarded to Vice Chancellor Secrest. The Chancellor will take note of all these responses and then draft the final statement.

John Wortham presented the report by Institutional Research on instructional faculty salaries for the 1982-1983 year. A copy of this report is enclosed with the minutes.

Committee Reports: Committee-on-Committees. Dick Hoehn announced two nominations for university committees: Philip Hartman (Biology) to the Energy Committee; and Frances Richardson (Harris College of Nursing) to the Student Conduct Committee. These were approved to be forwarded to the Chancellor for appointment.

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Tenure, Promotion, and Grievance: Betsy Colquitt reported that the Committee is working on a revision of the grievance procedure document and will soon have a meeting with Vice Chancellor Koehler on this matter.

Student Relations: There was no report from this committee. Chairman Routt noted the illness of chairman Linda Guy.

Function and Role of the Senate: Chairman Berliner noted work on a revision of the procedures for faculty involvement in academic deans search committees. A formal proposal concerning this was presented by committee member Mike Dodson. Dodson stressed this was only a partial revision and did not address other areas such as committee composition. The proposed revision has been discussed with Vice Chancellor Koehler and had his approval. The proposed change was discussed and then approved by vote of the Senate. A copy of the revision is attached.

Committee on Academic Excellence: Chairman McNertney noted that conversations have begun with representatives of the Student House of Representatives on the academic conduct statement. McNertney then presented his committee's response to the Chancellor's statement of "The Character, Mission, and Goals of Texas Christian University." This response, entitled "Philosophy and Objectives of Texas Christian University" is attached with the minutes. Considerable discussion of the report followed with Chancellor Tucker answering questions and providing clarification of points in his draft. The Senate voted to receive the report by the Committee on Academic Excellence with instructions that it be forwarded to Vice Chancellor Secrest.

Old Business: Chairman Routt announced that there would be a meeting in December with University staff representatives to consider a request to establish an association of retired TCU faculty.

New Business: Chairman Routt noted the provision in the Senate constitution calling for a Faculty Assembly once a semester. He asked Senators for their views on whether such an assembly should be held. There being no spoken desire for such an Assembly it was decided in the negative.

There being no other business, the meeting of the Senate was adjourned at 5:00 p.m.

The next meeting of the Senate will be on Tuesday, December 2nd, at 3:30 p.m. in the Board Room of Sid Richardson.

Respectfully submitted,


Spencer Tucker
Secretary, Faculty Senate

TCU Faculty Senate Recommended Policy
and Procedures for Faculty Involvement
in Academic Dean Search Committees

(Offered as amendment to Item A 7 of Faculty Senate Document on "Faculty Involvement in Search Committees," November 3, 1977).

7. The person to chair academic dean search committees will be chosen as follows. At its first meeting the committee will select a slate of two or more nominees who are willing to chair the committee. Only faculty members of the committee are eligible for nomination. The slate of nominees is then forwarded to the administrator with oversight (the Vice-Chancellor for Academic Affairs) who appoints the chair from among these nominees.

The administrator shall have oversight for the search committee with regard to:

1. giving committee its charge
2. compliance with affirmative action guidelines
3. advertising
4. establishing a timetable for completing the search
5. committee budget

The chairperson of the committee shall have oversight for the search committee with regard to:

1. scheduling meetings and organizing the committee's work
2. coordinating with the supervising administrator
3. notifying the university community of visits to the campus of job candidates

Nov. 4, 1982
Approved by Senate

Minutes
FACULTY SENATE MEETING
October 7, 1982

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Jim Chambers, Luther Clegg, June Clements, Steven Cole, Betsy Colquitt, Bill Countryman, Linda Curry, Mike Dodson, Gerry Dominiak, Jim Farrar, Bob Frye, David Graham, Linda Guy, Joyce Harden, Linda Haviland, Dick Hoehn, Dale Huckaby, Jack Jones, Ann Kirkham, Bill Koehler, Ken Lawrence, Wayne Ludvigson, Ed McNertney, Etta Miller, Doug Newsom, Keith Odom, Henry Oppenheimer, C.A. Quarles, Nell Robinson, Glenn Routt, Spencer Tucker, Ruth Whitlock, Willadean Williams, John Wortham.

Absent were: Jerry Cochran, Don Jackson, Noah Knepper, Margaret McWhorter, Bill Tucker, Bill Vanderhoof.

Minutes: The minutes of the September 2nd meeting were approved as presented.

Announcements: Chairman Routt announced that Linda Guy will Chair the Student Relations Committee, replacing Linda Haviland. Keith Odom has been appointed to serve on the Who's Who selection committee. Routt also announced that the Senate was represented at the recent TCU Alumni Association meeting and the University Retreat. Spencer Tucker announced that the Senate archives are now located in the Special Collections Division of the library, where they are available for reference.

Committee Reports: Functions and Role of the Senate. Art Berliner presented the Committee's resolution concerning attendance at Senate meetings. The resolution was passed by the Senate. (A copy is attached).

Committee-on-Committees: Dick Hoehn announced three nominations for university committees, as follows: Spencer Wertz to the Computer Center Committee; Morrison Wong to the Traffic Regulations and Appeals Board; and Hunter Beckelhymer to the Library Committee. These were approved to be forwarded to the Chancellor for appointment.

Hoehn announced that the Committee is looking into computerizing the membership of university committees. This would be utilized in the appointment of future committee members.

Academic Excellence: Chairman Ed McNertney reported that the Committee has reviewed the proposed Academic Conduct Policy statement. The Committee has presented its initial response to Vice Chancellor Koehler and the Faculty Senate Executive Committee. The Committee is continuing its review of the document in light of suggestions made by the Executive Committee and concerns expressed by leaders of the Student House of Representatives. (Chairman Routt has been in consultation with the House leaders and urged that the Academic Excellence Committee and the House Academic Affairs Committee hold a joint consultation on the proposed statement.)

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The Academic Excellence Committee noted three major areas of concern in regard to the adoption of an Academic Conduct Policy statement: (1) that the students should be a part of the process; (2) that the document gives careful attention to due process in the hearing and appeal of misconduct cases; (3) that the documents includes a statement defining academic misconduct.

Chairman McNertney agreed that the Academic Excellence Committee will meet with representatives from the Student House to consider joint proposals for modifying the draft of the Academic Conduct Policy document.

Chairman McNertney announced that the Academic Excellence Committee will meet on October 19 to consider the suggestions made by members of the Faculty Senate pertaining to the review and response to Chancellor Tucker's drafted statement on "The Character, Mission and Goals of Texas Christian University."

Student Relations: Linda Guy reported that the Committee is now getting organized and has not yet had a meeting.

Tenure, Promotion, and Grievance: Betsy Colquitt reported that the Committee is now reviewing the current Grievance Procedure Policy document in order to clarify some of its ambiguities.

Old Business: There was considerable discussion of Chancellor Tucker's draft of "The Character, Mission and Goals of Texas Christian University." Copies of this had previously been distributed to all Senators. Senators were encouraged to communicate concerns and suggested revisions to the Academic Excellence Committee (Ed McNertney, Chairman) so that they might be taken up when the Committee discusses the document at its October 19th meeting.

The Academic Excellence Committee will coordinate comments from the Senators and present these at the next Senate meeting on November 4th.

The question was raised whether committees and departments involved in the University Self-Study are to use the old (current) statement on "Philosophy and Objectives of the University" or the new (proposed) statement on "The Character, Mission and Goals of Texas Christian University." Dr. Koehler answered that for those parts of the Self-Study that evaluate past experience the old document should be used.

There was some question about the procedure to be followed in developing the final statement of "The Character, Mission, and Goals." Chairman Routt announced that the Senate Executive Committee would clarify this by the next meeting of the Senate.

New Business: Chairman Routt reported that a request for the establishment of an Association of Retired TCU Faculty is being considered. Retired Professors Jeff Horn and Troy Crenshaw have been invited to consult with

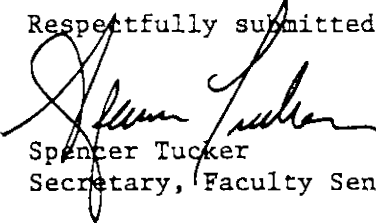
Faculty Senate Minutes
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Larry Lauer, Director of University Relations, and Raul Armendariz, Director of Personnel, and the Chairman of the Faculty Senate to work out a formal proposal.

There being no other business, the meeting was adjourned at 4:40 p.m.

The next meeting of the Senate will be on Thursday, November 4, at 3:30 p.m. In the Board Room of Sid Richardson.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Spencer Tucker", written in black ink.

Spencer Tucker
Secretary, Faculty Senate

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Minutes
FACULTY SENATE MEETING
September 2, 1982

The meeting was called to order at 3:35 p.m. by Chairman Glenn Routt.

Attending were: Art Berliner, Harold Brown, Jim Chambers, Luther Clegg, June Clements, Jerry Cochran, Betsy Colquitt, Bill Countryman, Linda Curry, Gerry Dominiak, Bob Frye, David Graham, Linda Guy, Linda Haviland, Dick Hoehn, Don Jackson, Jack Jones, Noah Knepper, William Koehler, Ken Lawrence, Wayne Ludvigson, Ed McNertney, Margaret McWhorter, Etta Miller, Doug Newsom, Keith Odom, Henry Oppenheimer, C. A. Quarles, Nell Robinson, Glenn Routt, Spencer Tucker, William Tucker, Bill Vanderhoof, Ruth Whitlock, Willadean Williams, John Wortham.

Absent were: Steve Cole, Michael Dodson, Jim Farrar, Joyce Harden, Dale Huckaby, Ann Kirkham.

Minutes: The minutes of the May 6th meeting were approved as presented.

Announcements: Susie Batchelor, Director of Student Activities, spoke to the Senate about the University Retreat sponsored by the Student House of Representatives to be held Friday and Saturday, September 24-25 at the Holiday Inn in Mineral Wells. Faculty participation in the Retreat was urged.

Opening remarks: Chairman Routt spoke to the Senate about its role this year. A copy of his remarks is enclosed.

Committee Reports: Each Senate committee chairman then reported with the goals of his/her committee for the year. (A copy of the Senate committee membership is attached).

Committee-on-Committees: Dick Hoehn, chairman. The Committee intends to:

1. Monitor on a monthly basis University committee activity.
2. Refine the annual evaluation of committees.
3. Develop guidelines to make committee loads more equitable for faculty, perhaps developing guidelines for the greatest number of committees on which a faculty member can serve. This might involve seeking funds to put committee membership on computer so that the information would be available in the selection process.

Academic Excellence: Ed McNertney, chairman. Goals for the year include:

1. Evaluate the Academic Conduct Policy at TCU, passing on the document now developed.
2. Look at problems facing students not performing on an adequate level academically.

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3. Evaluate the MLA program.
4. Coordinate such academic concerns as may come from the Student House.

Vice Chancellor Koehler replied to a question by Chairman Routt that an academic conduct policy has been developed by the deans and will be shared with the Executive Committee of the Senate next week.

Tenure, Promotion, and Grievance: Betsy Colquitt, chairman. Chairman Routt announced that two committees--Finance and Compensation; and Tenure, Promotion, and Grievance--have been consolidated, so as not to duplicate work by the Faculty Budget Committee. Colquitt announced committee goals as follows:

1. Examine the grievance policy to correct some editorial and substantive problems.
2. Examine the tenure and promotion policies and document.

Student Relations: Linda Haviland, chairman. Committee goals for the year were announced as follows:

1. Examine means to ensure that students fulfill their obligations of involvement in university committees.
2. Develop means to encourage faculty involvement in student activities, especially commencement.

Function and Role of the Senate: Art Berliner, chairman. Committee objectives are:

1. Examine the policy on faculty involvement in search committees.
2. Develop a policy on faculty attendance at Senate meetings as well as terms of service on the Senate.

Berliner announced that his committee would have a report at the October meeting of the Faculty Senate.

Faculty Budget Committee: John Wortham, Chairman of the Faculty Budget Committee, reported to the Senate. The Faculty Budget Committee is not a Senate committee but has three members elected by the Senate and two other faculty members appointed by Vice Chancellor Secrest. Wortham told the Senators that the committee would have an update of the salary analysis presented last year, as well as other reports on salaries and an analysis of the Current Fund statement.

Old Business: Chancellor Tucker reported that TCU had experienced an excellent year in 1981-1982. Along with the major construction activity there had been a more rapid increase in endowment during the past year than any other in

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TCU's history. There has been some increase in enrollment this year, but also a decline in oil and gas revenues since the 1982-1983 budget was developed. He urged an effort to hold down costs, while not cutting programs in the process.

Chancellor Tucker told the Senators that he had completed work on a statement of philosophy and goals for TCU to be called, "The Character, Mission, and Goals of Texas Christian University." Developed from input from various segments of the University including the Senate statement, it will be made available shortly to the vice chancellors, and then the Senate and other university constituencies. It will probably be available for distribution by the end of next week.

Chancellor Tucker then called attention to the University Convocation to be held on September 9th. The speaker will be Chairman of the Board, Bayard Friedman--the first time that any Chairman of the Board of Trustees at TCU has spoken at Convocation. He also announced that the first Chancellor's Award for Excellence in Teaching at TCU would be presented at this Convocation (it will alternate in succeeding years with an award for excellence in research).

Chancellor Tucker also announced a change in the By-Laws of the University to be proposed to the Board for adoption at its November meeting. This is to bring Article VI, Section 5 into conformity with present practice. The change will state that permanent tenure ceases and retirement is mandatory at age seventy, early retirement is possible at age sixty-two, and normal retirement will be considered to be age sixty-five.

In response to questions, Tucker stated that TIAA/CREF payments will remain as before, stopping at age sixty-five. He also noted that this would put TCU in compliance with Federal law.

Finally, Tucker noted that the campus is unusually crowded this year. He urged faculty to be generous in caring and responding to students. While crowding is preferable to emptiness it does create difficulties and all concerned are urged to work to ease them.

In introducing Vice Chancellor Koehler, Chairman Routt noted the close working relationship between Koehler and the Senate and its officers.

Koehler urged "total involvement" by faculty in the University Self Study. This will mean a sacrifice of time during the year, but the results will be very important since they will chart the direction of the university for the next decade.

Faculty Senate Minutes
September 2, 1982

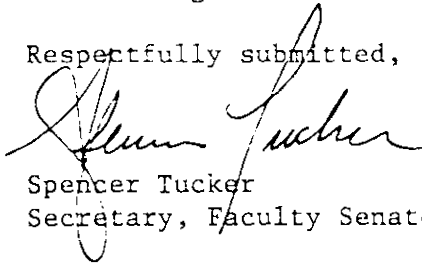
New Business: Dick Hoehn presented nominations by the Committee-on-Committees to fill vacancies on university committees. The nominations were accepted by the Senate. Bob Frye was elected to the University Advisory Committee and C. A. Quarles was elected to the Faculty Budget Committee. Other committee changes were approved as noted in the enclosed report to be forwarded to the Chancellor for appointment.

John Wortham moved approval of a "Resolution Concerning World Hunger Week." The Senate voted to endorse the resolution. A copy of the resolution is attached.

Ruth Whitlock commended the choice of Norman Cousins as recipient of an honorary degree and speaker at the August Commencement. Chairman Routt noted Bob Frye's role in proposing the work of the Senate in securing the nomination.

There being no other business, the meeting was adjourned at 4:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Spencer Tucker". The signature is written in dark ink and is positioned above the typed name and title.

Spencer Tucker
Secretary, Faculty Senate