

Dr William A Koshier
ACADEMIC AFFAIRS, VC
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APR 30 1987

MINUTES
THE FACULTY SENATE
Board Room, Sid W. Richardson Hall
April 30, 1987 at 3:30 p.m.

Senators Present: Arthur Berliner, Neil Daniel, Jim Farrar, Ron Flowers, Richard Forrer, Jim Henley, Margaret McWhorter, Pat Paulus, C.A. Quarles, Frank Reuter, Spencer Tucker, Dick Waits, David Gouwens, Dave Polk, Glenn Routt, Elene Demos, Cherie Lohr, Etta Miller, Cynthia Folio, Lisa Fusillo, Jennifer Watson, Ruth Whitlock, Mildred Hogstel, Rhonda Keen-Payne, Willadean Williams, Don Nichols, Jack Jones, Frank Murph, Sanoa Hensley, Ed McNertney, Linda Moore, Nell Robinson, Daryl Schmidt.

Senators Absent: Ken Morgan, Durward Smith, Peter Hodgson, Charles Becker, Ken Lawrence, Keith Odom, Bill Vanderhoof.

New Senators Present: Mary Bahns, Richard Hoehn, Arthur Ehlmann, Alice Gaul, Ellen Page Garrison, Kathleen Martin, Ron Watson, Morrison Wong.

The meeting was called to order by Chair Neil Daniel at 3:35 p.m. in the SWR Boardroom. The minutes were approved without corrections.

Neil Daniel made several announcements.

1. New student evaluation forms are still in development with piloting planned for 1987-88. The machine graded portion will be separated from the written comments section. The current plan is to evaluate all faculty in fall semesters, and faculty without tenure in spring semesters.
2. The student-initiated withdrawal policy is still in discussion with the deans and the Vice Chancellor. A shortened drop period and use of WP/WF are anticipated as possible changes.
3. The search for a director of Academic Services continues. Doug Hastad has been named Interim Dean of the School of Education.
4. The exploration of possible faculty salary inequities has begun. Currently, possible inequities are formally investigated in two ways. Lois Banta forwards a list of potential inequities to the Vice Chancellor every year and these are reviewed. Secondly, the deans are asked to bring possible inequities to the Vice Chancellor on a regular basis. The Vice Chancellor is open to address individual cases brought by faculty via the deans. In terms of adjunct and part-time faculty salaries, the Vice Chancellor suggests that the market sets the scale. He prefers a limited number of adjunct professors with higher salaries. A report prepared last year by Dr. Priscilla Tate may be useful for further investigation.
5. The final examination schedule is still not satisfactory for

- some faculty and will be investigated again.
6. Absences of Senators for the spring semester will circulate with the April 30th minutes.
 7. Dale Pitts was introduced as the academic advisor to the athletes. Dr. Pitts was invited to address faculty concerns and questions. A variety of questions were entertained and Dr. Pitts invited continued faculty interest, comments, and questions. He emphasized the important role of faculty in keeping academics a priority with athletes and athletic staff. Specific items included a schedule in advance of major events so that faculty can plan exams as well as an attendance policy to penalize unnecessary absences. Dr. Pitts encouraged faculty to call him personally if questions or concerns about specific students arise. He is better able to gain cooperation if he has data from faculty with which to work.

The attached report from the Committee on Tenure, Promotion, and Grievance was submitted by Dave Gouwens. The recommendations accompanying both items were passed by the Senate.

C.A. Quarles presented the ballot for elections for the Committee on Committees. In addition to the names circulated with the agenda, the committee added Bill Ray from Urban Studies to the Social Sciences ballot for University Advisory Committee. The results of these elections were as follows:

Bill Ray and Terry Dielman were elected to the University Advisory Committee. Ed McNertney was elected to the University Budget Committee.

The Senate Executive Committee was also elected. The results of this election were as follows:

Linda Moore was elected as Chair-Elect, Bill Vanderhoof was elected as Secretary, and Willadean Williams was elected as Assistant Secretary.

During the elections, Senators serving in the coming year were asked to rank order committee preferences.

Daryl Schmidt presented the report which circulated with the agenda from the ad hoc Committee on the Importance of Teaching. Much discussion followed, including questions about the activities included in the definition of teaching, current tenure and promotion documents being implemented by college, and the role of the advisory committee(s) in evaluating teaching as a criterion. Ed McNertney moved to amend the resolution by striking item #2 from the document. C.A. Quarles seconded this motion to amend; the motion to amend was defeated. The major motion, charges to Tenure and Promotion Committee, was carried. The charges for the Tenure and Promotion Committee are as follows:

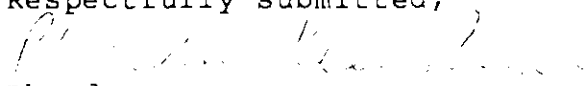
1. to study the manner in which the various levels of advisory committees at TCU evaluate the importance of teaching as a major criterion in making tenure and promotion

- recommendations;
2. to study other models for relating teaching and scholarship, such as the dual track system at Indiana University.

Neil Daniel offered brief valedictory comments relating to his service as Chair of the Faculty Senate. Neil noted that he had learned a number of things this year, including the limits of the Senate's power. He used as examples of these limitations the campaign to obtain retirement and benefits paid to faculty over age 65 before federally mandated, and the efforts to raise salaries for adjunct and part-time faculty. However, Neil also noted some real accomplishments of the Senate that have occurred through negotiation with administration. The changes anticipated in the student-initiated withdrawal period and faculty participation sought on search committees are evidence of ongoing negotiations. Most of what he's learned, Neil shared, came as no surprise: that TCU is a bureaucracy, and bureaucracies move slowly through committee structures. Secondly, our administration is sensitive to faculty opinion and will yield to faculty pressure. Finally, Neil observed that the work of the Senate is, in fact, real; it keeps the administration aware of what the faculty thinks.

The Senate thanked Neil Daniel for his service, as well as other members of the Executive Committee. Daryl Schmidt was welcomed as the new Chair of the Senate. The meeting was adjourned.

Respectfully submitted,


Rhonda Keen-Payne
Secretary

Senators Elected for the 1988-91 Term of Office

Humanities

Ted Klein
James Farrar

Natural Sciences

Arthur Ehlmann

Brite Divinity School

Mark Toulouse

Harris College of Nursing

Alice Gaul

Members-at-Large

Jennifer Watson
Marjorie Lewis
Richard Hoehn

Social Sciences

Spencer Tucker
James R. Henley
Morrison Wong

Fine Arts

Ellen Page Garrison
Ron Watson

Education

Kathleen Martin

M.J. Neeley School of Business

Charles Lamb

Education (replacing)

Mary Bahns

Spring Semester Absences

The following Senators were absent one or more times in the Spring 1987 semester. If a Senator notified the Secretary of the reason for absence, it is noted. Please contact your representative if you have questions.

Arthur Berliner (University business)
Neil Daniel (academic conference)
James Farrar (TCU TODAY)
Ron Flowers
James R. Henley, Jr.
Durward Smith
Ken Morgan
Keith Odom (academic conference) X2
Pat Paulus
C.A. Quarles
Frank Reuter (personal business)
Dave Polk
Peter Hodgson
Elene Demos
Cherie Lohr (Search Committee meeting, University business) X2
Etta Miller
Mildred Hogstel
Willadean Williams (leave) X3
Don Nichols (Search Committee meeting)
Jack Jones (Search Committee meeting)
Frank Murph
Charles Becker
Ken Lawrence
Bill Vanderhoof

Committee on Tenure, Promotion, and Grievance

- Item 1: Proposal to notify faculty and staff of a deadline in the tuition assistance benefits policy.

University policy specifies that for faculty, university, or general staff with at least five years of continuous service as of September 1, 1986, in the event of the total and permanent disablement or death of that faculty or staff member, that person's dependent children would be eligible for tuition assistance benefits only if they are listed with the personnel office no later than September 1, 1987 (Policy number 6.005, II., page 2).

In order that this deadline be known, we request that the personnel office send notification of the deadline to all faculty, university, and general staff.

- Item 2: Proposal to promote equity in employee benefits.

All components of TCU's work force--faculty, university staff, general staff, and administration--contribute essential services toward attainment of the university's several missions. Employees' salaries and wages vary in accord with such variables as rank, length of service, and quality of performance. This system of payments and incentives is consistent with established principles of employee compensation.

TCU also provides a generous system of employee benefits. The present allocation, however, reflects a long-standing inequity. Following a probationary period, TCU makes contributions to retirement for faculty and university staff in the amount of 11½% of the individual's salary. For general staff, however, the employee must contribute 5% in order for TCU to make a contribution of 6½%. (Arrangements differ somewhat for the less popular Disciples' Plan.)

We recommend, therefore, that the Faculty Senate authorize its Executive Committee to propose to the university administration upgrading of general staff retirement benefits to the level of those enjoyed by other employees effective with the beginning of the 1987-88 year. This proactive move anticipates what will soon be mandated by recent federal law, but in so doing, it symbolizes TCU's commitment to fair treatment of all employees.



TEXAS CHRISTIAN UNIVERSITY
Fort Worth, Texas 76129

Faculty Senate

Mrs Rebecca S Roach
Academic Affairs
30788
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MINUTES

THE FACULTY SENATE

Board Room, Sid W. Richardson Hall

April 2, 1987 at 3:30 p.m.

Senators Present: Arthur Berliner, Neil Daniel, Jim Farrar, Ron Flowers, Richard Forrer, Margaret McWhorter, Ken Morgan, C.A. Quarles, Frank Reuter, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Dave Polk, Glenn Routt, Elene Demos, Cynthia Folio, Lisa Fusillo, Peter Hodgson, Jennifer Watson, Ruth Whitlock, Mildred Hogstel, Rhonda Keen-Payne, Don Nichols, Jack Jones, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Linda Moore, Nell Robinson, Daryl Schmidt, Bill Vanderhoof.
Senators Absent: Willadean Williams, Cherie Lohr, Jim Henley, Pat Paulus, Etta Miller, Frank Murph, Keith Odom.

The meeting was called to order by Chair Neil Daniel at 3:35 p.m. in the SWR Boardroom. The minutes were approved without corrections.

Neil Daniel made several announcements.

1. The agenda was changed. The report from the Tenure, Promotion, and Grievance Committee will be heard at the April 30th meeting.
2. Dale Pitts, Academic Coordinator of Athletics, will come to the April 30th meeting to hear comments and concerns. He will also be asked to provide information on such topics as scheduling procedures, graduation rates, and policies governing advanced registration for athletes.
3. Dr. John Mangieri has been named Dean of the Graduate School. The Committee on Committees is in the process of developing the search committee for the Dean of the School of Education, with hopes of having the committee in place before adjournment for summer. As of the last meeting with the Vice Chancellor, the new Dean of Business had not been named.
4. As a follow-up to questions raised last year, the Executive Committee has continued to explore the administration of summer school and related matters. Summer school is under the management of Dr. Larry Adams; Extended Educational Services, formerly Continuing Education, is administered by Dr. Edward Boehm. Dr. Boehm is searching for a director of this service.
5. Nancy Anderson, reporter from The Daily Skiff, was welcomed.

Committee on Committees Report: Chair Bill Vanderhoof presented the list of recommended members for University committees which had circulated to Senators earlier in the week. Two corrections were made to these lists; a replacement was made on the Student Conduct Committee and members were recommended for the newest University committee, Animal Care and Use. The Energy

Conservation Committee requested that new members not be assigned because the committee has not met for over a year. The recommendations were accepted by the Senate and will be forwarded to Chancellor Tucker.

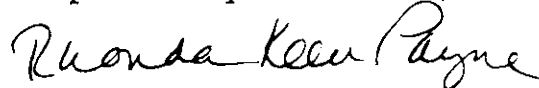
Committee on Academic Excellence Report: Chair Ken Morgan presented the attached resolution, seconded by Charles Becker, regarding student initiated withdrawal for action by the Senate. The Senate discussed both shorter and longer drop periods, the impact of dropping courses on grade inflation, and the faculty and student responsibility for evaluating status and progress in a course. An amendment was offered by Dave Polk and seconded by Mildred Hogstel that changed the proposed drop date period from six to eight weeks. The amendment was accepted. Following more discussion, the resolution was accepted. It will be forwarded to Vice Chancellor Koehler.

Budget Committee Report: Chair Dick Waits presented the attached Faculty Compensation Study to the Senate. He reviewed and explained some tables and data sources, noting that Category I schools, with which TCU is grouped, must award 30 doctorates annually and have at least 3 departments offering a doctorate. The historical pattern of increases and decreases in salaries were discussed. Senators were informed that AAUP data excludes schools of medicine and law, so that comparisons are more realistic for universities without those schools. Faculty were encouraged to use the formula on the last page of the report to compare current and past salaries. Art Berliner moved that the Executive Committee address the issues of salary inequities of women and adjunct faculty with the Vice Chancellor of Academic Affairs. Jim Farrar seconded the motion, and it was passed after brief discussion. Additionally, the Budget Committee will continue to explore the salary issues with Dr. Secrest. The Senate commended the committee and chair for their diligent work.

In a related issue, Charles Becker asked that the Executive Committee discuss the possibility of dual tenure tracks (research or teaching and service) with Dr. Koehler. An ad hoc committee will be formed to draft a formal resolution on this question for possible discussion at the April 30th meeting.

Following an announcement of the elected Senators (attached) for the coming year, the meeting adjourned at 5 p.m.

Respectfully submitted,



Rhonda Keen-Payne
Secretary

Senators Elected for the 1988-91 Term of Office

Humanities

Ted Klein
James Farrar

Social Sciences

Spencer Tucker
James R. Henley
Morrison Wong

Natural Sciences

Arthur Ehlmann

Fine Arts

Ellen Page Garrison
Ron Watson

Brite Divinity School

Mark Toulouse

Education

Kathleen Martin

Harris College of Nursing

Alice Gaul

M.J. Neeley School of Business

Charles Lamb

RESOLUTION

After careful consideration of the philosophy of the drop policy at TCU, the Faculty Senate concurs with the six objectives developed in 1981:

1. To promote academic soundness and integrity.
2. To foster among students a sense of responsibility for academic achievement.
3. To provide a fair and equitable system for students and faculty.
4. To foster among students the ability to make sound decisions within a reasonable time.
5. To provide a consistent policy that will be clear to all segments of the university community.
6. To upgrade the academic standards of TCU.

We are concerned, however, that academic integrity and standards are compromised by allowing students 10 weeks of a semester to evaluate their performance in a class. Many student withdraw from classes simply to avoid a failing grade. This has resulted in grade inflation. The senate does not think low grades alone are an acceptable reason for dropping a class (especially after 2/3 of a semester).

We therefore recommend to the administration that the period for drops initiated by students and requiring signatures from the student's advisor and instructor be reduced from 10 weeks to 8 weeks. After the 8-week drop period, the student can only be removed from the rolls if granted a "Q" by the dean.

Shortening the drop period will continue our efforts to improve our academic integrity and will better meet our responsibility to promote appropriate academic standards at TCU.

Submitted by the Senate Committee on Academic Excellence

Passed by the Faculty Senate April 2, 1987

MAR 19 1987

MINUTES
THE FACULTY SENATE
Board Room, Sid W. Richardson Hall
March 5, 1987 at 3:30 p.m.

Senators Present: Arthur Berliner, Neil Daniel, Jim Farrar, Richard Forrer, Jim Henley, Margaret McWhorter, Ken Morgan, Dave Polk, Mildred Hogstel, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Glenn Routt, Etta Miller, Cynthia Folio, Peter Hodgson, Jennifer Watson, Ruth Whitlock, Rhonda Keen-Payne, Frank Murph, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Nell Robinson, Daryl Schmidt, Bill Vanderhoof, Keith Odom, Lisa Fusillo, Linda Haviland Moore.

Senators Absent: Jack Jones, Don Nichols, Frank Reuter, Ron Flowers, Willadean Williams, C.A. Quarles, Elene Demos, Cherie Lohr.

The meeting was called to order by Chair Neil Daniel at 3:35 p.m. in the SWR Boardroom. The minutes were approved with the following corrections: the attendance should reflect that Linda Moore, Keith Odom, and Lisa Fusillo were present at the February meeting.

Neil Daniel made several announcements. These are as follows:

1. Several searches are in progress across the campus. The Director of the Library position should be soon filled. The committee has made its recommendation. The Director of Instructional Services has been hired and will join TCU in the summer. The search for a director of Academic Services will be reopened; no candidate was selected from the first search. The search committee for the Dean of Graduate Studies has completed interviews and will make its report today. The appointment should be made within the next few weeks. The candidates for the Dean of Business are on campus and are being interviewed through mid-March. Several Senators from M.J. Neeley were absent for the purpose of interviewing a candidate.
2. The University Curriculum Committee has tested a form for use in the submission of courses for approval. The approval process should be ready to begin shortly.
3. A reporter from The Daily Skiff and other visitors were welcomed.

Committee Report: Academic Excellence Chair Ken Morgan asked that Senators consider the attached report and be prepared to vote on a similar resolution at the next meeting. Discussion ensued regarding the report. Little data is available in terms of GPA changes before and after the drop period. The actual date suggested may or may not be appropriate in light of midsemester unsatisfactory report dates. Some faculty noted the need for faculty to recognize students' need or right to take risks with

some classes rather than fearing to venture into a course because of the threat of a poor grade. Faculty were encouraged to call or write Ken Morgan within the next few weeks with comments and suggestions.

The question submitted for the Chancellor's response: At a time when intercollegiate athletics has come under scrutiny and criticism, one of the suggestions being heard in various quarters for dealing with at least some of the problems is the abolition of athletic dormitories. It seems curious that just when athletic dormitories are being loudly discouraged, we are preparing to build one. Would you comment on this concern?

Chancellor Tucker cited two key historical bases for the construction of the new residence hall. First, TCU is committed to an athletic program that is both competitive and an integral part of the school. Housing is an important part of an athletic program. Secondly, since about 1982, we have experienced a periodic housing shortage on campus. The new residence hall has the following positive points: athletic recruitment will be aided, funding is available, revenue will be produced both as a housing unit as well as summer use for conferences, it is centrally located north of Rickel, and it will provide greater housing flexibility for all students. The building is primarily for athletes: men and women, all sports included. Should rooms still remain after athletes are housed, other students will be able to live in the hall. Vice-Chancellor Barr described the plans for the building, including its use as a conference center in the summer and the ability to meet housing demand by shifting student areas within the hall.

A variety of comments and questions followed; most comments seemed in agreement with the need for expanded housing. In a related discussion, some faculty expressed concern that further exploration into student athletes' careers as students and athletes be conducted. The need to avoid exploitation of athletes was expressed by many. Neil Daniel will invite Dale Pitts to discuss perspectives from the athletic department with the Senate. Specific concerns raised were the rationale for scheduling trips and the incidence of absences. Neil will also place the item on next year's agenda for the Academic Excellence committee. The item may also be referred to the Intercollegiate Athletics Committee.

Neil Daniel announced that there were no honorary degrees to be considered for the year, although one nomination had been made to the Senate Executive Committee and Chancellor Tucker. The procedure of nominations was briefly discussed.

Respectfully submitted,



Rhonda Keen-Payne
Secretary

TO: Faculty Senate

FROM: Committee on Academic Excellence

Recently the Faculty Senate Committee on Academic Excellence was asked to look at the philosophy of the Drop Policy at T.C.U. The latest 10 week version was developed in 1981, at the request of Dr. Koehler, with the following six (6) objectives:

1. To promote academic soundness and integrity.
2. To foster a sense of responsibility for academic achievement among students.
3. To provide a fair and equitable system for students and faculty.
4. To foster the ability to make sound decisions within a reasonable period of time among students.
5. To provide a consistent policy that will be clear to all segments of the University Community.
6. To upgrade the academic standards of T.C.U.

A majority of the committee members (3 to 1) are concerned that academic integrity and standards are somewhat compromised by allowing students 10 weeks of a semester to evaluate their "performance" in a class. There is some evidence available to support the thought that many students use the current drop policy to withdraw from classes to avoid a failing grade in one or more classes per semester. This has resulted in a form of grade inflation to occur in many classes across the campus. The committee does not feel grade related withdrawals are acceptable reasons for dropping classes (especially after sitting in a class for 2/3 of a semester).

We concur with the six stated objectives relating to any drop policy at T.C.U., but recommend our current time period be reduced from 10 to 6 weeks, requiring signatures from the student's advisor and instructor.

We think six (6) weeks is ample time for a student to evaluate the level of a class and expectations of the instructor. After the 6 weeks drop period, the student can only be removed from the rolls by being granted a "Q" from the Dean.

The committee believes that the shortening of the drop period from 10 to 6 weeks will be more fair to our better students, will continue our efforts to improve our academic integrity, and will better meet our responsibility to our students of promoting appropriate academic standards at T.C.U.

MINUTES
THE FACULTY SENATE
Board Room, Sid W. Richardson Hall
February 5, 1987 at 3:30 p.m.

Senators present: Ron Flowers, Richard Forrer, Jim Henlev, Margaret McWhorter, Ken Morgan, C.A. Quarles, Frank Reuter, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Glenn Routt, Elene S. Demos, Cherie Lohr, Etta Miller, Cynthia Folio, Peter Hodgson, Jennifer Watson, Ruth Whitlock, Rhonda Keen-Payne, Jack Jones, Don Nichols, Frank Murph, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Nell Robinson, Daryl Schmidt, Bill Vanderhoof.

Senators absent: Arthur Berliner, Neil Daniel, Jim Farrar, Dave Polk, Mildred Hogstel, Willadean Williams.

The meeting was called to order by Chair-elect Daryl Schmidt at 3:35 in SWR Boardroom. The minutes were approved as circulated.

Daryl Schmidt made several announcements and updates. These are as follows:

1. According to previous decisions, absences of senators for the previous semester will be published with minutes (see attached).
2. Nominations for honorary degrees are due by February 9, 1987. Senators were encouraged to submit these nominations.
3. Senate elections are approaching; the form asking consent to serve will soon circulate.
4. Several searches are in progress across the campus. Nominations for the Dean of Graduate Studies are now closed; Cherie Lohr reported that interviews are scheduled for the end of February and early March. Peter Hodgson reported that three final candidates have been selected to interview for the Library director position. The other searches (business Dean, directors of Academic Services and Instructional Services) are also nearing interview stages. Concerns were expressed by several faculty about the difficulty of scheduling interviews and meetings. Possible causes identified were the large number of searches being conducted and the usual busy schedules of February and March.
5. The University Curriculum Committee is pretesting forms for course review.

Daryl Schmidt asked the Senate to review the current Student Initiated Withdrawal Policy (see attached) and initiated discussion. He suggested that the apparent philosophy of the document is to help students avoid failing a course, and asked Senators to comment on the philosophy of withdrawal policies in general. Several faculty participated in the discussion. Comments addressed the lack of notification of faculty in the first five weeks. Another faculty suggested

shortening the withdrawal period from ten weeks. An explanation offered for the current policy was to relieve faculty from determining legitimacy of WP or WF. Related concerns seemed to be the issues of students repeating courses numerous times and grades that are not averaged for repeated courses. The Q process was also discussed as a part of the withdrawal process. Some faculty expressed concern that the current policy might promote GPA inflation. In general, five possible reasons for withdrawal were identified. These are (1) poor performance in the course (2) the course's lack of fit with the student's curriculum (3) student's lack of preparation for the course (4) registration monitoring and (5) family or health emergencies. Several informal votes indicated that the majority of Senators were in favor of shortening the drop period by about two weeks. The majority were not in favor of instituting WP and WF. Ken Morgan, chair of Academic Excellence committee, asked that persons forward comments and suggestions to the committee quickly. This committee will report on the issue on February 20, 1987.

No other business was introduced, and the meeting adjourned.

Respectfully submitted,



Rhonda Keen Payne
Secretary

STUDENT INITIATED WITHDRAWAL POLICY

Mere absence from a class does not constitute withdrawal. In order to withdraw from a course, a student must go through official established procedure.

1) During the first five (5) weeks of classes of the fall and spring semesters, or a comparable period during a shorter term, students may elect to withdraw from any class by obtaining an official Schedule Change Form in the office of the Registrar or other designated source, which must be completed and signed by the student's academic advisor. The signature of the advisor implies consultation, not permission. The date of withdrawal for all purposes, including tuition adjustment, shall be the date of official withdrawal.

2) During the second five (5) weeks of classes, students may elect to withdraw from any class by obtaining a Schedule Change Form in the office of the Registrar, or other designated source, which must be completed and signed by the instructor of the course and the student's academic advisor. The signatures of the instructor and advisor imply consultation, not permission.

3) There will be no withdrawals after the tenth week of the fall and spring semesters, or a comparable period during a shorter term. All Schedule Change Forms will be removed from the access desk of the Registrar's Office and will no longer be available. Any student who experiences unusual hardship may seek special consideration after the tenth week through a written petition to the dean of the college in which he or she is enrolled. Petitions should, where possible, be documented with supporting statements from a doctor, counselor, or family member. That a student is doing unsatisfactory work in a course will not be taken as sufficient reason for special consideration. If, in the opinion of the dean, the request is justified, a grade of Q (dropped by the dean's permission) may be assigned by the dean after consultation with (1) the instructor of the course, (2) the chairman of the department, and (3) the dean of the college in which the course is offered. Any dean assigning a Q will notify the Registrar's Office. A carbon of the Q grade assignment will also be sent to the instructor and the academic advisor.

Adopted by University Council
November 16, 1981 to become
effective with the Fall 1982
semester

FEB 12 1987

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30788

ACADEMIC AFFAIRS, VC
DR WILLIAM H KOEHLER

The following Senators were absent from Senate meetings at least once during the Fall 1986 semester. Leaves of absence or extenuating circumstances are not noted. Please contact your representative if you have questions.

James Farrar
Richard Forrer x2
C.A. Quarles x2
Frank Reuter
Spencer Tucker
David Gouwens
Frank Murph
Sanoa Hensley
Ken Lawrence
Keith Odom x4
Ron Flowers
Ken Morgan
Cynthia Folio
Dan French x2
Linda Haviland Moore x2
Peter Hodgson
Art Berliner
Pat Paulus
Lisa Fusillo
Rhonda Keen-Payne

MINUTES
THE FACULTY SENATE
Board Room, Sid W. Richardson Hall
4 December 1986 at 3:30 p.m.

Senators present: Neil Daniel, Jim Farrar, Ron Flowers, Richard Forrer, Jim Henley, Margaret McWhorter, Ken Morgan, C.A. Quarles, Frank Reuter, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Dave Polk, Glenn Routt, Elene S. Demos, Cherie Lohr, Etta Miller, Cynthia Folio, Peter Hodgson, Jennifer Watson, Ruth Whitlock, Mildred Hogstel, Rhonda Keen-Payne, Willadean Williams, Jack Jones, Don Nichols, Frank Murph, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Nell Robinson, Daryl Schmidt, Bill Vanderhoof.

Visitors present: Librarians Joan Swaim, Sheila Madden, Rosalie Dowdey, and Janna Ferguson.

Senators absent: Arthur Berliner, Pat Paulus, Lisa Fusillo, Linda Haviland Moore, Keith Odom (leave).

The meeting was called to order by Neil Daniel at 3:30 in SWR Boardroom. The minutes were approved after a correction to reflect that Jack Jones was present at the November meeting.

Chair Neil Daniel made several announcements and updates. These are as follows:

1. Don Nichols was welcomed as the new representative from the M.J. Neeley School of Business. Dan French resigned from the Senate due to a conflict with a faculty assignment.
2. The Faculty Senate received a note from the Kraus family notifying TCU of a Mass celebrating the life of Madame Kraus in New York City on December 15. The family also announced that memorials could be given to the Lili Kraus Scholarship Fund, Box 32920.
3. The Board of Trustees Faculty Relations Committee approved amendments to the constitution that were approved by the Senate last year.
4. Charles Becker reported on a research study addressing administrative staffing. He found nothing in the report specifically related to our questions.
5. Neil Daniel reported on new legislation addressing mandatory retirement. Beginning on January 1, 1988, contributions to pensions must continue in situations where faculty continue working after age 65. He has asked our administration to implement this policy in the next budget rather than waiting until January.

Retirement will no longer be mandatory for employees, with the exception of tenured faculty, firemen and women, and policemen and women. In 1994, the ceiling of 70 years for mandatory retirement of tenured faculty will be lifted. Senators commented on the fiscal implications of the new legislation. Faculty are urged to refer to the December 3rd edition of The Chronicle of Higher Education for further details.

6. Senators were reminded of the Faculty Assembly to be held on December 11. Vice Chancellor Koehler will discuss implementation of the University Curriculum; Chancellor Tucker and Vice Chancellor Secrest will give an update on the financial status of TCU.

7. Neil Daniel reported on a conversation with Vice Chancellor Koehler regarding leaves of absence. Because of the nature of many leaves, e.g., developmental rather than earned, Dr. Koehler believes that he is the best person to make these decisions rather than asking a faculty committee to judge the merit of requests. Dr. Koehler said that he doesn't judge the merits of one request against another; additionally, the percentage of leaves granted is high.

Committee Reports

1. The Academic Excellence Committee report offered by Ken Morgan is attached. Ken stressed that this committee has not addressed the budget or management of the library. Invited guests from the Library answered questions particularly regarding external funding. Spencer Tucker moved that the Senate recognize the University's request for funding for retroconversion, commend the action, and urge that these efforts continue as a priority for TCU. The motion was seconded and passed.

2. The Student Relations Committee interim report was offered by Rhonda Keen Payne for Chair Pat Paulus. The committee has investigated student use of the library. With the exception of materials and documents security, no significant problems were found. Committee members randomly visited the library at night and found no problems such as overcrowding, noise, and lack of safety. Although some areas of the library had more noise than others, there were adequate places to study. The fraternities using the library as a study hall did not seem to be a problem; the Committee had understood that fraternities were assigned rooms in which to study. The librarians reported that assigned study areas do not exist and asked that the committee explore further. The librarians stated that noise and general decorum continued to be a significant problem in the library, especially on Sunday and Monday evenings. The librarians asked that reports of disturbances be made immediately to personnel rather than reporting problems later. Senators were asked to pass this information to students and other

faculty. The librarians also thanked the Senate for its interest in problems at the library, and asked that this interest continue in the form of communicating problems to the new director. The committee was asked to offer specific resolutions regarding alternative study sites and materials security at a future meeting.

The committee also requested an indication of interest from the Senate on the rush procedure at TCU. Several Senators voiced opinions regarding advantages and disadvantages of the timing of rush, and the committee will proceed with this investigation.

3. The Committee on Role and Function report was offered by Durward Smith and is attached. After discussion regarding both purpose and process of the proposal, the question was called. The motion was passed.

4. Committee on Committees Chair Bill Vanderhoof asked the Senate for responses to the material presented in the November minutes regarding university committee appointment guidelines. He also gave an update on the work of the committee.

Respectfully submitted,

Rhonda Keen Payne
Secretary

December 4, 1986

To: Faculty Senate

From: Committee on Role and Function of Faculty Senate

Subject: Recommendation for Policy on Attendance of Senators
at regular senate meetings.

The following statement represents the committee's suggestion for an attendance policy for senators:

If a senator misses two meetings during an academic year, the senate secretary notifies the incumbent and inquires as to her/his intentions. Should the senator wish to vacate his/her seat, the first alternate will assume the seat. If a third absence occurs, the incumbent will be deemed to have vacated his/her seat. A written appeal for reinstatement can be made to the Executive Committee of the Faculty Senate, within three (3) weeks of the third absence, outlining the extenuating circumstances. Prior to the next Faculty Senate meeting, the Executive Committee will inform the senator as to its decision regarding reinstatement or replacement by the first alternate.

FACULTY SENATE COMMITTEE ON ACADEMIC EXCELLENCE

Report On Library Cataloging Backlog (From a presentation by Joe Cook-Acting University Librarian)

Over the past few years, the library staff has been working on two important programs related to monographs and serial titles as listed below:

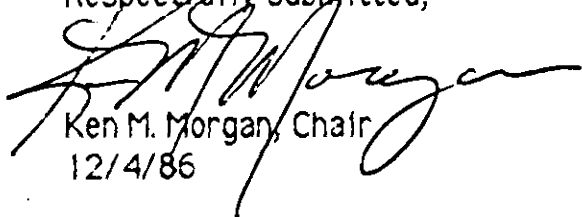
- 1) Cataloging newly arriving materials, and
- 2) the Retro-conversion Program (i.e., converting all monographs to machine readable form for full automation in a national library network).

In an attempt to get our library fully computer automated as quickly as possible, staff responsibilities three years ago were oriented toward retro-conversion at the expense of cataloging newly arriving materials. In September 1985, the backlog of cataloging reached 11,800 items. Staff were pulled from retro-conversion (last November) and assigned the responsibility of reducing the backlog of cataloging. As of October 1986, the backlog has been reduced to 6,000 items and continues to dwindle at the rate of about 600 items/month.

Goals for 1987

- 1) Erase the backlog of cataloging by the summer of 1987.
- 2) To seek outside funds for full retro-conversion of our library, which is currently about 40% computer automated. A grant was submitted in November 1986 to a funding agency requesting \$500,000 to be used to complete the retro-conversion program. All of our serial titles will be in the computer network of cooperating libraries nationwide.
- 3) Maintenance-the old section of the library will be painted, the carpet replaced, and damaged furniture refurbished.
- 4) Select new Head Librarian-more than 20 applications have been received.

Respectfully submitted,



Ken M. Morgan, Chair
12/4/86

Mrs Rebecca S Roach
Academic Affairs
30788
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MINUTES
THE FACULTY SENATE
Board Room, Sid W. Richardson Hall
6 November 1986 at 3:30 p.m.

Senators present: Arthur Berliner, Neil Daniel, Jim Farrar, Richard Forrer, Jim Henley, Margaret McWhorter, Ken Morgan, Pat Paulus, Frank Reuter, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Dave Polk, Glenn Routt, Elene S. Demos, Cherie Lohr, Etta Miller, Lisa Fusillo, Jennifer Watson, Ruth Whitlock, Mildred Hogstel, Rhonda Keen-Payne, Willadean Williams, Frank Murph, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Neil Robinson, Daryl Schmidt, Bill Vanderhoof.

Senators absent: Ron Flowers, Ken Morgan, C.A. Quarles, Cynthia Folio, Dan French, Jack Jones, Linda Haviland Moore, Keith Odom (leave), Peter Hodgson.

The meeting was called to order by Neil Daniel at 3:30 in SWR Boardroom. Dr. Daniel announced that Linda Moore delivered a son last week and that both are doing well. The Faculty Senate then accepted the following resolution offered by Peter Hodgson:

Be it resolved that the Faculty Senate of Texas Christian University, upon learning of the death of Madame Lili Kraus, extend to her family, on behalf of the entire faculty, our deepest sympathy and condolences.

Lili Kraus contributed immeasurably to the artistic and spiritual enrichment of our university. As beneficiaries of her great talents and energies, we treasure her memory and are grateful that she shared with us her boundless love of life and reverence for the gift of music.

The following general announcements were made by the Chair:

1. Committee of mediators has been appointed by the Chancellor. They are James Farrar, Kathryn Nichols, and Manfred Reinecke.
2. Re: Resolutions regarding the library.
 - a. The general staff position is no longer "frozen".
 - b. The backlog last year was 11,000 volumes. It is now about 6000 volumes. The retroconversion has been halted so that cataloging can proceed. Positions remain open due to many reasons, not all related to finances or management philosophy.

c. The search for a head librarian is underway. Questions were raised about unfilled positions and searches.

3. Re: emeritus rank.

The Vice Chancellor believes that the faculty should include emeritus rank in the tenure\promotion document; the Faculty Handbook addresses emeritus rank on p. 7 as a part of the tenure\promotion document. The academic deans will be asked to develop criteria for emeritus status for their particular unit. Several department heads from AddRan reported that these criteria were already developed. The Executive Committee will continue to monitor developments.

4. Re: impact of the new university curriculum.

The Vice Chancellor is aware of some potential implications. He hopes that the time allotted to implement the curriculum will be adequate to resolve any problems.

5. Re: Selection of UCR oversight committee.

The Vice Chancellor is making these appointments unilaterally, as he announced last year, although he has sought advice from the Senate Executive Committee and from the academic deans.

The composition of the committee reflects current (traditional) structure. Some faculty believe that the committee should reflect the UCR structure. The UCAA has nearly completed the appointment process, and again, had notified the faculty some time ago of the proposed structure. Changes in structure may be possible in the future. Appointments are staggered for 1-3 years. Other questions were raised from the floor regarding the committee, and the Executive Committee will explore these concerns. These questions relate to the placement of the committee (ad hoc, university), method of evaluating the committee, long range purpose of the committee, and work-load of faculty members on the committee.

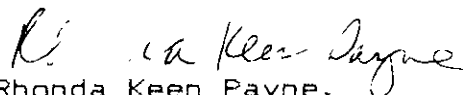
6. Re: Cost of administrative changes. No net increase expected the academic side because of the decrease of positions in some departments. Classroom space, in the short term, will not be lost because advising is moving. The VCAA is not speaking for other changes in support units. The Budget Committee will look at these items; Dick Waits reported that Dr. Secrest reiterated these points for the support units in a meeting with the Budget Committee.

Dr. Schmidt reported on the process of the search for a graduate dean, and the VCAA's support of this expeditious election process. The faculty elected were David Grant, Alice Gaul, Cherie Lohr, Glenn Routt, Grady McWhiney, Rav Drenner, Terry Ellmore, Mark Thistlethwaite, Joe Lipscomb. The UCAA appointed these individuals; he may add a dean and will ask the committee to elect a chair. The VCAA hopes an appointment will be made by late spring.

Role and Function Committee Report: Durward Smith submitted the attached report. He believes that the policy described in item #1 was accepted because the policy in item #2 was "permanently" tabled. The Senate asked the committee to recommend another policy at the December meeting that would move strongly to encourage attendance.

Committee on Committees Report: Bill Vanderhoof submitted the attached report. He asked that Senators comment on these policy\procedure items at the December meeting.

Respectfully submitted,


Rhonda Keen Payne,
Secretary

Policy Issues for Committee on Committees

1. Statement re members on leave-

-- expectation that a faculty member serving on a committee who will be on leave for at least a semester will ordinarily resign from membership on the committee. Exceptions to this would be if the member was to be "on campus" or able and willing to attend the committee's meetings while on leave. In this case, the faculty member could continue to serve on the committee during the course of the leave period.

--upon notification that a faculty member was resigning from the committee, the committee on committees would recommend a replacement for that committee assignment.

--the replacement would fill the assignment for the remainder of the original term of the faculty person on leave.

2. Statement re Number of Committee Assignments (to University Comm)

-- Since committee membership can become an onerous burden to the faculty member, and since there are usually a number of faculty members without a University Committee assignment each year, there are good reasons for establishing a limit to the number of committees on which a faculty member may serve in any given year.

-- For tenured faculty, the ordinary maximum will be two assignments to University Committees.

-- For non-tenured faculty (those on tenure-tracks), the expected maximum will be one assignment to a University Committee.

3. Statement re Length of Committee Service-

--The usual tenure on any University Committee will be for a five year period. Only in exceptional cases will a faculty member be recommended by the Faculty Senate for a "second term". If a member has been appointed to fill an assignment of another faculty member on a committee (due to resignation, etc.), then that person may be eligible for re-appointment. [[Concern here for a specific number of years for first service on a committee--e.g., if served two years?? or less??]]

[[The Chancellor can, of course, appoint whoever for ever so long]]

4. Statement re Composition of Committee Membership for Some Comm.--

-- For certain University Committees, representation from each of schools/colleges of the university seems crucial. Therefore, the Committee on Committees' recommendations to the Senate will take this factor into account for the following University Committees: [[list of appropriate committees to be included]]

5. Statement re Schedule//Sequence of the Committee on Committee's Activities Throughout the Academic Year--

-- What will be done//when

-- List of//Copies of Letters to be sent to-

Faculty (requests for interests and related skills and experience to be used to determine committee recommendations)

Committee members (soliciting evaluation of committee's efforts)

Committee chairs (" " " " ")

and participation by current members)

Dept. Chairs (soliciting their assistance in recruiting "good" members for University Committees.

6.Statement re Selection of Committee Chairs-

-- Committees will be encouraged to select their own Chairs during a mid-year or early spring meeting of that committee. Only if a committee fails to do so will the Committee on Committees recommend one to the Faculty Senate along with its list of members.



TEXAS CHRISTIAN UNIVERSITY
P. O. Box 32916
Fort Worth, Texas 76129
817-921-7165

Department of Biology

November 6, 1986

TO: Members of the Faculty Senate
FROM: Committee on Role and Function of Faculty Senate
SUBJECT: Policy on attendance of Senators at Senate Meetings

1. A policy exists at this time. The policy was approved at the Sept. 7, 1982 meeting. It states: "At the end of each semester the Senate secretary disseminates to the faculty the attendance records of senators currently serving."
2. A more punitive policy was presented to the Senate January 30, 1982 and was presented again at the April 20, 1982 meeting where it was tabled. The punitive section of this document states: "5. If a Senator misses two meetings during an academic year the Senate secretary notifies the incumbent, and notes this second absence in the minutes. If a third absence occurs, the incumbent will be deemed to have vacated his/her seat and the first alternate will assume the seat."
3. Should the senate desire a policy change, the committee on Role and Function of the Faculty Senate will present a recommended Policy at the December 4, 1986 meeting.

NOV 18 1986

Dr William H Koehler
Academic Affairs, VC
30788
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Minutes
The Faculty Senate
Board Room, Sid W. Richardson Hall
2 October 1986 at 3:30 p.m.

Senators present: Arthur Berliner, Neil Daniel, Jim Farrar, Ron Flowers, James R. Henley, Margaret McWhorter, Ken Morgan, Pat Paulus, C. A. Quarles, Frank Reuter, Durward Smith, Spencer Tucker, Dick Waits, David Gouwens, Dave Polk, Glenn Routt, Elene S. Demos, Cherie Lohr, Etta Miller, Cynthia Folio, Lisa Fusillo, Peter Hodgson, Jennifer Watson, Puth Whitlock, Mildred Hogstel, Willadean Williams, Jack Jones, Frank Murph, Charles Becker, Sanoa Hensley, Ken Lawrence, Ed McNertney, Linda Haviland Moore, Nell Robinson, Daryl Schmidt, Bill Vanderhoof.

Members absent: Richard Forrer, Rhonda Keen-Payne, Dan French, Keith Odom (on leave).

Chair Neil Daniel called the meeting to order at 3:30 p.m. In response to remarks concerning the brevity of the agenda sent out and the arrangement of chairs in the meeting room, the Chair indicated that notice of all meetings must be sent out to the faculty and that attempts are being made to change the seating arrangement for the December meeting. The Chair also announced that after the announced agenda was completed he would open the floor for relevant discussion.

Dr. Daniel called upon Bill Vanderhoof to present the report from Committee on Committees. The following resolution was proposed: "Moved that the Faculty Senate recommend to the Chancellor that the 'Animal Care and Use Committee' be designated as a university committee, that it be listed in the Faculty University Staff Handbook along with its description, namely, 'Develops standards and reviews proposed projects to insure compliance with Federal and University policies related to the humane care and use of laboratory animals in research,' that a statement of policy governing the composition of the committee and the selection of its members be drafted." Included in the discussion for this proposal, Bill Vanderhoof recommended the recognition of those people who have served on this committee up to this point in time. Neil Daniel remarked that the composition of the committee was prescribed by NIH. The motion was seconded and passed. The Chair indicated that he would send a memo to the committee requesting a draft clarifying the work of the committee.

The Chair called for new business from the Senate and Spencer Tucker offered two proposals. The first proposal was that the Faculty Senate Committee on Budget and Finance look into the costs of the administrative reorganizations now



TEXAS CHRISTIAN UNIVERSITY
Fort Worth, Texas 76129

Faculty Senate

Mrs Rebecca S Roach
Academic Affairs
30788
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AGENDA

TCU FACULTY SENATE

3:30 p.m.

November 6, 1986

Sid Richardson Boardroom

1. Announcements
2. Committee Reports
 - Role and Function -- Attendance at Senate meetings
 - Committee on Committees -- Guidelines for nominations to University committees

underway and report its findings to the Faculty Senate as soon as possible. A motion to accept the proposal was made and passed. The second proposal concerned the library situation. Spencer Tucker's resolution read as follows: WHEREAS the Senate is aware that TCU faculty members are deeply disturbed about the backlog in cataloging at the library; and recognizing that the library staff have taken steps to alleviate the crisis; and recognizing that the administration has been responsive to the crisis by allotting an additional general staff position to the library; the Faculty Senate, with due appreciation for these constructive efforts, nonetheless urges that:

1. the general staff position, newly allotted, be immediately "unfrozen," and
2. the library and the university administration seek means to divert unused salary allocations within the library's budget to employ temporary and/or part time personnel to alleviate the situation until such time as the cataloging backlog is significantly reduced.

After a brief discussion, the following friendly amendment was added: We further request that the Vice Chancellor for Academic Affairs respond to the Faculty Senate regarding this matter. The amendment was accepted.

The following announcements were made by Dr. Daniel:

1) Establishment of new guidelines for the Faculty Staff University Handbook personnel file management. Currently there is no policy in the administrative handbook defining who is to keep files or what should be in the files. The Vice Chancellor for Academic Affairs, the Deans, and the Department Chairs are presently working to establish guidelines which will be included in the administrator's handbook.

2) Search for Dean of Graduate Studies. Vice Chancellor Koehler announced that although there are five to six searches currently underway, this particular search is highly important. Dr. Koehler indicated that an internal search would be appropriate and suggested a schedule for the search committee to be appointed by mid-November. It would be hoped that the committee work could be completed by mid-spring with an announcement of the appointment by the end of spring and the new dean to take office at the beginning of the fiscal year June 1987. Considerable discussion took place concerning the official guidelines developed by the Faculty Senate specifically for the search of deans. The Senators were reassured by the Chair that the Vice Chancellor is proceeding with this task in good will and representing the interests of the faculty. Concern over the timing of the committee appointment and work was expressed and all Senators agreed that the guidelines must be followed even if the schedule suggested by the Vice Chancellor could not be met.

3) The CORE Curriculum. The proposal for the new CORE curriculum went through the University Courses of Study Committee and on Monday, September 29, 1986, went to the University Council. The proposal was passed by both committees. It will take approximately one more year for the new courses to be passed and for the CORE (UCR) Oversight Committee to be engaged. The Chair stated that Dr. Koehler will exercise his prerogative to appoint that committee.

4) Possible Realignment and Renaming of the School of Fine Arts. Suggestions have been made to rename the School of Fine Arts to College of Fine Arts and Communication. Discussion also included incorporating the Department of Journalism into Communication.

The Chair closed the official business portion of the meeting and opened the floor to discussion of relevant topics. Discussion from the floor began with the expression of concern over the search for the Graduate Dean. Consensus of the faculty was that the guidelines set forth by the Senate should be adhered to in this search. A motion was made to have the search held in accordance with the guidelines, and the motion was passed.

The next topic brought up for discussion concerned the selection process for emeritus appointments. Discussion centered on the lack of clarity of the criteria used in selection. The question was raised about faculty input to the selection process. After lengthy discussion it was suggested that the Executive Committee investigate this issue.

Another concern expressed by the Senators focused on the new academic counselling center. The discussion about this new center raised questions about its location in the Rickel Building being remote from the rest of the university and the quality of counselling that would be done. Responses to these queries reflected the facts that the Rickel Building could provide ample space and that persons hired for the specific purpose of counselling would make every attempt to be knowledgeable in the areas of study at TCU.

The last item to be presented was the ratio between the number of administrators to the number of students and loss of classrooms, the number of administrators to the number of faculty, the number of administrators to the support staff, etc. In the discussion of this issue Senators mentioned the unsatisfactory classroom conditions that currently exist and the need to review the number of faculty necessary to implement the new CORE and the assessment of the new CORE. During this discussion a friendly amendment was made to Spencer Tucker's resolution for the Budget and Finance Committee which

would add the statement that "The Senate expressed concern about the ratios of administrators to faculty, administrators to students, administrators to other university personnel. The Senate is concerned as well that the reorganizations may have an impact on instruction through the loss of classroom space as a result of shifts in office space."

As the meeting closed the Senators expressed their appreciation and support of the open floor to the Chair. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Lisa A. Fusillo
Assistant Secretary

LAF:des

Minutes
The Faculty Senate
Board Room, Sid W. Richardson Hall
4 September 1986 at 3:30 p.m.

Senators present: Arthur Berliner, Neil Daniel, Ron Flowers, James Henley, Margaret McWhorter, Ken Morgan, Pat Paulus, Durward Smith, Dick Waits, Dave Polk, Glenn Routt, Elene Demos, Cherie Lohr, Etta Miller, Cynthia Folio, Lisa Fusillo, Peter Hodgson, Jennifer Watson, Ruth Whitlock, Mildred Hogstel, Rhonda Keen-Payne, Willadean Williams, Dan French, Jack Jones, Charles Becker, Ed McNertney, Linda Haviland Moore, Nell Robinson, Daryl Schmidt, Bill Vanderhoof.
Members absent: Jim Farrar, Richard Forrer, C.A. Quarles, Frank Reuter, Spencer Tucker, David Gouwens, Frank Murph, Sanoa Hensley, Ken Lawrence, Keith Odom.
Materials distributed: Senate roster (attached), Senate committee assignments (attached), Committee charges, Schedule of committee reports and other Senate business, and Committee on Committees nominees slate.

The first meeting of the 1986-87 year was called to order by Chair Neil Daniel at 3:35. Senators introduced themselves. The Chair announced a need to reorder the agenda so that two guests could make their presentations and leave for other appointments. Jack Arvin of Student Life announced the dates of TCU's annual blood drive to the Senate and encouraged Senators, along with their colleagues, to increase participation in the event. He reminded Senators that students, faculty, and staff (and their families) may receive blood from the Blood Bank account that TCU has with Carter Blood Center. Mr. Arvin hopes that 500 units will be donated during the drive. The drive is scheduled for September 15-18, 10 a.m.-7 p.m., in the Student Center.

The Vice Chancellor for Academic Affairs, Dr. William Koehler, then addressed the Senate. He described the addition of two new functional units to TCU: the Instructional Services Center (formerly the media center) and the Academic Services Center. These units will assist faculty and students in instructional support (Instructional Services) and writing skills and advisement (Academic Services). Searches have begun for directors for these centers. A third functional unit will be created in the form of a University Curriculum Oversight Committee if the University curriculum is approved in its current form this fall. Dr. Koehler said that these changes, as well as a need to spend more time with the academic deans, have prompted him to propose a revision of the administrative structure of the academic division. The reorganization calls for the creation of two new administrative positions that will take responsibility for some of the units that currently report directly to Dr. Koehler. The proposed change will also require the creation of a Dean of Graduate School and

Research. He also reported searches underway for a Library Director, a coordinator for Continuing Education, and a Dean of Business. Finally, Dr. Koehler discussed proposed changes in the division of Continuing Education; primarily, professional development activities would return to academic units although logistical support would still be provided by Continuing Education. The Tager system would be moved to Instructional Services and summer school would be administered by one of the new administrative positions. Dr. Koehler responded to questions about a variety of other topics. He reported that the University Curriculum should be before Courses of Study in September and in place in the fall of 1988. He also said that he is working on an alternative catalog publication time in light of the timing of the University curriculum implementation.

Dr. Daniel proceeded with the original agenda. He welcomed Jennifer Watson as a new member to the Senate. He also reported on four items of business that were handled during the summer. These items were as follows:

1. Greg Franzwa (Philosophy) was appointed to the University Advisory Committee.
2. a Handbook for Senate Procedures is currently under development by Dr. Schmidt. Suggestions and information about procedures should be forwarded to him.
3. the Retirement, Insurance, and Benefits Committee continued work in the summer. The proposed tuition policy was changed in two significant respects. First, in case of an employee's disability or death, benefits for dependents would be continued. NOTE: Dependents should be registered with Personnel this academic year. Secondly, the Baylor tuition support policy will be continued for dependents currently enrolled at Baylor.

In response to a question, Jim Henley stated that he would ask Personnel to publicize the need to register dependents. Another question was raised regarding the rationale behind the benefit of sending dependents who do not meet TCU admission criteria to other schools, especially in light of the curtailing of other benefits for employees.

4. the extension of retirement benefits for full-time faculty working beyond the age of 65 is not supported at this time by administration. This information was in a memo from the Chancellor in response to an earlier question.

The Committee on Committees presented a slate of nominees to fill vacancies on University committees. The replacements recommended were as follows:

Courses of Study Committee: David Grant (Religion Studies) to replace Claudia Camp (Religion Studies).

Instructional Development Committee: Andrew Pacquet (Biology) to replace Don Dansereau (Psychology).

Student Contact Committee: LaLonnie Lehman (Theatre) to replace Mary Faris (Library).

Student Organizations Committee: Jim Riddlesperger
(Political Science) to replace Marylee Norris (Speech).
University Court: Chris Knapp (Business) to fill a vacancy
exiting on the Court.

A motion was made and seconded to accept the slate of
nominees; the vote was unanimously in favor of the slate.

Dr. Daniel reminded Senators of the Senate's attendance
policy. The policy requires that attendance records be
disseminated to constituencies at the end of each semester.

The meeting was adjourned at 4:25.

Respectfully submitted,



Rhonda Keen Payne,
Secretary

THE FACULTY SENATE
TEXAS CHRISTIAN UNIVERSITY
1986-87

AddRan College of Arts and Sciences

Arthur Berliner, Sociology, 1989
Neil Daniel, English, 1989
Jim Farrar, Religion Studies, 1987
Ron Flowers, Religion Studies, 1989
Richard Forrer, Religion Studies, 1987
James R. Henley, Jr., Sociology, 1987
Margaret McWhorter, Design and Fashion, 1987
Ken Morgan, Geology, 1988
Pat Paulus, Biology, 1989
C.A. Quarles, Physics, 1988
Frank Reuter, History, 1988
Durward Smith, Biology, 1988
Spencer Tucker, History, 1987
Dick Waits, Economics, 1987

Brite Divinity School

David Gouwens, 1987
Dave Polk, 1988
Glenn Routt, 1989

School of Education

Elene S. Demos, 1989
Cherie Lohr, 1988
Etta Miller, 1987

School of Fine Arts

Cynthia Folio, Music, 1989
Lisa Fusillo, Theater & Dance, 1988
Peter Hodgson, Music, 1987
Jennifer Watson, Speech Communication, 1987
Ruth Whitlock, Music, 1988

Harris College of Nursing

Mildred Hogstel, 1987
Rhonda Keen-Payne, 1989
Willadean Williams, 1988

M.J. Neeley School of Business

Dan French, 1988
Jack Jones, 1989
Frank Murph, 1987

Members-at-Large

Charles Becker, Economics, 1987
Sanoa Hensley, M.J. Neeley School of Business, 1989
Ken Lawrence, Religion Studies, 1988
Ed McNertney, Economics, 1989
Linda Haviland Moore, Sociology, 1988
Keith Odom, English, 1987
Nell Robinson, Nutrition and Dietetics, 1987
Daryl Schmidt, Religion Studies, 1989
Bill Vanderhoof, Education, 1988

FACULTY SENATE COMMITTEES
1986-87

Tenure, Promotion, and Grievances

Chair: David Gouwens 87

Liaison: Lisa Fusillo

Rich Forrer 87
James Henley 87
Etta Miller 87
Ruth Whitlock 88

Art Berliner 89

Academic Excellence

Chair: Ken Morgan 88

Liaison: Neil Daniel

Peter Hodgson 87
Ken Lawrence 88
Frank Reuter 88
Cherie Lohr 88

Jack Jones 89

Committee on Committees

Chair: Bill Vanderhoof 88

Liaison: Daryl Schmidt

Keith Odom 87
Linda Haviland Moore 88
Dan French 88
David Polk 88
C. A. Quarles 88
Willadean Williams 88

Cynthia Folio 89

Student Relations

Chair: Pat Paulus 89

Liaison: Rhonda Keen-Payne

Charles Becker 87
Frank Murph 87
Nell Robinson 87

Elene Demos 89
Ron Flowers 89
Sanoa Hensley 89

Role, Function of the Senate

Chair: Durward Smith 88

Liaison: Ed McNertney

Jim Farrar 87
Margaret McWhorter 87
Jennifer Watson 87

Glenn Routt 89
Mildred Hogstel 89

Faculty Budget Committee

Gere Dominiak (Interim Chair) 87
Dick Waits 88
Spencer Tucker 89

Mrs Rebecca S Roach
Academic Affairs
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