

**RECOMMENDATION FOR NEW UNIVERSITY COMMITTEE:**

25. BUDGET ADVISORY COMMITTEE . Advises the Vice-Chancellor for Finance and Administration on the annual operating budget as it is being developed. Makes recommendations for the allocation of resources based on its sense of institutional priorities, centrality to the institutional mission, and long-term planning goals of the University.

List members (expected total of 10, including Vice-Chancellor for Finance and Administration)

Administrative Oversight: Vice-Chancellor for Finance and Administration

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**NEED TO INSURE PART OF BYLAWS OF FACULTY SENATE AND STAFF ASSEMBLY OR PLACED IN RELEVANT PLACE:**

Meets regularly but at a minimum of once a semester as the budget is being developed to provide feedback to the Vice-Chancellor for Finance and Administration. Staff Assembly representatives of the BAC and Faculty Senate representatives of the BAC, in collaboration with the Vice-Chancellor for Finance and Administration, deliver a report on current budget decisions every fall semester and also a report on long-term planning relevant to the budget process each spring semester to their relevant constituency.

Budget Advisory Committee: a body composed of nine members plus the Vice-Chancellor for Finance and Administration. The Committee is co-chaired by the Faculty Senate and Staff Assembly members with the longest terms of office on the committee. Two Senators chosen by the Faculty Senate and the Chair-elect of that body and two representatives chosen by the TCU Staff Assembly, one exempt and one non-exempt, and the Chair-elect of the Staff Assembly will constitute a portion of the committee. Other members include three at-large seats appointed by the Chancellor in consultation with the Vice-Chancellor for Finance and Administration in order to achieve balance of constituent perspectives. Every committee member is expected to serve the broader interests of the University as a whole.

Other needs - make sure documented somewhere:

1. *Need to make sure understood that Senate Committee on University Committees receives recommendation from the Senate for Budget Advisory Committee Senator representatives (election of BAC members occurs at the last academic meeting of the year if terms of current members will expire in the following year). This process would be similar to that outlined in preface to University committees, Handbook, p. 80.*
2. *Need to make sure that Faculty Senator representatives serve 3-year terms, staggered to allow continuity of representation (proposed change in Constitution of Faculty Assembly and Faculty Senate, Article II, 5D).*

3. *Currently Staff Assembly terms are 2-years in length; Staff Assembly may consider staggering of terms to accommodate longer time and continuity of staff representation to the Budget Advisory Committee?*

*Encourage Vice-Chancellor for Finance and Administration to consider students as at-large members; also consider the implications of student membership – group lends valuable perspective but will change the openness of conversations (Blaise Ferrandino and Carolyn Spence Cagle talked with Carol Campbell 2/6/04 about her interest in increasing student membership on the committee).*

*2/19/04 CSC/csc*