

Texas Christian University Faculty Faculty Senate Handbook 2023

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I. HISTORY OF THE FACULTY SENATE

On May 6, 1968, at 4:30 p.m., the first meeting of the TCU Faculty Senate was called to order by Dr. James Newcomer, Vice Chancellor for Academic Affairs. This meeting was the culmination of a long process which included the development and revision of a constitution by the faculty, approval of that constitution by mail ballot by a majority of the faculty, and approval by the Board of Trustees.

The first Senate consisted of 36 elected members and two ex-officio members. As mandated by the constitution, each school and college (except Graduate School and the Division of Evening Courses) elected representatives in proportion to the number of faculty in the school or college. Also, fourteen members at-large were elected by the general faculty. Approximately half the members of the original Faculty Senate were elected for two-year terms, the remainder for one-year terms, so that in subsequent elections approximately half the Senate members could be elected each year.

According to the original Constitution, the Faculty Senate could discuss and express its views upon any matter affecting the University. It was also able to originate nominations for honorary degrees and had to confirm any nominees by other bodies.

Some of the first issues addressed by the Senate were the development of a Faculty-Student Concerns committee to "propose policy in the general field of student concerns as related to the faculty" (minutes, Nov. 6, 1969), the discussion and subsequent approval of The Bill of Students' Rights and Responsibilities, discussion and rejection of a pass/no credit grading system, faculty salaries, and the development of a tenure policy. The faculty and the administration did not always see eye-to-eye on all matters and some attention was focused on the decision-making process.

Created simultaneously with the Faculty Senate was the Faculty Assembly, which had its first meeting on September 14, 1968. This was the organization of the whole faculty and its major functions were to facilitate and encourage communication within the University, among the several schools, and among the faculty, students, administration, and the Board of Trustees. The Faculty Senate was, and continues to be, the representative body of the Faculty Assembly designed primarily to express the views of the teaching and research members of the faculty. According to its constitution, actions of the Faculty Senate were subject to the review by the Faculty Assembly.

The organization and operation of the Faculty has remained much as it was in 1968. Many issues of concern at its origination continue to be addressed. The Faculty Senate has grown as the university has expanded and reorganized and now represents eight schools and colleges.

II. STATEMENT OF PURPOSE

This handbook serves to provide pertinent information that will enable all senators to better understand their roles and to better serve their constituents. The handbook describes the responsibilities of faculty senators, senate officers, and the senate committees with their various charges. It also provides information about important policies that govern our teaching and research roles and our rights as faculty at Texas Christian University. It also clarifies the established channels of communication at selected levels of the university administration. The handbook is a centralized source of pertinent information, it is not intended to replace the *Handbook for Faculty and Staff*, but it is meant to provide each senator with a ready reference, especially at Faculty Senate meetings. A brief history of the contributions of the Faculty Senate is also included to help senators understand that their participation in the Faculty Senate can be instrumental in bringing about the kinds of changes that enhance our effectiveness as teachers and scholars.

III. FACULTY SENATE MISSION STATEMENT

The mission statement of the Texas Christian University Faculty Senate is found in the Constitution of the Faculty Assembly and Faculty Senate:

"The Faculty Senate is the representative body of the Faculty Assembly designed primarily to express the views of the teaching and research members of the faculty."

Views may be expressed upon any matter affecting the university, including educational policies, degree requirements, curricula, questions of academic freedom, student-faculty relations, faculty-administration relations, and practices of the University.

A. RELATION TO THE MISSION THEMES OF THE UNIVERSITY

1. **The Core Mission:** The free expression of the views of the teaching and research members of the faculty is essential to the fulfillment of the core mission of fostering learning in the liberal arts, sciences, and professions. This expression serves to ensure the integrity of educational programs and promotes the academic freedom necessary to fulfill the primary mission of the University.
2. **The University Environment:** The expression of views regarding student-faculty relations as well as administrator-faculty relations affirms the value of individuals in a University community and fosters an environment that permits and encourages pluralism, diversity, and critical inquiry. The open debate of these and other issues in the Senate provides an example to other members of the University of the values of the Faculty in these matters.
3. **The University and its public:** The Faculty Senate reviews policies related to research contracts, athletics, and admission policies and makes recommendations. The Faculty Senate reviews and makes nominations for Honorary Degrees, acknowledging the interrelationship of the University and the community. Issues of social importance are openly debated and recommendations forwarded. The Senate works closely with the student leaders on issues of mutual concern.
4. **The Management of the University:** The Faculty Senate reviews broad financial policies and makes recommendations to the appropriate body. The Senate also closely monitors resources crucial to the education endeavor such as the Library. The Faculty Senate as a body and its members individually participate in planning and self-evaluation. Each year, the Senate forwards recommendations for University Committee appointments and makes recommendations when necessary to fill vacant appointments or select committees.

IV. STRUCTURE OF THE FACULTY SENATE

A. Officers

1. The Officers of the Senate shall be the Chair, Chair-elect, Past-chair, Secretary, Administrative Officer, DEI Officer, and Information Officer. As a general guideline, officers shall be from different Colleges or Schools.
2. The Chair-elect, Secretary, Administrative Officer, DEI Officer, and Information Officer shall be elected by the Senate at the last meeting of the academic year and the term of office shall be one year. The incumbent Chair-elect shall become Chair. The Governance Committee, in consultation with the Faculty Election Committee, shall serve as the nominating committee for all officer elections.
3. Eligibility for Office
A Senator who has served during the current academic year is eligible for nomination to any office. Chair, Chair-elect, and Past-chair may be ex-officio if their Senate term has ended. The Secretary, Administrative Officer, DEI Officer, and Information Officer officers must be continuing in a term or be reelected to serve in the Senate the following academic year to be eligible for office.
4. Vacancies
In the event of a vacancy in the office of Chair, the Chair-elect becomes Chair, and the Senate elects a new Chair-elect. In the event of a vacancy in the offices of Chair-elect, Past-chair, Secretary, Administrative Officer, DEI Officer, and Information Officer is elected by the Senate. Election of officers to fill these vacancies shall be administered by the Faculty Election Committee through e-mail ballot within 30 days of the occurrence of the vacancy.

B. Standing Committees

1. The Standing Committees of the Faculty Senate are: Academic Excellence, Committee on University Committees, Educational Evaluation, Faculty Relations, Governance, and Student Relations.
2. Faculty Senate Committees normally meet the Thursday after each Senate meeting at 3:30 p.m. unless otherwise scheduled.
3. Committees meet as needed with the Chair or Faculty Senate Executive Committee (FSEC).

C. Special Committees

Special committees may be appointed and members nominated by the Chair, in consultation with the FSEC, and confirmed by the Faculty Senate upon a motion by the Governance Committee.

D. Special Commissions

Special commissions may be appointed and members nominated by the Chair, in consultation with the FSEC, and confirmed by the Faculty Senate upon a motion by the Governance Committee.

E. Advisory Board

The Faculty Senate Advisory Board membership is comprised of former Faculty Senate Chairs. The Advisory Board advises the current Faculty Senate Chair in meetings with the Executive Committee once every long semester, and more often should circumstances demand it.

F. Meetings

1. Normally, the Faculty Senate meets at 3:30 PM on the first Thursday of each month during the academic year, except January and during the summer.
2. To increase communication, additional meetings with the administration are encouraged specifically with the Vice Chancellors and the Deans.

G. Responsibilities of Senators

1. Attend all Faculty Senate and Faculty Senate Committee meetings.
2. Notify the Faculty Senate Secretary of absence from Faculty Senate meeting; otherwise, the absence will be noted as unexcused in the minutes. Each Senator is allowed two (2) unexcused absences each year. Should a Senator accrue more than two (2) unexcused absences, they may be asked to step down and the vacancy be filled by another faculty member from their college.
3. The Faculty Senate may discuss and express its views on any matter affecting the University.
4. The Faculty Senate shall have the power to review and evaluate the educational policies, degree requirements, curricula, questions on academic freedom, student-faculty relations, and all questions pertaining to the practices of the University, and make recommendations concerning them through appropriate channels.
5. The Faculty Senate may review admissions policies, research contract policy, student behaviors policies, athletic policies, and broad financial policies and make recommendations to the Administration, Faculty, University Council, Student Government Association, and to the Board of Trustees.
6. Senators may communicate with their constituencies by
 - a. Scheduling meetings or through other forms of communication.
 - b. Attending Faculty Assembly meetings and functions.
7. Senators may communicate with the Chancellor or President by
 - a. Scheduling meetings with the Chancellor and/or President.
 - b. Faculty Senate input to the Executive Committee for their meetings with the Board of Trustees, Chancellor, President, and Provost/Vice Chancellor for Academic Affairs.
8. Promote interdisciplinary communication among faculty
 - a. Invite and/or consult with the appropriate Administrative and Faculty office and committees to bring speakers/consultants who will address topics of interdisciplinary concern to the University
 - b. Promote Faculty Senate input on the establishment of interdisciplinary programs.
9. Serve on Senate Committees and attend Committee meetings.

H. Other Senate functions

1. Solicitation of recommendations for persons to receive Honorary Degrees.

The Executive Committee of the Faculty Senate solicits recommendations from the general faculty for recipients of honorary degrees to be awarded by the University during the month of October each year.

Recommendations will be reviewed initially by the Executive Committee and final nominees will be

determined in executive session of the Faculty Senate. Nominations approved by the Faculty Senate will be forwarded to the Chancellor.

The honorary degree nominees must be persons who have distinguished themselves nationally or internationally in their field, or persons who have contributed significantly to the University's development and progress by their substantial involvement and giving of their time, talent, or resources to strengthen the intellectual vitality and general health of the University. See *Appendix 1* for Criteria & Application Guidelines.

2. Oversight of Core Curriculum

The Faculty Senate is responsible for the stewardship of the university Core Curriculum. The Core Curriculum Council is a committee reporting to the Faculty Senate with a combination of Faculty Senators and the faculty at large as council members. The purpose, oversight, and membership are outlined in *Appendix 2, The Charge and Committee Description of the Core Curriculum Council*.

V. RESPONSIBILITIES OF FACULTY SENATE OFFICERS

A. General Faculty Senate Executive Committee Responsibilities

1. Faculty Senate Officers comprise the Executive Committee.
2. Fulfill responsibilities as listed in the Senate Constitution and by-laws.
3. Serve as liaison to Senate committees as requested.
4. FSEC will meet with the Senate Committee Chairs before the start of the fall semester to review and confirm committee specific charges for the upcoming academic year.
5. FSEC will meet with the Senate Committee Chairs before the first Senate meeting of the spring semester.
6. Attend meetings.
 - a. The Executive Committee meets on the third Thursday of each month during academic year at 3:30 p.m.; Chairs of Senate Committees will be invited to this meeting each month
 - b. The Executive Committee meets with the Board of Trustees in November and March of each academic year. The date and time are not predetermined.
 - c. The Executive Committee meets with the Chancellor and President once in the fall and once in the spring. The time and date are not predetermined.
 - d. The Executive Committee meets with the Provost/Vice Chancellor for Academic Affairs on the fourth Thursday of each month during the academic year, except December, at 3:30 p.m.
 - e. Executive Committee members may meet during the summers and Christmas holidays as deemed necessary and shall act on behalf of the Senate on matters that, in their judgment, cannot be deferred.
 - f. The Executive Committee will identify members of the Faculty Appeal Hearing Committee as indicated in the Faculty Appeal Policy, VII. FAP Definitions, Faculty and Staff Handbook.

B. Chair

1. Work in consultation with the Executive Committee.
2. Schedule meetings of the Executive Committee during summer to plan upcoming year's agenda items and committee charges.

3. Identify and secure Chairperson's for each Faculty Senate committee in consultation with Executive Committee.
4. Establish yearly committee special charges in consultation with Executive Committee and Committee Chairperson's (these are in addition to Standing Committee Charges).
5. When called for, schedule meetings of, and plan agendas for, the Faculty Assembly.
6. Plan agenda for all regularly scheduled Senate meetings.
7. Work with *Skiff* reporter to cover all regularly scheduled Senate meetings during the year.
8. Schedule and plan an orientation meeting for the Senate Committee Chairs.
9. Schedule and plan agenda for meetings of the FSEC with the Chancellor and President.
10. Make presentation before the Academic Affairs Committee of the Board of Trustees.
11. Schedule meetings of the Executive Committee and Provost.
12. Report to Provost all motions or resolutions passed during Senate meetings that require further action.
13. Represent the Faculty and the Faculty Senate at the following events:
 - a. Fall Convocation
 - b. Honors Convocation
 - c. December and May Commencement ceremonies
 - d. Meeting of Board of Trustees Academic Affairs Committee meeting and other events as requested
 - e. Administrative council luncheon and meeting
 - f. Other university events as requested.
14. Prepare year-end report and distribute to all faculty, Provost, President, & Chancellor in the month of May.
15. Discuss annual Senate budget line with Provost to provide for the following expenses:
 - a. Funds to compensate for Chair's teaching relief, equivalent to 1/3 of a regular teaching load.
 - b. Funds for printing, mailing, copying, and supplies
16. Work with Provost to ensure faculty representation on College Dean and other Vice Chancellor position candidate search committees.
17. Consult and advise the President and Chancellor and other administrative officers and, under unusual circumstances, the Board of Trustees on matters of general University concern, including faculty grievance appeals.
18. Develop the agenda for Faculty Senate Advisory Board meetings in coordination with the Past-chair, and attend the meetings.

C. Chair-elect

1. Assist the Senate Chair as needed.

2. Serve as Chair of the Faculty Senate in the absence of the Chair.

D. Secretary

1. Take minutes and attendance at all formal Senate meetings. Take minutes at Faculty Assemblies.
2. Distribute by e-mail the following to all Senators at least 72 hours prior to each Senate meeting: the minutes of the previous meeting, the agenda of the upcoming meeting, other documents related to the upcoming meeting. These documents must also be distributed to the Assistant to the Provost, the Library Archives, the President of the Student Government Association and the *TCU 360* reporter assigned to cover Senate business.
3. At least 72 hours before the meeting date, distribute by e-mail the agenda and minutes to all faculty members and members of the administration.
4. Distribute by e-mail to all faculty and members of TCU's administration agenda for any Faculty Assembly or other special meeting.
5. Consult and advise the President and Chancellor and other administrative officers and, under unusual circumstances, the Board of Trustees on matters of general University concern, including faculty grievance appeals.
6. Electronically distribute the Faculty Senate Handbook to all faculty by the first Senate meeting of the year.
7. Distribute the agenda for Faculty Senate Advisory Board meetings at least one week prior to its meetings, attend meetings and take minutes.

E. Administrative Officer

1. The principal duty of the Administrative Officer is to conduct the annual Faculty Senate elections in consultation with the Faculty Election Committee and Committee on Committees Committee.
 - a. Obtain an official faculty list from the Vice Chancellor for Academic Affairs.
 - b. Determine the number of Senators allocated from each unit of the university
 - c. Canvas eligible faculty members as to their willingness to serve on the Faculty Senate
 - d. Conduct the election of new Senators.
 - e. Fill vacancies that may occur between elections in accordance with the Bylaws of the Faculty Senate (Article II, Section 2, B-9).
2. Conduct the election of University Council at-large members from current Senators.
3. Conduct and track the elections and appointments for the Faculty Senate representatives to various university committees and councils in accordance with Faculty Senate Bylaws and Committee/Council Charters.
4. Conduct any other elections required by the Faculty Senate according to the Constitution and By-Laws of the Faculty Assembly and Faculty Senate.
5. Oversee the assignments of Senators to Senate standing committees.

6. Update the *Faculty Senate Handbook in conjunction with the Governance Committee.*
7. Serve as Parliamentarian.

F. DEI Officer

1. Serve as the Faculty Senate representative to the University's DEI Committee
2. Work closely with the Governance Committee and Administrative Officer to recruit diverse candidates to serve as Faculty Senators.
3. Ensure that resolutions passed by the senate are inclusive in both content and faculty audience.
4. Conduct an annual review of faculty diversity and report the finding to the Faculty Senate.

G. Information Officer

1. Oversee the general communication functions of the Senate, including, but not limited to,
 - a. Faculty Senate web page(s) and
 - b. Social media.
2. Serve as the Senate Historian.
 - a. Advise current Senate Chair on the historical foundation of Senate initiatives.
 - b. Serve as a resource at Senate meetings.
 - c. Consult with previous Senate Chairs and officers to resolve questions regarding past Senate actions that cannot be fully explicated from examination of prior relevant meeting minutes.

H. Past-chair

1. Conduct orientation for newly elected senators.
2. Serve as Co-Chair of the University Budget Advisory Committee.
3. Chair the Faculty Senate Advisory Board and develop the agenda for Faculty Senate Advisory Board meetings in coordination with the Faculty Senate Chair.
4. Attend Faculty Senate Advisory Board meetings.
5. Coordinate Past-chair teaching relief, equivalent to 1/3 of a regular teaching load.

VI. STANDING COMMITTEE MEMBERSHIP AND CHARGES

Members of each Standing Committee are listed on the Faculty Senate website.

A. Academic Excellence Committee

The Academic Excellence Committee shall propose and monitor solutions to issues of rigor, innovations and creativity in order to sustain academic excellence in the University.

Standing Charges

1. Propose solutions to issues arising from policies, procedures, programs, and goals that affect the academic excellence of the University.
2. Act as a consultative body for the Faculty Senate (FS) representative to Faculty Advisory Committee for the John V. Roach Honors College and bring relevant issues to FS.
3. Propose strategies for innovation, creativity, and rigor in university programs.

B. Committee on University Committees

The Committee on University Committees shall solicit faculty preferences and nominate faculty for membership on all University committees, review committee charges and memberships, and provide orientation to, assessment and oversight of University committees.

Standing Charges

1. Represent interests of faculty in the structure, function, and membership of University Committees.
2. Solicit faculty preferences and nominate faculty for membership on all University committees.
3. Review university committees to determine if (1) existing committees are necessary; (2) their charge(s), memberships, and administrative oversight are appropriate; and (3) new committees are needed.
4. Annually organize and present orientation for new university committee chairs. Distribute university committee charges to chairs at orientation.
5. Establish university committee charges in consultation with FSEC, university committee chairs and oversight authority yearly.
6. Solicit and forward to the FSEC and the Provost annual reports from each University Committee chair at the end of the academic year.

C. Educational Evaluation Committee

The Educational Evaluation Committee shall represent faculty interests on issues of 1. Evaluating teaching quality, and 2. Teaching support, including instructional technology, training, and classroom and online environments.

Standing Charges

1. Represent interests of faculty on issues of teaching quality and support (technology, services, resources/training, classroom).
2. Act as a consultative body for the University Evaluation Committee regarding electronic Student Perception of Teaching (eSPOT) survey policies and practices.

D. Faculty Relations Committee

The Faculty Relations Committee shall monitor the effectiveness of University policies on faculty conditions of employment and work environment, tenure, promotion, and grievance, and serve as liaison with Human Relations on faculty benefits and compensation.

Standing Charges

1. Monitor the effectiveness of University policies on tenure, promotion and grievance as set forth in the Faculty and Staff Handbook.

2. Monitor the effectiveness and outcomes of faculty conflict resolution processes for ensuring due process.
3. Represent the faculty on issues of Benefits and Compensation with Human Resources.

A.

E. Governance Committee

The Governance Committee shall monitor and revise when needed the Faculty Senate and Faculty-Staff Handbooks, work jointly with the Executive Committee on Senate elections, and monitor the function of the Faculty Senate by recommending changes to improve its governance and effectiveness.

Standing Charges

1. Revise and edit the Faculty Senate and Faculty-Staff Handbooks to ensure congruence with new programs, policies, and initiatives.
2. Work jointly with the Executive Committee to nominate candidates for senate offices.
3. Monitor function and effectiveness of Faculty Senate Committees.
4. Develop and implement strategies to increase the visibility, influence, and effectiveness of the FS.

F. Student Relations Committee

The Student Relations Committee shall represent the Faculty Senate on matters involving student concerns, consult with Student Affairs and Academic Affairs, and review strategies to maintain student participation in shared governance.

Standing Charges

1. Represent the Faculty Senate on matters involving student concerns.
2. Meet with officers of the Student Government Association (SGA) and SGA House of Representatives at least annually in order to monitor issues of concern to the student community. Attend the weekly meetings of the SGA.
3. Consult with Student Affairs and Academic Affairs, and share with FS; provide Faculty Senate feedback to these units.

G. Committee Chairperson Responsibilities

1. Work with FSEC to formulate specific charges for academic year.
2. Formulate ideas and provide feedback to committee members regarding specific or general charges.
3. Communicate with the FSEC issues that require presentation to the Administration to determine routing procedure prior to presentation to full Senate.
4. Prepare informal report, formal motion or resolution as appropriate for presentation to full Senate.
5. Follow-up with FSEC to ensure that the proper administrator has been informed of report/motion and that action is being taken to resolve the issue.
6. Submit an End of Year report at the final Faculty Senate meeting and provide Senate Secretary with an electronic copy.

APPENDIX 1
CRITERIA AND GUIDELINES FOR HONORARY DEGREES

The following criteria are offered for faculty considering submission of recommendations for honorary degrees. The Faculty Senate and Board of Trustees make their recommendations and selections based upon the criteria below as well as consideration of the candidate's potential to enhance the reputation of the University.

1. Persons considered for an honorary degree normally will be classified in one of more of the following categories:
 - a. National figure whom TCU would like to honor
 - b. An individual with renown in their field
 - c. TCU alumnus and/or emeritus faculty member
 - d. Individuals who have made significant contributions to the University.
2. The nominees may be alumni, former faculty or staff, or leaders in a range of fields but should have strong ties to TCU.
3. Persons currently active in political life (sitting politicians) are not eligible for honorary degrees.
4. Full-time or part-time employees of TCU will not normally be considered for honorary degrees.
5. TCU will award no more than six honorary degrees each twelve months.
6. Recommendation and nomination of an individual are conducted on a confidential basis.
7. A person recommended one year but who did not receive an honorary degree may be considered in succeeding years.
8. In rare circumstances when a distinguished guest is invited to campus for a major address, the Senate may convene in Executive Session to consider whether the award of a degree would be appropriate or desirable.
9. The granting of an honorary is expected to bring positive recognition and benefit to TCU.
10. All completed recommendations must be received by the Secretary of the Faculty Senate by January 15, if they are to be considered for award at following May commencement.
11. Recommendations may be made by individual faculty or by TCU departments or schools. The format for submission of recommendations follows.
12. Application Format for Honorary Degree Nominations (Minimum Requirements)
 - a. Name
 - b. Current Address
 - c. Date and place of birth (if known)
 - d. Honorary degree recommended (e.g., Doctor of Law, Doctor of Divinity, Doctor of Science, Doctor of Letters)

- e. Education
- f. Career history
- g. Publications (if any)
- h. Community, State, and National Service
- i. Awards
- j. Recommended by
- k. Include a one-page exposition (not to exceed 200 words) which gives the major qualitative reasons the individual is being recommended for an Honorary Degree from Texas Christian University. Explicitly address how the granting of an honorary degree to this person will likely bring positive recognition and benefit to TCU.

APPENDIX 2

Core Curriculum Council Charter

The Core Curriculum Council is a Faculty Senate Committee that provides oversight for the TCU Core Curriculum. Council membership will be a combination of Faculty Senators and the faculty at large. The purpose, oversight, and membership are stated below.

Purpose:

- Act in an advisory capacity to the Director of the Core on matters related to the Core Curriculum
- Make recommendations to the Academic Excellence Committee regarding proposals for substantive changes to the Core
- Exercise oversight of Core Curriculum assessment
- When specific need is identified, the Core Curriculum Council has the ability to create sub-committees, working groups, or other entities to address the need with the approval of the Academic Excellence Committee of the Faculty Senate. These allied entities should incorporate at least one member of the Core Curriculum Council and may draw upon the faculty at large to participate.

Oversight: Director of the Core Curriculum and the Academic Excellence Committee

Membership: Fifteen faculty members representing Core Curriculum categories and the undergraduate curriculum at TCU broadly:

- One member each from the four Core Curriculum assessment committees
- Departments of Communication Studies and Mathematics - one member each representing OCO and MA
- The English Department's Director of Composition, representing WCO and WEM
- One member representing DEIB and/or inclusive pedagogies
- Harris College, Neeley, and the College of Education - one member each to represent their College's participation in the Core
- AddRan - one member representing HUM and SSC
- College of Science and Engineering - one member representing NSC
- College of Fine Arts - one member, representing FAR
- One Faculty Senator, elected by the AEC from the AEC membership

The Council is chaired by the Director of the Core Curriculum.

Selection process: Seats on the Council, excluding those filled by the committee chairs and the Faculty Senators, are appointed by the Core Director or the Faculty Senate in alternating, staggered terms. At any given time, approximately 50% of members should be appointed by the Faculty Senate. At least one of the seats appointed by the Faculty Senate should be a Senator (in addition to the AEC committee member). A term will be considered September - August.

Terms of service: Faculty members serve three-year terms with a limit of two consecutive terms.